

General SHWI Scholarship Application – October 25-26, 2016

Non-School District Employee

First Name		
Last Name		
Position/Title		
Work Phone	Contact Phone	
E-mail		
School District Affiliation (N/A if not applicable)		
Agency		
Address		
City	AK	Zip
Briefly explain why you are interested in attending School Health and Wellness Institute:		

SCHOLARSHIP ESTIMATED COSTS

Please estimate the costs below for financial assistance requested.

	Estimated Costs
Travel/Airfare (or mileage @ \$0.54/mile) Roundtrip to Anchorage from: _____	\$
Hotel @ \$99 per night plus 12% tax Number of nights _____	\$
Per diem @ State rate Travel days = \$_45_ per day x __2__ days Full day = \$60 per day x _____ days (Lunch provided on 10/26 will deduct \$16.00 from daily per diem rate.)	\$
Ground transportation to/from airport (\$40 maximum)	\$
TOTAL Requested	\$

Please send completed application to Wendy Hamilton wendy.hamilton@alaska.gov via email or fax (907-465-4101) or call if questions (907-465-2768).

Please [register now \(https://akshwi.eventbrite.com/\)](https://akshwi.eventbrite.com/) when applying for a scholarship, so we can reserve your space if/when you are awarded.

Deadline for application submission is Monday September 19, 2016, by 5:00 p.m.

I, _____ (name) understand that if I am chosen to receive a general SHWI scholarship I agree to the following:

- Attend both days of the 11th Annual School Health & Wellness Institute, October 25th – 26th, 2016 at the BP Energy Center.
- Contact the Chronic Disease Prevention and Health Promotion Admin staff at 269-3424 or CDPHP-Admins@alaska.gov ASAP to start arranging the travel and respond to their requests in a timely manner.
- Complete the DHSS Memorandum of Agreement sent by the CDPHP Admin staff for travel by a non-State of Alaska employee.
- Complete a Survey Monkey evaluation of the event.

The General SHWI Scholarship Committee agrees to pay the following:

- Round trip economy airfare to and from the Institute in Anchorage. Any additional fees, upgrades or incidentals will not be reimbursed by the scholarship.
- Ground transportation to and from the airport up to \$40.00 is reimbursable. You MUST provide receipts of your transportation to receive a reimbursement.
- Mileage is reimbursable at a rate of \$0.54 per mile.
- Up to three nights lodging at the Residence Inn (or other similarly priced hotel if Residence Inn is full. (Exceptions to nights lodging will be made depending on travel schedule to and from home community). Any additional nights outside the reservations made by CDPHP Admin Staff will be at your expense. Any incidental expenses, such as room service or any upgrades will not be covered by this scholarship.