

**Broadcast to Child Care Assistance Program Grantees, Work Services Providers, and DPA
Statewide Staff
From the Child Care Program Office**

The responsibility for creating *Child Care Assistance Authorization* documents for families participating in the Child Care Assistance Program (CCAP) PASS I will be transitioning from the Child Care Program Office (CCPO) to our CCAP Grantees during the first quarter of State fiscal year 2017.

The CCPO will conduct training with our CCAP Grantees for the processing of *Request for PASS I Child Care* CC1s to have this function fully transitioned by September 30, 2016.

The Work Services Providers (WSP)s current process for creating and submitting a *Request for PASS I Child Care* CC1 will not be changing, however, once the function is transitioned in their area, WSP and the CCAP Grantee, instead of the CCPO, will work together to resolve questions or discrepancies in the requests submitted.

Attached are the CCAP Grantee contacts for each CCAP service delivery area and a partial listing of the communities they serve. Please contact the CCPO at 907-269-4500 or dpaccp@alaska.gov, if you are unsure which Grantee provides services for a community not included in the listing.