



#	Standing Agenda Items	Lead Assigned	Discussion	Action Item	Due Date
C. (cont'd)	Medical Executive Staff Report: (cont'd)  Telehealth Consultations:  Clinical Services:  Clinical Services/Chilkat:	MD	The API Medical Staff By-Laws read that we should not be consulting for other agencies outside the hospital  *Academic Integrity Committee Report.  - Dr. Tamara Russell coordinated the remodel of the Chilkat Unit (i.e. painting groups, artwork, art themes, etc.) She would like to recognize the local artists and volunteers for work and time donated to this project.	-DBH Director Burns advised that we cannot do this until we have a full staff, where we can dedicate a physician to that position.  -We invite the Governance Committee to visit the newly remodeled Chilkat Unit and to admire the beautiful work.	
	API Nursing Report: -Vacancy/Recruitment	DON	DON discussed API nurse shortage and nurses on maternity leave. Currently there are 11 RN vacancies. -We have been actively recruiting for RNs/PNAs -We are implementing a new Nursing Schedule Program called "Schedule Anywhere", we will be testing the program Tuesday. This will allow our Supervisors to manage the Workload better; staff can reply to a needs request if available.	The Nursing Shift Supervisor sends a text out to all RN/PNA staff advising a need for certain shift coverage, staff can reply via schedule anywhere by advising date, shift, and hours they can cover; the program sends a text to the NSS who would approve and confirm the request, all done via text messaging	On going
	Update and Census: API Construction Project (ASIIP)  Personnel Services Report  Hospital Safety	COO	API Construction Project coming to an end April 2018. We received the pricelist from the contractor of the contractors completed work on the Katmai Unit.  COO presented the Vacancy Report.  COO advised Governance that having WEKA onboard has been great staff morale, and that there have been a decrease in staff injury.	Terms of contract were complied with and agreed to by Mr. Fishback and API.  We are looking at to streamline our hiring processes for clearance, badging, background checks, orientation.  We continue to monitor.	On going  On going  On going
	Status/Performance Report API Utilization:  Discharge Barriers	QIC	Governance reviewed and discussed following: -Calendar Year Snap Shot of API Utilization -Average Length of Stay by Unit by Year, 2014-2017 -Average Length of Stay by Year by Unit, 2014-2017 -Average Monthly 30-180-day Patient Re-Admission Rates, Jan 2016-Dec 2017.  -Group reviewed and had lengthy discussion. Group also reviewed Discharge Barriers and Considerations	On going	On going

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	<p>Status/Performance Report (Cont'd)</p> <p>ORYX Data Review</p> <p>Assault &amp; Injury Data</p> <p>Patient Grievances</p>		<p>-Patient Injury Rate-Number of Client Injury Events for all Causes that Occurred for Every 1000 Inpatient Days</p> <p>-Elopement Rate per 1000 Inpatient Days</p> <p>-Seclusion Hours – Number of Hours Spent in Locked Seclusion per 1000 Inpatient hours</p> <p>-Percent Secluded-Percent of Unique Clients Secluded at Least Once in the Quarter</p> <p>-Staff Injury Rate-Number of Staff Injury Events of any Severity that Occurred for Every 1000 Inpatient Days</p> <p>-30 Day readmission Rate-Percentage of Discharges from API that returned within 30 days</p> <p>-Restrain Hours-Number of Hours clients Spent in Restraint including; Manual Holds, Walking Restraints, and Bed Restraints, for Every 1000 Inpatient hours</p> <p>-Percent Restrained-Percent of Unique Clients Restrained at Least Once in the Quarter</p> <p>-API Patient and Staff Injury Rates per 1000 inpatient Days (2016-2017)</p> <p>-Patient Assaults on Staff by Month and Severity from UOR Data (Jan 2016-Dec 2017)</p> <p>-Falls per 1000 Inpatient Days and Falls per 100 Patients Served (Jan 2016-Dec 2017)</p> <p>-Alaska Psychiatric Institute-Patient Feedback, Total Number of Compliments, Complaint/Grievance, and Comments by Month (Jan 2017-Dec 2017)</p> <p>-Alaska Psychiatric Institute-Patient Feedback, Total Number of Compliments, Complaint/Grievance, and Comments by Unit (Jan 2017-Dec 2017)</p> <p>-Alaska Psychiatric Institute-Patient Feedback, Complaints / Grievances Resolutions</p> <p>-Patient Feedback by Issue in Calendar Year 2017</p>	<p>Topics included obtaining General Relief in a timely bases, lack of appropriate Assisted Living Facilities (ALFs), and document between various state offices.</p>	
	Recovery Support Services Report	QIC	<p>Our current RSS is Mr. Ron Cowan. Both Mr. Cowan and Dr. Russell have working with Volunteers and Community Partners who have provided the following for API:</p> <p>-100+ Bibles, 10 Korans, Christmas gift donations for the Chilkat Unit, and Midnight Sun Service Dogs has donated approximately 18 hours of on-site pet therapy for both adult and adolescent patients.</p>	-And of course the volunteer time donated to complete the Chilkat Unit remodel.	Closed.

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C. (cont'd)	Regulatory / PI Events	QIC	-Group reviewed and discussed		On going
	Agency/Accrediting Body/ Inspections and Survey/Compliance	QIC	-API is expecting The Joint Commission to visit and survey API in February 2019. .	We have reconvened our Joint Commission Readiness Team, we are reviewing all Policies and Standards, and just completed our in cycle monitoring and tests to the high profile standards as required.	On going
	Discharge Barriers Report		Group reviewed and had lengthy discussion. Topics included obtaining General Relief in a timely bases, lack of appropriate Assisted Living Facilities (ALFs), and documentation between various state offices.	DBH Director Burns advised that he would like into other areas to see if any funding is available to alleviate some of these issues.	On going
	API Work Plan	CEO	CEO Hale shared with Governance in SharePoint Senior Management has created spreadsheet that holds all the current/ongoing projects at API. This work plan is a work in progress, it highlights projects like: -Retention and Recruitment -Maintaining Joint Commission Standards -Staffing (Snap shot) -Safety Strategies -Capital -Employee Orientation	Senior Management meets to update the Work plan weekly.  -Deputy Commissioner Forrest advised that API should identify priority needs, and appreciates what this work plan represents. We are looking for ways to strengthen API in both long/short term.	On going
	Legislative Update	DBH	DBH Director Burns advised Governance that he was at a Senate Finance Meeting last week, he was approached by Senator Micciche. Who advised 'we will be thinking of ways of what we can do to help API.	Group received information.	Closed
	Meeting Ends.		Meeting adjourned at 3:30pm.	Group departed.	Closed

Updated Minutes prepared by: Leilua Fadely

06/05/18  
Date

Approved by: Ron Hale

RH  
(Initial)          
Date