

DBH Individualized Services Agreement – Provider Agreement

Frequently Asked Questions

Who is eligible to provide Youth/Adult ISA Services?

The Provider must be a DHSS grant funded Community Behavioral Health Center (CBHC) provider for youth and/or adults.

Who can receive Youth/Adult ISA Services?

Youth are eligible for youth services up to their 21st birthday. The youth must be enrolled in a Community Behavioral Health Center and meet one of the following risk criteria:

- Youth meets the definition of Serious Emotional Disturbance (SED) and is at demonstrated risk of institutional or out-of-home care; or
- Youth meets the definition of Substance Abuse Disorder (SUD) and is at demonstrated risk for residential treatment (ASAM Level III.5 or III.7).

Adults must be enrolled in a Community Behavioral Health Center and meet both criteria below:

- meets the definition of Individuals with Serious Mental Illness (SMI) 7 AAC 70.990 (or who are 18 to 21 years old and, except for age, meet the SMI definition), and
- is at risk of institutional care as demonstrated by any ONE of the following:
 - a. Psychiatric hospitalization or RPTC within the previous two years (list date(s) of admission)
 - b. Incarceration within the previous 12 months (list dates) or current Mental Health Court enrollment (list opt-in date)
 - c. Emergency Room visit within the previous six months (list date(s) of service)
 - d. Crisis Intervention/Crisis Stabilization contacts (two or more within the last six months- list dates)
 - e. Current residence in an assisted living facility (Name of ALF)
 - f. Documentation of homelessness defined by Federal Housing and Urban Development criteria (verification of homelessness)

What can be purchased with ISA Funds?

A list of services (with fees and limits) is attached to the ISA Provider Agreement, and is also listed below. These are the only services that can be purchased with ISA funding.

Is there a maximum amount of ISA available?

Yes. Funding is now available statewide. Youth funding is separate from adult funding, and each has a finite amount available. Once the funds are depleted, no more funding will be available until the next State Fiscal Year begins. There is a \$7500 cap for each person receiving ISA funding. It is possible to exceed this dollar value based the availability of funding, and clinical documentation to support the claims. Staff will evaluate each on a case by case basis.

What cannot be purchased with ISA Funds?

Under 7 AAC 81, ISA funds cannot be used to purchase services that are covered under a CBHC grant. If your agency has a DBH Grant that covers youth or adult clinical or rehab services, or youth with a Substance Use Disorder, ISA funds cannot be used to purchase these services.

How do CBHC Agencies receive ISA funds?

Payments are made as reimbursements of expenditures, and billing should occur after services or items are purchased. The department will make ISA payments once a month. Typically adjudications are on or about the last day of the month, with payments following these actions.

Is subcontracting allowed?

Yes, services may be subcontracted by the CBHC, but the CBHC must bill through AKAIMS for the service/items and then reimburse the subcontractor.

How services be documented?

Each service must be documented in an “Encounter note” within AKAIMS.

How can a CBHC Agency participate in the Youth/Adult ISA program?

Find the Provider Agreement and supportive documents at the State of Alaska Public Notices Website: <http://notice.alaska.gov/169730>

Or request a copy of the Provider Agreement by contacting:

Diane LoRusso, Grants Administrator
Grants and Contracts Support Team
Department of Health and Social Services
P.O. Box 110650
Juneau, Alaska 99811-8678
Tel: (907) 465-6148
Fax: (907) 465-8678
Email: diane.lorusso@alaska.gov

Relay Alaska provides assisted communication services at the following numbers:
TT Phone: 1-800-770-8973
Voice Phone: 1-800-770-8255

DHSS Division of Behavioral Health Program Contacts:

Lynn Squires-White, DBH Youth ISA Program Manager

Lynn.Squires-White@alaska.gov

(907) 465-8469 (907) 465-2185 (Fax)

Direct Secure Message:

Lynn.Squires-White@direct.dhss.akhie.com

Jim McLaughlin, DBH Adult ISA Program Manager

James.McLaughlin@alaska.gov

(907) 269-1044 (907) 269-3623 (fax)

Direct Secure Message:

akdhss.dbh_jmclaughlin@direct.alaskahie.com