

Meeting Minutes

Evidenced Based Workgroup

May 14th, 2010

- ❖ This group met via “Meet Me” teleconference from 1:05 PM-2:30 PM. Participants included the following: Genevieve Casey, Sarah Dewane, Devon Urquhart, Diane Casto, Patty Bland, Cathie Clements, Gary Ferguson, Marcia Howell, Shirley Holmberg and Sally Rue.
- ❖ We are a part of Strategic Prevention Framework State Incentive Grant (SPF SIG) Cohort IV. This is the first Cohort to integrate an Evidenced Based Intervention Workgroup. We are fortunate enough to be working with Tanana Chiefs Conference (TCC), who are also members of Cohort IV. Their members are serving on our Epidemiology (EPI) Workgroup, Advisory Council, and Shirley Holmberg will be participating in the Evidenced Based Interventions (EBI) Workgroup. We are fortunate to have a representative of Cook Inlet Tribal Council (CITC) on our Advisory Council; CITC currently has a Tribal SPF SIG and are members of a previous Cohort.
- ❖ Highlighted points in presentation by Sarah Dewane
 - Review of Strategic Prevention Framework (SPF) in Tab 3; black and white copied PowerPoint titled Alaska Strategic Prevention Framework State Incentive Grant; p. 3-5.
 - Review of Cross Sites, Community & Participant-Level Instruments in Tab 3; last PowerPoint presentation in Tab 2 titled Evaluation Overview; p. 1-5.
 - Tab 7 of your binder includes Evidenced Based Intervention strategies.
- ❖ Timeline for the SPF SIG
 - In July of 2009 the SPF SIG was awarded. In July of 2010 we will have a face to face meeting with workgroup members.
 - In August-September the EBI will identify which core areas the grants will be focused on.
 - In September the State will plan and send out approval for the core areas the grant will be focused on.
 - Request for Proposals (RFP) will be sent out sometime in the Fall.
 - Funds will be allocated to grantees in January.
 - Once the community has received funding they will have to work on their community based Strategic Planning Framework. Ex: assessing their community’s needs and exploring their capacities.
 - Toward the end of 2011 the communities will implement strategies.
- ❖ Roles of the Evidenced Based Interventions (EBI) Workgroup
 - Review research and data from the Epidemiology Workgroup.
 - Recommend evidenced based interventions for the purpose of facilitating the collection of data from grantees to measure progress/success.
 - The EBI Workgroup is a decision making body. Once decisions are made in the EBI workgroup, decisions are approved by the Advisory Council.
 - Once the Advisory Council approves the Evidenced Based Interventions and recommendations the EBI Workgroup will facilitate the writing of RFP.

- The EBI Workgroup monitors the grantees to ensure they are using Evidenced Based Interventions.
- Please note: This is a new workgroup and other places where Evidenced Based Interventions have been introduced may not have an “Alaskan based perspective”. We are, in essence, trailblazers for Alaska. This may be challenging, but also exciting in that we are able to be creative. Expectations may continue to be unclear for a short while. Once Diane Casto, the SPF SIG Program Director, returns from her SPF SIG Training in Washington D.C. she will be able to make expectations more clear.
- The EBI Workgroup will meet one (1) time per month for approximately two (2) hours. We will not always need the two hours to meet, but please block of your schedules for the two hours to ensure we are able to cover all needed information. As the EBI Workgroup concludes their data/research findings, the EBI Workgroup may meet more often than once a month. We will make our best attempts to plan these far in advance.
- ❖ Next week’s meeting for May 21st, 2010, is canceled. Devon Urquhart will be sending out a Meeting Wizard to gather dates and times which you will usually be available to meet. The EBI Workgroup will meet once a month at a particular day and time. This is designed to help manage everyone’s time and ensure that everyone is able to meet, most of the scheduled days and times. Ex: an on-going meeting will happen the 2nd Tuesday of each month at 9:30 AM. This helps members plan ahead, help plan meeting dates and times, etc. The next meeting will be in July of 2010.
- ❖ Eric Ohlson from the Regional Expert Team (RET) on drugs and alcohol works extensively with Service to Science. He will be available periodically for questions and to teach the Service to Science method.
- ❖ During the next meeting, workgroup members will designate an individual to be the Chair of the Evidenced Based Workgroup. Please keep in mind who you feel would be the best candidate for the position. Melissa Stone is the Chair of the Advisory Council and Deborah Hull-Jilly is the Chair of the Epidemiology Workgroup.