CHILD CARE LICENSING PROGRAM

Division of Public Assistance
Child Care Program Office

Office Use Only

REQUEST FOR SPECIALIZED PROGRAM ACTIVITY

This form is required when a child care facility is seeking to offer a moderate-risk activity, as identified in child care licensing regulations. A separate form and supporting documentation must be submitted and approved by the department for each activity your facility would like to provide.

7 AAC 57.810. Specialized program activities. (a) A child care facility may not provide a program of moderate-risk activities on a regular basis unless the facility has approval by the department for a specialized program activity. Moderate-risk activities include specialized program activities such as gymnastics, swimming, camping, wilderness walks, horseback riding, canoeing, skiing, climbing, fishing, skateboarding, rollerblading, scooter riding, and bike riding.

*****Contact your Child Care Licensing Specialist with questions regarding other possible moderate-risk activities.*****

Facility Name: _____

Specialized Program Activity: _____

Facility Type: ☐ **Home** ☐ **Group Home** ☐ **Center**

Submit this form and attach a written plan with all supporting documentation necessary to show compliance with licensing regulation 7 AAC 57.810. A specialized program activity plan must address how the facility will meet the following requirements:

☐ Ensure each employee reviews the plan and has a copy with them during each specialized program activity.

☐ Ensure the plan has emergency and injury control procedures for any specialized program activity conducted, and includes:

1. Carrying or posting emergency telephone numbers.
2. Identification of, respect for, and avoidance of potential weather hazards.
3. Identification and warning to children of other potential hazards.
4. Development of contingency plans to deal with lost children, accidents, and other emergencies.

☐ Ensure the facility's plan for supervision during the specialized program activity includes:

1. The required child-to-caregiver ratios are maintained or increased as appropriate to the specialized program activity.
2. Designated caregiver(s) to supervise the specialized program activity who has at least one year experience in the specialized program activity.
3. Designated caregiver(s) to supervise the specialized program activity who has demonstrated the necessary competency, experience, and has special training for the activity (attach any applicable certificates).
4. Designated caregiver(s) who has received special training to protect the health, safety, and welfare of the children who have special needs.

☐ Ensure the facility takes the following general health and safety precautions during a specialized program activity:

1. Brings a full first aid kit.
2. Has at least one caregiver with first aid & CPR to accompany children.

_____

Administrator Printed Name

_____ _____

Administrator Signature Date