Provider Information Resources - Documents/Publications

REGULATIONS
Internet Access – STATE OF ALASKA http://www.alaska.gov

REFERENCE MATERIALS
Internet Access - STATE OF ALASKA, DHSS/DBH http://health.hss.state.ak.us/dbh/

- Program Policies & Claims Billing Procedures Manuals
- Training Materials
- Frequently Asked Questions/Answers
- Links

Internet Access – FISCAL AGENT – Xerox http://www.medicaidalaska.com

- Program Policies & Claims Billing Procedures Manuals
- Forms

How to find Regulations on the Internet

START at the Alaska State home page http://www.alaska.gov

- select "Find State Statutes & Regulations" located under the heading "Services" midway down page
- scroll down and find the heading labeled "Alaska Law Resources" and then select "Alaska Administrative Code"
- select "Title 7 - Health and Social Services"

- Select Part 5 entitled "Services for Behavioral Health Recipients, Seniors, and Persons with a Disability (7 AAC 70 – 7 AAC 75)" [NOTE: This content is not applicable to Mental Health Physician Clinics, Physicians, ANPs, or Psychologists]
  - Chapter 70 – Behavioral Health Services
    - Applicability & Scope; BH Services Provider Qualifications; BH Services Interim Standards for Operation; General Provisions
- Select Part 8 entitled "Medicaid Coverage and Payment (7 AAC 105 – 7 AAC 165)"
  - Chapter 105 – Medicaid Provider & Recipient Participation – applicable to all services
    - Provider Enrollment, Responsibilities, Record-keeping, Payments & Overpayment Recovery, Appeals, Sanctions/Restrictions
  - Chapter 110 – Medicaid Coverage; Professional Services – applicable to all services
    - Physician (7 AAC 110.400-455), ANP (7 AAC 110.100-105), Psychologist (7 AAC 110.550)
  - Chapter 135 – Medicaid Coverage; Behavioral Health Services
    - Scope; Recipient Eligibility; Provider Enrollment; Service Authorization; BH Services; Residential BRS, Definitions
  - Chapter 145 – Medicaid Payment; Conditions and Methods – applicable to all services
    - Timely Filing, Reassignment Prohibition , Payment Methodologies, Cost Sharing by Recipients , Out-of-State Coverage/Payment;
  - Chapter 160 – Medicaid Program; General Provisions
    - Program Integrity & Quality Assurance (includes Audits); Third-Party Liability & Estate Recovery
    - Adoption by Reference (7 AAC 160.900)
    - Definitions (7 AAC 160.990) – applicable to all services (in addition to separate definitions included in specific chapters)

How to Find State of Alaska –
Department of Health & Social Services/Division of Behavioral Health (DHSS/DBH) Website

START at the Alaska State home page http://www.alaska.gov

- Select the "Health" tab located under the heading "Services" midway down page
- Select "More Dept. of Health & Social Services"
- Select "Behavioral Health" from within the box on the top right hand side of the page under the heading "Health and Social Services"

- Double-Click on “Regulations & Policies” located in the bottom box on the right hand side of the page under the heading “Resources” to find
  - This Internet Resources document to assist in locating resources via websites
  - Integrated Behavioral Health Services Regulations
  - Provider Communications & Guidance Documents
  - Provider Training Materials
  - Resources (Alaska Screening Tool, form for Client Status Review, form for Crisis Services, and Clinical Record Evaluation tools)
  - Technical Assistance including weekly teleconference call information and training schedule
  - Frequently Asked Questions (FAQs) document
  - Regulation Clarification Process and form
- Double-Click on “Medicaid Related Information” located in the bottom box on the right hand side of the page under the heading “Resources” to find
  - Eligibility Verification System (EVS) User Guide with Behavioral Health Service Limit Codes
  - Links to Provider Program Policies and Claims Billing Procedures Manaual/s
  - Links to Service Authorization Request forms
  - List of Covered Medicaid Services and Procedure Codes (updated with 2013 CPT codes)

How to find Alaska Medical Assistance Information using the Fiscal Agent’s Website

- Start at the fiscal agent’s Alaska Medical Assistance page (http://www.medicaidalaska.com)
- Select “Providers" located in the horizontal list at the top of the page
  - Select “Billing Manuals" then click on the boxed word “Accept” at bottom of page
    - Program Policies & Claims Billing Procedures Manuals
      - Community Behavioral Health Services Providers
      - Mental Health Physician Clinic Services Providers
      - Inpatient Psychiatric (includes residential psychiatric treatment centers)
      - Other Service Providers (Physician, Advanced Nurse Practitioner, Federally Qualified Health Center, Tribal Services, School Based Services, etc.)
    - Claim Form Instructions
      - CMS-1500 Professional Services (Set B is for use by outpatient behavioral health services providers)
      - UB-04 Institutional Services (inpatient and residential psychiatric treatment center services
  - Select “Lookups”
    - Error/Edit Codes
    - Third-party Liability (TPL) carrier codes
    - Fee schedules for Physicians, ANPs, and Psychologists billing independently
    - Julian Calendar (equates to first 4 digits of claim control number and date claim was received)
  - select “Forms"
    - Provider Enrollment Application forms
    - Information Submission Agreements
    - Service Authorization Request Forms
    - Claim Form Instructions (see above)
  - select “Updates”
    - Manual replacement pages and other updates
- Select “HIPAA" located in the horizontal list at the top of the page
  - Companion Guides for all Electronic Transactions
  - Tool kit , testing procedures, and other information for becoming an electronic submitter/receiver
- Select “Training" located in the horizontal list at the top of the page
  - Schedule, Registration, Materials, etc.
- Select “Contact Us" located in the horizontal list at the top of the page
  - Contact Information for designated work units, staff, mailing addresses, fax and phone numbers, etc