

STATE OF ALASKA
INVITATION TO BID #2804-0600-4816

INSTRUCTIONS TO BIDDERS:

- 1. INVITATION TO BID (ITB) REVIEW:** Bidders shall carefully review this ITB for defects and questionable or objectionable material. Bidders' comments concerning defects and questionable or objectionable material in the ITB must be made in writing and received by the purchasing authority at least ten (10) days before the bid opening date. This will allow time for an amendment to be issued if one is required. It will also help prevent the opening of a defective bid, upon which award cannot be made, and the resultant exposure of bidders' prices. Bidders' original comments should be sent to the purchasing authority listed on the front of this ITB.
- 2. BID FORMS:** Bidders shall use this and attached forms in submitting bids. A photocopied bid may be submitted.
- 3. SUBMITTING BIDS:** Envelopes containing bids must be sealed, marked, and addressed as shown in the example below. Do not put the ITB number and opening date on the envelope of a request for bid information. Envelopes with ITB numbers annotated on the outside will not be opened until the scheduled date and time.

Bidder's Return Address	
	Dept. of Health & Social Services Administrative Services - Procurement 3601 C St. Suite 578 Holly Meek Anchorage, AK 99503
ITB No.:	
Opening Date:	

4. PRICES: The bidder shall state prices in the units of issue on this ITB. Prices quoted for commodities must be in U.S. funds and include applicable federal duty, brokerage fees, packaging, and transportation cost to the FOB point so that upon transfer of title the commodity can be utilized without further cost. Prices quoted for services must be quoted in U.S. funds and include applicable federal duty, brokerage fee, packaging, and transportation cost so that the services can be provided without further cost. Prices quoted in bids must be exclusive of federal, state, and local taxes. If the bidder believes that certain taxes are payable by the State, the bidder may list such taxes separately, directly below the bid price for the affected item. The State is exempt from Federal Excise Tax except the following:

- ?? Coal - Internal Revenue Code of 1986 (IRC), Section 4121 - on the purchase of coal;
- ?? "Gas Guzzler" - IRC, Section 4064 - on the purchase of low m.p.g. automobiles, except that police and other emergency type are not subject to the tax;
- ?? Air Cargo - IRC, Section 4271 - on the purchase of property transportation services by air;
- ?? Air Passenger - IRC, Section 4261 - on the purchase of passenger transportation services by air carriers.

5. VENDOR TAX ID NUMBER: If goods or services procured through this ITB are of a type that is required to be included on a Miscellaneous Tax Statement, as described in the Internal Revenue Code, a valid tax identification number must be provided to the State of Alaska before payment will be made.

6. FILING A PROTEST: A bidder may protest the award of a contract or the proposed award of a contract for supplies, services, or professional services. The protest must be filed in writing and include the following information: (1) the name, address, and telephone number of the protester; (2) the signature of the protester or the protester's representative; (3) identification of the contracting agency and the solicitation or contract at issue; (4) a detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and (5) the form of relief requested. Protests will be treated in accordance with Alaska Statutes (AS)36.30.560-36.30.610.

CONDITIONS:

- 1. AUTHORITY:** This ITB is written in accordance with AS 36.30 and 2 AAC 12.
- 2. COMPLIANCE:** In the performance of a contract that results from this ITB, the contractor must comply with all applicable federal, state, and borough regulations, codes, and laws; and be liable for all required insurance, licenses, permits and bonds; and pay all applicable federal, state, and borough taxes.
- 3. SUITABLE MATERIALS, ETC.:** Unless otherwise specified, all materials, supplies or equipment offered by a bidder shall be new, unused, and of the latest edition, version, model or crop and of recent manufacture.
- 4. SPECIFICATIONS:** Unless otherwise specified in the ITB, product brand names or model numbers specified in this ITB are examples of the type and quality of product required, and are not statements of preference. If the specifications describing an

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item conflict with a brand name or model number describing the item, the specifications govern. Reference to brand name or number does not preclude an offer of a comparable or better product, if full specifications and descriptive literature are provided for the product. Failure to provide such specifications and descriptive literature may be cause for rejection of the offer.

5. FIRM OFFER: For the purpose of award, offers made in accordance with this ITB must be good and firm for a period of ninety (90) days from the date of bid opening.

6. EXTENSION OF PRICES: In case of error in the extension of prices in the bid, the unit prices will govern; in a lot bid, the lot prices will

7. BID PREPARATION COSTS: The State is not liable for any costs incurred by the bidder in bid preparation.

8. CONSOLIDATION OF AWARDS: Due to high administrative costs associated with processing of purchase orders, a single low bid of \$50 or less may, at the discretion of the State, be awarded to the next low bidder receiving other awards for consolidation purposes. This paragraph is not subject to the protest terms enumerated in "INSTRUCTION TO BIDDERS", "FILING A PROTEST" above.

9. CONTRACT FUNDING: Bidders are advised that funds are available for the initial purchase and/or the first term of the contract. Payment and performance obligations for succeeding purchases and/or additional terms of the contract are subject to the availability and appropriation of funds.

10. CONFLICT OF INTEREST: An officer or employee of the State of Alaska may not seek to acquire, be a party to, or possess a financial interest in, this contract if (1) the officer or employee is an employee of the administrative unit that supervises the award of this contract; or (2) the officer or employee has the power to take or withhold official action so as to affect the award or execution of the contract.

11. ASSIGNMENT(S): Assignment of rights, duties, or payments under a contract resulting from this ITB is not permitted unless authorized in writing by the State of Alaska, Department of Administration, Division of General Services. Bids that are conditioned upon the State's approval of an assignment will be rejected as nonresponsive.

12. SUBCONTRACTOR(S): Within five (5) working days of notice, the apparent low bidder must submit a list of the subcontractors that will be used in the performance of the contract. The list must include the name of each subcontractor and the location of the place of business for each subcontractor and evidence of each subcontractor's valid Alaska business license. Subcontractors can only be changed per AS 36.30.115 (b).

13. FORCE MAJEURE: (Impossibility to perform) The contractor is not liable for the consequences of any failure to perform, or default in performing, any of its obligations under this Agreement, if that failure or default is caused by any unforeseeable Force Majeure, beyond the control of, and without the fault or negligence of, the contractor. For the purposes of this Agreement, Force Majeure will mean war (whether declared or not); revolution; invasion; insurrection; riot; civil commotion; sabotage; military or usurped power; lightning; explosion; fire; storm; drought; flood; earthquake; epidemic; quarantine; strikes; acts or restraints of governmental authorities affecting the project or directly or indirectly prohibiting or restricting the furnishing or use of materials or labor required; inability to secure materials, machinery, equipment or labor because of priority, allocation or other regulations of any governmental authorities.

14. LATE BIDS: Late bids are bids received after the time and date set for receipt of the bids. Late bids will not be accepted.

15. CONTRACT EXTENSION: Unless otherwise provided in this ITB, the State and the successful bidder/contractor agree: (1) that any holding over of the contract excluding any exercised renewal options, will be considered as a month-to-month extension, and all other terms and conditions shall remain in full force and effect and (2) to provide written notice to the other party of the intent to cancel such month-to-month extension at least thirty (30) days before the desired date of cancellation.

16. DEFAULT: In case of default by the contractor, for any reason whatsoever, the State of Alaska may procure the goods or services from another source and hold the contractor responsible for any resulting excess cost and may seek other remedies under law or equity.

17. DISPUTES: Any dispute arising out of this agreement shall be resolved under the laws of Alaska. Any appeal of an administrative order or any original action to enforce any provision of this agreement or to obtain any relief from or remedy in connection with this agreement may be brought only in the superior court for the State of Alaska.

18. CONSUMER ELECTRICAL PRODUCT: AS 45.45.910 requires that "...a person may not sell, offer to sell, or otherwise transfer in the course of the person's business a consumer electrical product that is manufactured after August 14, 1990, unless the product is clearly marked as being listed by an approved third party certification program." Electrical consumer products manufactured before August 14, 1990, must either be clearly marked as being third party certified or be marked with a warning label that complies with AS 45.45.910(e). Even exempted electrical products must be marked with the warning label. By signature on this bid the bidder certifies that the product offered is in compliance with the law. A list of approved third party certifiers, warning labels and additional information is available from: Department of Labor and Workforce Development, Labor

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Standards & Safety Division, Mechanical Inspection Section, P.O. Box 107020, Anchorage, Alaska 99510-7020,(907)269-4925.

19. SEVERABILITY: If any provision of the contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected; and, the rights and obligations of the parties will be construed and enforced as if the contract did not contain the particular provision held to be invalid.

SPECIAL CONDITIONS:

1. ORDER DOCUMENTS: Except as specifically allowed under this ITB, an ordering agency will not sign any vendor contract. The State is not bound by a vendor contract signed by a person who is not specifically authorized to sign for the State under this ITB. The State of Alaska Purchase Order, Contract Award and Delivery Order are the only order documents that may be used to place orders against the contract(s) resulting from this ITB.

2. BILLING INSTRUCTIONS: Invoices must be billed to the ordering agency's address shown on the individual Purchase Order, Contract Award or Delivery Order, not to the Division of General Services. The ordering agency will make payment after it receives the merchandise or service and the invoice. Questions concerning payment must be addressed to the ordering agency.

3. CONTINUING OBLIGATION OF CONTRACTOR: Notwithstanding the expiration date of a contract resulting from this ITB, the contractor is obligated to fulfill its responsibilities until warranty, guarantee, maintenance and parts availability requirements have completely expired.

PREFERENCES:

1. ALASKAN BIDDER'S PREFERENCE: Award will be made to the lowest responsive and responsible bidder after an Alaskan bidder's preference of five percent (5%) has been applied. The preference will be given to a person who: (1) holds a current Alaska business license; (2) submits a bid for goods or services under the name on the Alaska business license; (3) has maintained a place of business within the state staffed by the bidder, or an employee of the bidder, for a period of six months immediately preceding the date of the bid; (4) is incorporated or qualified to do business under the laws of the state, is a sole proprietorship and the proprietor is a resident of the state, is a limited liability company organized under AS 10.50 and all members are residents of the state, or is a partnership under AS 32.05 or AS 32.11 and all partners are residents of the state; and, (5) if a joint venture, is composed entirely of venturers that qualify under (1) - (4) of this subsection. AS 36.30.170(b).

2. USE OF LOCAL FOREST PRODUCTS: In a project financed by state money in which the use of timber, lumber and manufactured lumber is required, only timber, lumber and manufactured lumber products originating in this state shall be used unless the use of those products has been determined to be impractical, in accordance with AS 36.15.010.

3. LOCAL AGRICULTURAL AND FISHERIES PRODUCTS PREFERENCE: When agricultural, dairy, timber, lumber, or fisheries products are purchased using state money, only those products harvested in Alaska, or in the case of fisheries products harvested or processed within the jurisdiction of Alaska, will be purchased, provided they are available, of comparable quality, and priced no more than seven percent (7%) higher than products harvested outside the state, or in the case of fisheries products harvested or processed outside the jurisdiction of the state, in accordance with AS 36.15.050.

4. ALASKA PRODUCT PREFERENCE: A bidder that designates the use of an Alaska Product which meets the requirements of the ITB specification and is designated as a Class I, Class II or Class III Alaska Product by the Department of Community & Economic Development shall receive a preference in the bid evaluation in accordance with AS 36.30.332 and 3 AAC 92.010.

5. EMPLOYMENT PROGRAM PREFERENCE: If a bidder qualifies for the Alaskan bidder's preference, under AS 36.30.170(b), and is offering goods or services through an employment program, as defined under 36.30.990(10), and is the lowest responsive and responsible bidder with a bid that is no more than fifteen percent (15%) higher than the lowest bid, the procurement officer will make the award to that bidder, in accordance with AS 36.30.170(c) and 2 AAC 12.050.

6. ALASKANS WITH DISABILITIES PREFERENCE: If a bidder qualifies for the Alaskan bidder's preference, under AS 36.30.170(b), is a qualifying entity as defined in AS 36.30.170(e) and (j), and is the lowest responsive and responsible bidder with a bid that is no more than ten percent (10%) higher than the lowest bid, the procurement officer will make the award to that bidder, in accordance with AS 36.30.170(e).

7. EMPLOYERS OF PEOPLE WITH DISABILITIES PREFERENCE: If a bidder qualifies for the Alaskan bidder's preference, under AS 36.30.170(b), and, at the time the bid is submitted, employs a staff that is made up of fifty percent (50%) or more people with disabilities, as defined in AS 36.30.170(j), and submits a responsive and responsible bid that is no more than ten percent (10%) higher than the lowest responsive and responsible bid, the procurement officer will make the award to that bidder, in accordance with AS 36.30.170(f).

8. PREFERENCE QUALIFICATION LETTER: Regarding preferences 5, 6, and 7 above, the Division of Vocational Rehabilitation in the Department of Labor and Workforce Development maintains lists of Alaskan; [1] employment programs that qualify for preference, [2] individuals who qualify for preference as Alaskan's with disabilities, and, [3] employers who qualify for

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preference as employers of people with disabilities. In accordance with AS 36.30.170(j), in order to qualify for one of these preferences, a bidder must add value by actually performing, controlling, managing, and supervising the services provided, or for supplies, a bidder must have sold supplies of the general nature solicited to other state agencies, governments, or the general public.

As evidence of an individual's or a business' right to a certain preference, the Division of Vocational Rehabilitation will issue a certification letter. To take advantage of the preferences 5, 6, or 7 above, an individual or business must be on the appropriate Division of Vocational Rehabilitation list, at the time the bid is opened, and must provide the procurement officer a copy of their certification letter. Bidders must attach a copy of their certification letter to their bid. The bidder's failure to provide the certification letter mentioned above, with their bid, will cause the State to disallow the preference.

BIDDERS WITH DISABILITIES: The State of Alaska complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services, and/or special modifications to participate in this procurement should contact the Division of Administrative Services at one of the following numbers no later than 10 days prior to bid opening date to make any necessary arrangements.

Telephone: 907-269-7820
Fax: 907-269-7829
TDD: 907-465-3196

COMPLIANCE WITH ADA: By signature of their bid the bidder certifies that they comply with the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government. Services or activities furnished to the general public on behalf of the State must be fully accessible. This is intended to ensure that agencies are in accordance with 28 CFR Part 35 Section 35.130 and that services, programs or activities furnished to the public through a contract do not subject qualified individuals with a disability to discrimination based on the disability.

CONTRACT INTENT: This Invitation to Bid (ITB) is intended to result in the purchase of (58) Electronic Monitoring Units with electronic monitoring services, for the Division of Juvenile Justice, Department of Health and Social Services, at multiple locations throughout the state of Alaska.

NOTICE OF INTENT: After the responses to this ITB have been opened and evaluated, a tabulation of the bids will be prepared. This tabulation, called a Notice of Intent, serves two purposes. It lists the name of each company or person that offered a bid and the price they bid. It also serves as notice of the State's intent to award a contract(s) to the bidder(s) indicated. A copy of the Notice of Intent will be mailed to each company or person who responded to the ITB. Bidders identified as the apparent low responsive bidder(s), are instructed not to proceed until a Delivery Order, Contract Award, Lease, or some other form of written notice is given by the Procurement Officer. A company or person who proceeds prior to receiving a Delivery Order, Contract Award, Lease, or some other form of written notice from the Procurement Officer does so without a contract and at their own risk.

PAYMENT FOR STATE PURCHASES: Payment for agreements under \$500,000 for the undisputed purchase of goods or services provided to a State agency, will be made within 30 days of the receipt of a proper billing or the delivery of the goods or services to the location(s) specified in the agreement, whichever is later. A late payment is subject to 1.5% interest per month on the unpaid balance. Interest will not be paid if there is a dispute or if there is an agreement, which establishes a lower interest rate or precludes the charging of interest.

CONTRACT ADMINISTRATION: The administration of this contract is the responsibility of Holly Meek, Procurement Officer, Department of Health and Social Services.

SHIPPING DAMAGE The State will not accept or pay for damaged goods. The contractor must file all claims against the carrier(s) for damages incurred to items in transit from the point of origin to the ultimate destination. The State will provide the contractor with written notice when damaged goods are received. The State will deduct the cost of the damaged goods from the invoice prior to payment. The contractor must file all claims against the carrier(s) for reimbursement of the loss.

HOLD HARMLESS: The Contractor will indemnify, hold harmless and defend the State, its officers, agents and employees from all liability, including costs and expenses, for all actions or claims resulting from injuries or damages sustained by any person or property arising directly or indirectly as a result of any error, omission or negligent act of the Contractor, subcontractor or anyone directly or indirectly employed by them in the performance of this contract.

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All actions or claims including costs and expenses resulting from injuries or damages sustained by any person or property arising directly or indirectly from the Contractor's performance of this contract which are caused by the joint negligence of the State and the Contractor will be apportioned on a comparative fault basis. Any such joint negligence on the part of the State must be a direct result of active involvement by the State.

INSURANCE: Without limiting Contractor's indemnification, it is agreed that the Contractor will purchase at its own expense and maintain in force at all times during the performance of services under this agreement the following policies of insurance. Where specific limits are shown, it is understood that there will be minimum acceptable limits. If the Contractor's policy contains higher limits, the State will be entitled to coverage to the extent of such higher limits. Certificates of Insurance must be furnished to the Procurement Officer, which must provide for a 30-day prior notice of cancellation, nonrenewable or material change.

Proof of insurance is required for the following:

- A. Worker's Compensation Insurance: The Contractor will provide and maintain, for all employees of the Contractor engaged in work under this contract, Worker's Compensation Insurance as required by Alaska Statute (AS) 23.30.045. The Contractor will be responsible for Worker's Compensation Insurance for any subcontractor who directly or indirectly provides services under this contract. This coverage must include statutory coverage for states in which employees are engaging in work and employer's liability, protection not less than \$100,000 per person, \$100,000 per occurrence. Where applicable, coverage for all federal acts (i.e. U.S.L.&H. and Jones Acts) must also be included.
- B. Comprehensive (Commercial) General Liability Insurance: with coverage limits not less than \$300,000 combined single limit per occurrence and annual aggregates where generally applicable and will include premises-operations, independent Contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsements.
- C. Comprehensive Automobile Liability Insurance: covering all owned, hired and non-owned vehicles with coverage limits not less than \$100,000 per person, \$300,000 per occurrence
- D. Bodily injury and \$50,000 property damage.

Failure to supply satisfactory proof of insurance during the notice of intent period will cause the State to declare the bidder nonresponsive and to reject the bid.

PROTEST: AS 36.30.560 provides that an interested party may protest the content of a solicitation or the award of a contract or the proposed award of a contract. See also Standard Terms and Conditions number 6 "Filing a Protest".

An interested party is defined in 2 AAC 12.990(a)(7) as "an actual or prospective bidder or offeror whose economic interest might be affected substantially and directly by the issuance of a contract solicitation, the award of a contract, or the failure to award a contract."

If an interested party wishes to protest the content of a solicitation, the protest must be received, in writing, by Janet Clarke, Director of Administrative Services, P.O. Box 110650, Juneau, AK 99811-0650 at least ten days prior to the deadline for receipt of the invitation to bid. A copy of the protest should also be forwarded to the Procurement Officer named on the front page of this Invitation to Bid.

If a bidder wishes to protest the award of a contract or the proposed award of a contract, the protest must be received in writing by Janet Clarke, Director of Administrative Services, P. O. Box 110650, Juneau, AK 99811-0650 within ten days of the date the Notice of Intent to Award a Contract is issued. A copy of the protest should also be forwarded to the Procurement Officer named on the front page of this Invitation to Bid.

The Director of Administrative Services will issue a written response to the protest. The response will indicate the Director's decision and contain the basis of the decision within the statutory time limit in AS 36.30.580. A copy of the decision will be furnished to the protestor by certified mail, FAX or another method that provides evidence of receipt.

All prospective bidders will be notified of any protests. The review of protests, decision of the Director, appeals, and hearings, will be conducted in accordance with the State Procurement Code (AS 36.30), Article 8 "Legal and Contractual Remedies."

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F.O.B. POINT: The F.O.B. point for all items purchased under this contract is the Final Destination anywhere within the State of Alaska. Ownership of and title to the ordered items remains with the contractor until the items have been delivered to their final destination and accepted by the State.

BID PRICES: Bidders are reminded that their bid prices must include the cost of labor, all associated travel costs, supplies, insurance, overhead, delivery, profit and all other costs associated with doing business and providing the services required by this ITB. Contract price is to remain firm through the duration of any contract(s) and the extension or renewal of any contract(s) that result from this Invitation to Bid (ITB).

INVOICES: Invoices must be sent directly to the ordering agency's address shown on the individual Contract Award. The ordering agency will only make payment after it receives the merchandise or service and the invoice. Questions concerning payment must be addressed to the ordering agency.

BRAND AND MODEL OFFERED: Unless otherwise specified, when brand names and model numbers are used to specify the types and quality of the goods desired, bidders must clearly indicate the brand names and model numbers they intend to provide. The bidder's failure to identify the brand and model offered will cause the State to consider the offer nonresponsive and reject the bid.

FEDERAL EXCISE TAX: Federal Excise Tax should not be included in the bid price(s). The State of Alaska is exempt from Federal Excise Tax. The state's FET number is 92-73-0006-K.

SITE LOCATIONS INCLUDE BUT ARE NOT LIMITED TO: ANCHORAGE, MAT-SU, FAIRBANKS, KETCHIKAN, JUNEAU, PETERSBURG, SITKA, DILLINGHAM, KODIAK, BARROW, BETHEL, KOTZEBUE, AND NOME.

SUPPORTING INFORMATION: Bidders must submit all technical, specification, and other supporting information, so that a detailed analysis and determination can be made, by the Procurement Officer that the product offered meets the ITB specifications and that other requirements of the ITB have been met. However, provided a bid meets the requirements for a definite, firm, unqualified, and unconditional offer, the State reserves the right to request supplemental information from the bidder, after the bids have been opened, to assure that the products offered completely meet the ITB requirement. The requirement for such supplemental information will be at the reasonable discretion of the State and may include the requirement that a bidder will provide a sample of the product(s) so that the State can make a first-hand examination and determination.

A bidder's failure to provide this supplemental information with their bid may cause the State to consider the offer nonresponsive and reject the bid.

METHOD OF AWARD: Award will be made to the lowest responsive bidder based on the total cost as specified in this ITB.

BID SUBMITTAL: To be Considered Responsive, a Bidder must meet the specifications as described in this ITB and return the following items:

1. The front page of this ITB with contractor information completed and signed.
2. The Bid Schedule completed as instructed.
3. The Last Page with Bidder Information completed.
4. Product Literature describing specifications of product bid, if required in ITB.
5. Any amendments that require the amendment be signed by the bidder and returned with the bid.
6. The State of Alaska can only accept one bid from each bidder. Submitting two bids is considered an alternative bid and is not allowed. 2AAC 12.830 states: "Alternate bids or proposals are non-responsive unless the solicitation states that such bids or proposals may be accepted."
7. The terms and conditions of this bid must be accepted as written. Any changes made to the terms and conditions and/or specifications within the ITB will disqualify the bid and the bid will be declared non-responsive. 2 AAC 12.840(b) states: "A bid that is conditioned by the bidder and the condition requires a change to a material term of the solicitation is non-responsive unless conditioned bids are specifically authorized in the invitation to bid."

IN ORDER TO BE CONSIDERED RESPONSIVE

BIDDERS MUST INCLUDE A COPY OF THE SPECIFICATION PAGES OF THIS ITB ALONG WITH THEIR BID AND REFERENCE NEXT TO EACH ITEM, THE PAGE AND ITEM NUMBER WHERE COMPLIANCE WITH EACH SPECIFICATION CAN BE VERIFIED IN THEIR SUPPORTING LITERATURE OR DOCUMENTATION.

SPECIFICATIONS

ELECTRONIC MONITORING UNITS - TO INCLUDE MONITORING SERVICES

58 Electronic Monitoring Units, to include a wearable transmitter and in-home receiver/dialer, which reports to a centralized computer located at the contractor's site. The contractor shall provide electronic monitoring service and data management services for each of the 58 monitoring units. The equipment and services will be used in various areas of the state including, but not limited to: Anchorage, Mat-Su, Fairbanks, Ketchikan, Juneau, Petersburg, Sitka, Dillingham, Kodiak, Barrow, Bethel, Kotzebue, and Nome.

TRANSMITTER REQUIREMENTS:

- 1) Lightweight (no more than 5 oz.)
- 2) Hypo-allergenic
- 3) Sealed
- 4) Shock resistant & water/moisture resistant
- 5) Not unduly restrict the activities of the offender
- 6) Shall not pose a safety hazard to offenders
- 7) Withstand shower or bath without failure
- 8) Function reliably under normal atmospheric conditions and temperatures of 32 degrees F or lower occurring within the State of Alaska
- 9) FCC approved
- 10) Field replaceable strap, which can be easily sized for use on the offender's ankle or wrist
- 11) Signal must not be easily captured or duplicated by other commercially available equipment
- 12) Emitted signal must be detectable by the Receiver/Monitor
- 13) Easily installed on offender's wrist or ankle
- 14) Transmit signal indicating low battery condition to receiver / monitor
- 15) Store & record the actual time tamper events occur, which are out of range of the receiver/monitor
- 16) Send a time stamped tamper indication showing the actual time the tamper occurred, upon coming in range of the receiver

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- 17) Reset of tamper conditions restricted to authorized personnel only
- 18) 125' radius minimum coverage range
- 19) Dual tamper detection to include both proximity and equipment detection

TRANSMITTER BATTERY REQUIREMENTS:

- 1) *Minimum Active Life* (1) year
- 2) *Minimum Shelf Life* (2) years
- 3) Easily replaced or recharged in the field with minimum down time and without requiring replacement of either the transmitter or receiver/monitor in the home
- 4) Replacement of transmitter batteries must be accomplished without removing the transmitter

RECEIVER / MONITOR REQUIREMENTS:

- 1) Internal clock & memory to store data if communication with the host computer is disrupted
- 2) Notify DJJ staff or designee that the system has begun monitoring the offender prior to leaving the residence
- 3) Notify host computer any time a tamper is attempted on the receiver/monitor.
- 4) Must have a phone line annoyance - increasing loud tone or pulse that will interfere with the caller's ability to continue a conversation and alert caller that the receiver/monitor is attempting to call out.
- 5) Internal rechargeable battery backup source with 24 - 48 hours of continuous operation in the event of power failure
- 6) Communicate pending shut down of operation and all events stored prior to depletion of the battery
- 7) Internal surge protection on both the communication line and the power source
- 8) Internal diagnostics to relay information to host computer
- 9) Receive participant offender status change i.e. enter/exit from residence, working condition of home equipment and transmitter-originated tamper signals
- 10) Participant / Offender status change information must be date and time-stamped upon occurrence
- 11) Transmit participant offender status information immediately to the host computer via standard telephone lines, cellular lines, or both
- 12) Programmable for several different range settings up to a maximum of one-hundred fifty (150) feet
- 13) Variable leave window and unlimited scheduling capacity
- 14) Internal memory of at least 1000 events

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CENTRAL HOST COMPUTER / SOFTWARE REQUIREMENTS:

- 1) Contractor shall provide web-based access to the Contractor central monitoring computer system
- 2) Software must allow DJJ staff and/or designee to access offender reports, input and change schedules, etc. via a secure server on the Internet
- 3) Central computer must process in/outbound signals while allowing multi-task (printing, database updates, etc.) and multi-user (making calls, answering calls, etc.) operation.
- 4) The system must have an internal security system that uses multi-layered log-in passwords or similar security measures for those operators who add, edit and delete offender information including, but not limited to, offender curfew hours
- 5) The system must support a minimum of six (6) different curfews for each day and/or multiple curfews on a specific day
- 6) The system must provide immediate notification of violations
- 7) The system must be able to record actual date and time of occurrence and date/time of receipt of all status changes
- 8) The system must be able to randomly verify that the location of any given field receiver/monitor is actually located in the offender's residence
- 9) The system must have a back-up power source that will insure uninterrupted service
- 10) The system must be "hot-swappable", i.e., data should be easily downloadable to another computer system, with an alternate monitoring center(s) to provide the ability for immediate transfer of all monitoring activity. The alternate monitoring center(s) must be located in a different city or state than the primary monitoring center site to assure continued service in case of natural disasters, etc.
- 11) The system must have the capability of recording all participant offender response/activity to floppy disk or CD-ROM
- 12) The system must have the capability of signaling a digital or alphanumeric pager when violations occur.
- 13) The system must be capable of providing both demand and on-line automated reports.
Demand Reports: Shall include, but are not limited to participant offender history, background data, etc.
Automated Reports: Shall include, but are not limited to, location verification failure, late entry, early departure, tampering, etc.

PERIPHERALS:

To include a one-year supply of consumables, i.e. minimum of (6) straps per unit shall be included as part of the total equipment purchase. Batteries, extension cords, & telephone cords, to be provided at no additional cost, as needed.

MONITORING SERVICE:

Contractor must maintain a twenty-four (24) hour per day, seven (7) day per week monitoring center, with staff physically present at all times, to monitor cases referred to the contractor by authorized representatives of DJJ.

INVITATION TO BID

INVITATION NUMBER 2004-0600-4816

RETURN THIS BID TO THE ISSUING OFFICE AT:



THIS IS NOT AN ORDER

DATE ITB ISSUED: May 5, 2004

ITB TITLE: DIRECT PURCHASE OF ELECTRONIC MONITORING UNITS WITH MONITORING SERVICES FOR THE DIVISION OF JUVENILE JUSTICE.

Sealed bids must be submitted to THE DEPARTMENT OF HEALTH & SOCIAL SERVICES, DIVISION OF ADMINISTRATIVE SERVICES - PROCUREMENT OFFICE from which they were issued and must be time and date stamped by the procurement office prior to 2:30 PM on May 17, 2004 at which time they will be publicly opened.

SERVICE LOCATION: Multiple Locations Throughout Alaska
DELIVERY DATE: 30 Days After Receipt of Order (ARO)
FOB POINT: Final Destination.

IMPORTANT NOTICE: If you received this solicitation from the State's "On-line Public Notice" web site, you must register with the Procurement Officer listed on this document to receive subsequent amendments. Failure to contact the Procurement Officer may result in the rejection of your offer.

BIDDER'S NOTICE: By signature on this form, the bidder certifies that:

1. The bidder has a valid Alaska business license and has written the license number below or has submitted one of the following forms of evidence of an Alaska business license with the bid:
 - ?? A canceled check for the business license fee;
 - ?? A copy of the business license application with a receipt date stamp from the State's business license office;
 - ?? A receipt from the State's business license office for the license fee;
 - ?? A copy of the bidder's valid business license;
 - ?? A sworn notarized affidavit that the bidder has applied and paid for a business license;
2. The price(s) submitted was arrived at independently and without collusion and that the bidder is complying with:
 - ?? The laws of the State of Alaska;
 - ?? The applicable portion of the Federal Civil Rights Act of 1964;
 - ?? The Equal Employment Opportunity Act and the regulations issued hereunder by the State and Federal Government; and
 - ?? All terms and conditions set out in this Invitation to Bid (ITB).

If any bidder fails to comply with (1) or (2) of this paragraph, the State may reject the bid, terminate the contract, or consider the contractor in default.

 Holly Meek PROCUREMENT OFFICER TELEPHONE NUMBER 907-259-7820 TDD NUMBER 907-465-3196 FAX NUMBER 907-259-7829	BI Incorporated COMPANY SUBMITTING BID AUTHORIZED SIGNATURE Jock Waldo PRINTED NAME May 13, 2004 DATED (800) 241-2911 TELEPHONE NUMBER	DOES YOUR BUSINESS QUALIFY FOR THE ALASKA BIDDER'S PREFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO SEE ITB FOR EXPLANATION OF CRITERIA TO QUALIFY. 261189 ALASKA BUSINESS LICENSE NUMBER 84-0769926 VENDOR TAX ID NUMBER
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**STATE OF ALASKA
INVITATION TO BID #2004-0600-4816**

To eliminate possible confusion caused by multiple contacts, etc., a central host computer must be utilized for all types of offender units covered by this contract i.e., multiple host computer sites are not acceptable, except to serve as redundant backup in city or state. The monitoring center services must be provided directly by the contractor and shall not be subcontracted out.

MONITORING CENTER:

- 1) Must currently be providing data monitoring services to other correctional jurisdictions
- 2) Must be exclusively devoted to providing electronic monitoring services for home detention programs
- 3) Must be governed by a written security plan requiring files to be maintained in a confidential manner. Any employees retrieving data must pass a criminal background check and not have a criminal history or be on community supervision for a crime.
- 4) Must be located in a secure venue
- 5) Must be equipped with back-up computers and associated peripheral equipment
- 6) Must have a secondary power source to operate the monitoring center in the event of power loss or have the capability to transfer monitoring functions to a separate monitoring center.
- 7) Must have a secondary monitoring center located in another city or state than the primary monitoring center site to assure continued service in the case of natural disasters, etc.

OFFENDER ACTIVITY:

Contractor must monitor offender activity data as it is transmitted from the receiver/monitor to the central computer in order to facilitate proper notification of violations as they occur.

DATA MANAGEMENT SERVICES:

- 1) Data management services shall include data entry as requested, data termination, data storage and maintaining census information for statistical compilation.
- 2) Contractor shall provide a web-based data entry system to enable DJJ or its designee to enter client information and schedules.
- 3) Contractor shall provide data entry services including all demographics, curfew, and system configuration data for each case, to DJJ field offices that elect not to enter the client information themselves. Those offices will fax client information to the contractor to enter the data into the system.
- 4) Contractor's data management system must have the ability to reconcile data that is entered with client profiles and generate alert messages based on a DJJ protocol, which will be set by each DJJ field office in the monitoring locations once a contract has been awarded.

TERMINATION REPORT:

Contractor shall provide an automated report to DJJ upon termination from the program, for each offender, which includes all offender activity including curfew violations and other alert conditions, i.e. disconnects, tampers, etc.

VIOLATION NOTIFICATION MUST INCLUDE:

- 1) Telephone, fax, email, pager or other notification as specified by DJJ staff or designee, of all violations of offender in excess of one-half hour, immediately upon proper equipment operation verification by the winning bidder. Hard copy violation notification and reports shall be faxed to DJJ within 24 hours from the telephonic notification.

**STATE OF ALASKA
INVITATION TO BID #2004-0600-4816**

- 2) Provide customized notification procedures to meet the needs of each location where the electronic monitoring units are being used.

EQUIPMENT PROBLEM NOTIFICATION:

The contractor shall contact the client via telephone to determine the nature of the equipment problem. After troubleshooting with the enrolled client, the contractor shall contact DJJ within ½ hour.

Notify DJJ staff or designee immediately of any detected equipment status problems after verification that such a problem exists. In no case is the elapsed time between problem verification and notice to DJJ staff or designee to exceed 1/2 hour.

TOLL FREE HOTLINE:

Toll-free hotline must be available to provide 24 hour per day, 7 days a week, live support for answering questions regarding the installation, monitoring, and services provided under the terms of this contract.

ORIENTATION & TRAINING:

Contractor shall provide an on-site orientation and training session for DJJ staff or designee prior to putting units into use. Training must include system overview and operation/installation.

MONTHLY BILLING:

- 1) Services shall be invoiced on a monthly basis, for only those units, which are active during the billing period.
- 2) Invoices shall be sent to Division of Juvenile Justice, P.O. Box 110635, Attn: Electronic Monitoring Project Director, Juneau, AK 99811-0635,
- 3) Billing must include a face sheet itemizing the total payment due for the period of services and include a description of the services provided, the name and/or identification number of program offenders, the date(s) of participation, and a reference to the Contract Award Number (CA #)

CONTRACT TERM:

Contract shall be for (1) year, with the option to renew for (4) additional one-year terms. Renewals to be exercised at the sole discretion of the State. At the State's option, up to 44 additional monitoring units / components may be purchased at any time during the term of this contract. Prices shall remain firm for the duration of the contract. There is no guarantee of a minimum or maximum purchase of additional monitoring units above the initial 58 units requested.

CANCELLATION: The State reserves the sole right to cancel the contract in whole or in part upon thirty (30) days prior written notice.

TERMINATION: The State reserves the sole right to terminate the contract in whole or in part in the event of the Contractor's failure to perform in accordance with the provisions of any resultant contract.

QUALITY CONTROL:

Contractor must have a formal quality control program in place that will provide assurance of the services detailed in this ITB and must be ISO 9000 (or most recent series) certified.

BID SCHEDULE

ELECTRONIC MONITORING UNITS WITH MONITORING SERVICE

**COST PER UNIT TO PROVIDE & DELIVER (58) ELECTRONIC MONITORING UNITS AS SPECIFIED,
COST PER UNIT PER DAY FOR MONITORING SERVICES**

Prices to remain firm for the duration of (all terms) the contract and may include up to 44 additional monitoring units w / monitoring. The State does not guarantee any minimum or maximum order beyond the 58 units requested.

1. Unit Price	<u>\$ 1,184.00</u>	Extended Price (Unit Price x 58)	<u>\$ 68,712.00</u>
2. Monitoring Service (Cost per Day) PER UNIT	<u>\$ 1.85*</u>	Extended Price (Cost per Day x 20 days)	<u>\$ 37.00</u>

S/B \$ 68,672.00

TOTAL (Sum of extended prices for items 1 and 2) \$ 68,749.00

20 days is an estimate for bidding purposes only-actual days may vary

Award will be made based on the lowest **TOTAL PRICE**

***Please see next page for details.**

BIDDER INFORMATION (To be completed by Bidder)	
CONTACT NAME:	<u>Kevin Nelson</u>
COMPANY NAME:	<u>BI Incorporated</u>
ADDRESS:	<u>6400 Lookout Road</u> <u>Boulder, CO 80301</u>
PHONE:	<u>(303) 218-1000</u> TOLL FREE PHONE # <u>(800) 241-2911</u>
FAX:	<u>(303) 218-1250</u>
E-MAIL:	<u>kevin.nelson@bi.com</u>

For State Use Only: This Invitation to Bid covers PR # 06-4841-04



CONTRACT AWARD

STATE OF ALASKA

Department of Health and Social Services
Finance and Management Services - , Procurement

CONTRACT AWARD NUMBER

6189

350 Main Street, Room 6
P.O. Box 110650
Juneau, Alaska 99811-0650

3601 C Street, Suite 578
Anchorage, AK 99503

ORDERING DEPARTMENT:
Department of Health and Social Services
Division of Juvenile Justice
P.O. Box 10635 Attn: MaShelle Hess
Juneau, AK 99811

COMMODITY CODE
72554

DATE OF CONTRACT
July 13, 2004

NUMBER & PERIOD OF RENEWAL OPTIONS
Four (4) one (1) Year

PR NO. / DATE ASSIGNED
06-4841-04/ 11/17/03

DATE INITIAL CONTRACT BEGINS
August 15, 2004

DATE INITIAL CONTRACT ENDS
August 14, 2005

CONTRACTOR:

B. I. Incorporated
6400 Lookout Rd.
Boulder, CO 80301
CONTACT NAME: Kevin Nelson
TELEPHONE NUMBER: 253-853-6215
FAX 303-218-1250

GS VENDOR CODE: NA

ISSUED IN ACCORDANCE WITH ITB 2004-0600-4816 DATED: 05/05/04

PRICE ADJ. REQ. PRIOR TO EACH: NA

CPI/PPI BASE INDEX POINTS & MO/YR: NA

REVIEW DATE: 05/01/05 RENEWALS EXPIRE (MO/YR): 08/2009

ESTIMATED VALUE OF INITIAL TERM: \$115,000.00 REBID: N/A

SEND INVOICE IN DUPLICATE TO: Ordering Department (above)

NOTE: This order constitutes a binding commitment between the State and the contractor listed hereon. Unauthorized modification without the expressed prior approval of the contracting authority will result in a financial obligation on the contractor and/or unauthorized State personnel making the change.

THIS IS AMENDMENT / RENEWAL NO.
Amendment # 1

THE INFORMATION SHOWN ABOVE HAS BEEN CHANGED
 NO YES (Explanation below)

DATE OF CHANGE ORDER:
August 9, 2005

DESCRIPTION

AMENDMENT # 1 12 MONTHS MAINTENANCE - CUSTOMER SUPPORT

This Amendment serves to extend the product warranty on (58) ankle bracelets initially purchased under this contract.

Maintenance coverage / customer support shall be extended through the period of August 15, 2005 through August 14, 2006 with three (3) additional one (1) year renewal options.

ANNUAL MAINTENANCE PRICE: \$5,162.00 to be billed at \$430.17 per month

104/mnt 99% 6,032⁰ yv 2
89 mnt

The Division of Juvenile Justice is entitled to one (1) HG-2223 Anti-tamper strap and one (1) HG-2221 Male/Female Latch set for every quarterly interval of this term and one (1) HG-2222 battery each year per Transmitter/Receiver Unit.

PURCHASE PRICE PER ADDITIONAL MONITORING UNIT: \$1,184.00 Includes 1 year maintenance and customer support in addition to the following: One-year supply of consumables, i.e. minimum of (6) straps per unit, batteries, extension cords, telephone jacks and transmitter replacement tools provided at no additional cost.

All other terms and conditions remain the same.

CONTRACTING AUTHORITY NAME
Holly Meek

TITLE
Procurement Specialist

SIGNATURE
Holly Meek

TELEPHONE NUMBER: 907-269-7820

PAGE NOE 1

IMPORTANT:

1. Contract award number and ordering department name must appear on all invoices and documents relating to this order. The State is registered for tax free transactions under Chapter 32, IRS Code, Registration No. 92-601185. Items are for the exclusive use of the State and not for resale.

DISTRIBUTION: ORIGINAL TO CONTRACTOR
ONE COPY TO JUNEAU PROCUREMENT AND ONE COPY TO ANCHORAGE PROCUREMENT
ONE COPY TO RECEIVING DEPARTMENT

CONTRACT AWARD	STATE OF ALASKA Department of Health and Social Services Finance and Management Services - , Procurement	CONTRACT AWARD NUMBER 6189
	<input type="checkbox"/> 350 Main Street, Room 6 P.O. Box 110650 Juneau, Alaska 99811-0650 <input checked="" type="checkbox"/> 3601 C Street, Suite 578 Anchorage, AK 99503	

ORDERING DEPARTMENT: Department of Health and Social Services Division of Juvenile Justice P.O. Box 10635 Attn: MaShelle Hess Juneau, AK 99811	COMMODITY CODE 72554	DATE OF CONTRACT July 13, 2004
	NUMBER & PERIOD OF RENEWAL OPTIONS Four (4) one (1) Year	PR NO. / DATE ASSIGNED 06-4841-04/ 11/17/03
	DATE INITIAL CONTRACT BEGINS August 15, 2004	DATE INITIAL CONTRACT ENDS August 14, 2005

CONTRACTOR: B. I. Incorporated 6400 Lookout Rd. Boulder, CO 80301 CONTACT NAME: Kevin Nelson TELEPHONE NUMBER: 253-853-6215 FAX 303-218-1250	GS VENDOR CODE: NA
	ISSUED IN ACCORDANCE WITH ITB 2004-0600-4816 DATED: 05/05/04
	PRICE ADJ. REQ. PRIOR TO EACH: NA
	CPI/PPI BASE INDEX POINTS & MO/YR: NA
	REVIEW DATE: 05/01/05 RENEWALS EXPIRE (MO/YR): 08/2009
ESTIMATED VALUE OF INITIAL TERM: \$115,000.00 REBID: N/A	

SEND INVOICE IN DUPLICATE TO: Ordering Department (above)

NOTE: This order constitutes a binding commitment between the State and the contractor listed hereon. Unauthorized modification without the expressed prior approval of the contracting authority will result in a financial obligation on the contractor and/or unauthorized State personnel making the change.

THIS IS AMENDMENT / RENEWAL NO. Amendment # 1	THE INFORMATION SHOWN ABOVE HAS BEEN CHANGED <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (Explanation below)	DATE OF CHANGE ORDER: August 9, 2005
---	---	--

DESCRIPTION

AMENDMENT # 1
12 MONTHS MAINTENANCE – CUSTOMER SUPPORT

This Amendment serves to extend the product warranty on (58) ankle bracelets initially purchased under this contract.

Maintenance coverage / customer support shall be extended through the period of August 15, 2005 through August 14, 2006 with three (3) additional one (1) year renewal options.

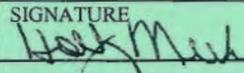
ANNUAL MAINTENANCE PRICE: \$5,162.00 to be billed at \$430.17 per month

*104/mnt 99 6,032⁰⁰ w/2
89 mnt*

The Division of Juvenile Justice is entitled to one (1) HG-2223 Anti-tamper strap and one (1) HG-2221 Male/Female Latch set for every quarterly interval of this term and one (1) HG-2222 battery each year per Transmitter/Receiver Unit.

PURCHASE PRICE PER ADDITIONAL MONITORING UNIT: \$1,184.00 Includes 1 year maintenance and customer support in addition to the following: One-year supply of consumables, i.e. minimum of (6) straps per unit, batteries, extension cords, telephone jacks and transmitter replacement tools provided at no additional cost.

All other terms and conditions remain the same.

CONTRACTING AUTHORITY NAME Holly Meek	TITLE Procurement Specialist	SIGNATURE 
TELEPHONE NUMBER: 907-269-7820		PAGE 1 OF 1

IMPORTANT:
 1. Contract award number and ordering department name must appear on all invoices and documents relating to this order.
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 ONE COPY TO JUNEAU PROCUREMENT AND ONE COPY TO ANCHORAGE PROCUREMENT
 ONE COPY TO RECEIVING DEPARTMENT

CONTRACT AWARD

STATE OF ALASKA

Department of Health and Social Services
Finance and Management Services, Procurement Section

350 Main Street, Room 6
P.O. Box 110650
Juneau, Alaska 99811-0650

3601 C Street, Suite 578
Anchorage, Alaska 99503

CONTRACT AWARD NUMBER

6189

ORDERING DEPARTMENT: Department of Health and Social Services Division of Juvenile Justice P.O. Box 10635 Attn: Tom Narvaez Juneau, Alaska 99811	COMMODITY CODE 72554	DATE OF CONTRACT July 13, 2004
	NUMBER & PERIOD OF RENEWAL OPTIONS Four(4) - one(1) Year	PR NO. / DATE ASSIGNED 06-4841-04 / 11/17/03
	DATE INITIAL CONTRACT BEGINS August 15, 2004	DATE INITIAL CONTRACT ENDS August 14, 2005

CONTRACTOR: B.I. Incorporated 6400 Lookout Road Boulder, CO 80301 CONTACT NAME: Kevin Nelson TELEPHONE NUMBER: 253-853-6215 FAX NUMBER: 303-218-1250	GS VENDOR CODE: NA
	ISSUED IN ACCORDANCE WITH ITB #: 2004-0600-4816 DATED: 05/05/04
	PRICE ADJ. REQ. PRIOR TO EACH: NA
	CPI/PPI BASE INDEX POINTS & MO/YR: NA
	REVIEW DATE: 05/01/05 RENEWALS EXPIRE (MO/YR): 08/2009
ESTIMATED VALUE OF INITIAL TERM: \$115,000.00 REBID: N/A	

SEND INVOICE IN DUPLICATE TO: As Specified in Description

NOTE: This order constitutes a binding commitment between the State and the contractor listed hereon. Unauthorized modification without the expressed prior approval of the contracting authority will result in a financial obligation on the contractor and/or unauthorized State personnel making the change.

THIS IS AMENDMENT / RENEWAL NO. Renewal Option (4) of (4)	THE INFORMATION SHOWN ABOVE HAS BEEN CHANGED <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (Explanation below)	DATE OF CHANGE ORDER: June 17, 2008
--	---	--

DESCRIPTION

DIRECT PURCHASE OF 58 ELECTRONIC MONITORING UNITS w/MONITORING SERVICE

This amendment serves to extend this contract by exercising option four (4) of four (4).

CONTRACT PERIOD: August 15, 2008 through August 14, 2009.

MONTHLY MAINTENANCE COSTS: \$430.17/month

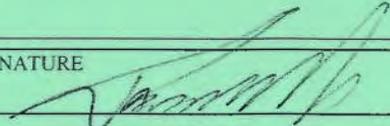
MONITORING SERVICE PRICE: \$1.85 per day per Active Unit

PURCHASE PRICE PER ADDITIONAL MONITORING UNIT: \$1,184.00

All other terms and conditions remain the same.

Insurance: 7/1/09
Business license:

*Change/award
B.I. 11/24/08
Send resumes*

CONTRACTING AUTHORITY NAME James Grotha	TITLE Procurement Specialist	SIGNATURE 
TELEPHONE NUMBER: (907) 269-7821	PAGE 1 OF 1	

IMPORTANT:

1. Contract award number and ordering department name must appear on all invoices and documents relating to this order.
The State is registered for tax free transactions under Chapter 32, IRS Code, Registration No. 92-601185. Items are for the exclusive use of the State and not for resale.

DISTRIBUTION: ORIGINAL TO CONTRACTOR
ONE COPY TO JUNEAU PROCUREMENT AND ONE COPY TO ANCHORAGE PROCUREMENT
ONE COPY TO RECEIVING DEPARTMENT

PURCHASE REQUISITION	STATE OF ALASKA			PURCHASE REQUISITION NUMBER		
	Department of Health & Social Services			DEPT	REQUISITION	FY
TO: <input type="checkbox"/> 350 Main Street Juneau, Alaska 99801		Room Juneau,	<input checked="" type="checkbox"/> 3601 C Street Anchorage, Alaska 99503		Anchorage.	PR- <i>ck</i> 4808 09

S H I P P I N G I N F O R M A T I O N Division of Juvenile Justice Department of Health and Social Services P.O. Box 110635 Juneau, AK 99811-0635	DATE DELIVERY REQUIRED AT DESTINATION	DATE OF PURCHASE REQUISITION 6/16/2008
	F.O.B. POINT Final Destination	
	ASSIGNED TO <i>JAMES</i>	DATE <i>6/16/08</i>

CONTACT NAME Marylene Wales	TELEPHONE NUMBER (907) 465-2239	Stock Req. No.	Bid/Contract #	Dated	Order #	Dated
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SUGGESTED CONTRACTORS - (3) - (INCLUDE ADDRESS & PHONE NUMBER) BI Incorporated 6400 Lookout Road Boulder, Colorado 90301 Phone #: (303)218-1000	COMMENTS SHIPPING INSTRUCTIONS See detail below SPECIAL INSTRUCTIONS TO GS
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ITEM NO.	COMMODITY CODE*	QUANTITY REQUIRED	UNIT OF MEASURE	DESCRIPTION, PERFORMANCE REQUIRED, INTENDED USAGE <small>NOTE: If this P.R. is for leased space or janitorial services, attach appropriate specifications.</small>	ESTIMATED UNIT PRICE	ESTIMATED EXTENDED PRICE	
1		1	year	Renewal of Contract 6189 Period of Agreement: August 15, 2008 to August 14, 2009 Exercise renewal <u>option 4 of 4 years</u> Monthly maintenance costs : \$430.17/month Monitoring service price : \$1.85 per day per Active Unit No change in service from original agreement PLEASE ENCUMBER THE FY09 PORTION	\$10,200.00	\$10,200.00	
<small>*COMMODITY CODE REQUIRED ON ALL P.R.'S SENT TO GENERAL SERVICES</small>						Estimated Total of all pages \$	\$10,200.00

INVOICE ADDRESS	PO Box 110635 Juneau AK 99811-0635	ARE FEDERAL FUNDS INVOLVED?	PAGE 1 OF PAGES	DO NOT EXCEED \$
		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES %		

REF	TYPE	NUMBER	AMOUNT	DATE	COMMENTS
1	VEN				
2					
3					
4					

FIN	AMOUNT	SY	CC	PROGRAM	LC	ACCT	FY	NMR	DISB	LIQ
1	\$4,731.87	2009	06663601			73755				
2	\$4,618.13	2009	06663601			73681				
3	\$430.17	2010	06663601			73755				
4	\$419.83	2010	06663601			73681				

PURCHASING AUTHORITY NAME Steve McComb	TITLE Director	PURCHASING AUTHORITY'S SIGNATURE <i>Stephen J McComb</i>	TELEPHONE NUMBER (907) 261-4335
---	-------------------	---	------------------------------------

SUPPLY OFFICER APPROVAL <i>Reg Rous</i>	SIGNATURE <i>[Signature]</i>	DATE <i>6/16/08</i>
--	---------------------------------	------------------------

CERTIFICATION I certify that the facts herein and on supporting documents are correct, that this voucher constitutes a legal charge against funds and appropriations cited, that sufficient funds are encumbered to pay this obligation, or that there is a sufficient unencumbered balance in the appropriation cited to cover this obligation. I am aware that certifying false, inaccurate or misleading documents constitutes an unsworn falsification under AS 11.56.210

CERTIFYING OFFICER'S PRINTED NAME Jana Heard Administrative Operations Manager	CERTIFYING OFFICER'S SIGNATURE <i>Jana Heard</i>	DATE 6/16/2008
---	---	-------------------