



CHILD CARE ASSISTANCE PROGRAM

Division of Public Assistance
Child Care Program Office

Office Use Only

CERTIFIED/ACCREDITED PROVIDER CHILD CARE ASSISTANCE APPLICATION COVERSHEET

Child care providers who participate in the Child Care Assistance Program must meet the eligibility and application requirements as outlined in 7 AAC 41. The complete regulations for Child Care Assistance Program can be accessed at: <http://dhss.alaska.gov/dpa/Pages/ccare/default.aspx>

Once completed, submit documents to:

AGENCY NAME

ADDRESS

- Certified/Accredited Provider Application CC84*
- Child Care Provider Rates and Responsibilities CC12*
- Completed Substitute Form W-9 Request for Taxpayer Identification Number Verification*
- A copy of current accreditation, approval, or certification from the United States Department of Defense or United States Coast Guard, Tribal entity, or National accrediting or certifying agency
- A copy of the standards used in the accreditation, approval, or certification which support meeting or exceeding the requirements in 7 AAC 41

ADDITIONAL APPLICATION REQUIREMENTS

- The facility owner and/or individual who will be granted signatory authority for the Child Care Assistance Program must complete a Licensed/Certified Provider Orientation.
- Participate in an interview.

IMPORTANT INFORMATION

Child Care Assistance Program (CCAP) cannot authorize or pay for child care services provided past your certification, approval or accreditation timeframe.

You must give CCAP participating families and the child care assistance office 30-day prior written notice before implementing a rate increase. The child care assistance office requires a new *Child Care Provider Rates and Responsibilities CC12* form to be completed for all rate changes.

Retain a complete copy of the application and all other documents submitted.