

## Alaska On-Boarding Process for Immunization Reporting:

All providers reporting immunizations electronically to the Alaska Division of Public Health will submit data using the Alaska eHealth Network (AeHN). The state of Alaska’s immunization information system (VacTrAK) is a confidential, population-based, computerized system that maintains immunization information for Alaskans of all ages. AeHN utilizes a pass-through solution so immunization providers can take full advantage of VacTrAK’s functionalities. Organizations that are already interfacing directly with VacTrAK will not be required to transition to AeHN immediately, but should plan for this transition.

Step	Step Name	Description
1	Registration	<p>Immunization providers on-boarding for reporting immunization data must (the following can be done simultaneously):</p> <ul style="list-style-type: none"> <li>Participate / register with AeHN: <a href="http://www.ak-ehealth.org/for-providers/join-our-providers/">http://www.ak-ehealth.org/for-providers/join-our-providers/</a></li> </ul> <p>Participate/ register with VacTrAK: <a href="http://dhss.alaska.gov/dph/Epi/iz/Documents/vactrak/docs/VacTrAK_Healthcare_Provider_Contract.pdf">http://dhss.alaska.gov/dph/Epi/iz/Documents/vactrak/docs/VacTrAK_Healthcare_Provider_Contract.pdf</a></p> <ul style="list-style-type: none"> <li>Register their Meaningful Use Intent with AKDHSS-MU: <a href="http://dhss.alaska.gov/HIT/Meaningfuluse/Pages/Default.aspx">http://dhss.alaska.gov/HIT/Meaningfuluse/Pages/Default.aspx</a></li> </ul> <p>Providers will be responsible for reviewing specific immunization reporting documentation (e.g., Meaningful Use requirements and VacTrAK HL7 Local Implementation Guide). Contact the VacTrAK Program for additional information: <a href="https://vactrak.alaska.gov/iweb/">https://vactrak.alaska.gov/iweb/</a></p>
2	In Queue	<p>If the immunization provider is ready to submit on-going immunization data, but VacTrAK has reached on-boarding capacity, the provider’s clinic may be placed in a queue for on-going submission and validation. Clinics placed in the queue can still attest for Meaningful Use Stage 2, if that is their goal.</p>
3	Initial Submission / VacTrAK Validation	<p>Once the clinic is ready to generate messages that meet the required standards, live immunization data (production) messages will be sent to VacTrAK using the AeHN pass-through. VacTrAK staff will validate the data within the messages to ensure accuracy, appropriate coding, decrementing of inventory, etc. Depending on the clinics data quality, this process may take multiple iterations of review before reaching the level of quality required by Meaningful Use and VacTrAK.</p>
4	Production & On-going Validation	<p>After your immunization data has been validated by VacTrAK and a secure method of transfer has been successfully tested, on-going production level data will be transferred from your system on a regular basis. Data quality must be maintained at a level consistent with initial validation. It’s the provider’s responsibility to inform VacTrAK before EHR patches or upgrades.</p>