

From: [Kent, Dana L \(HSS\)](#)
To: [HSS DPA WIC Coordinators](#); [Welch, Scooter \(HSS Sponsored\)](#); [O"Gara, Kathy \(HSS Sponsored\)](#); [Bennis, Don](#)
Cc: [HSS DPA WIC Anchorage](#); [HSS DPA WIC Juneau](#); [Olejasz, Aimee M \(HSS\)](#); [Butcher, Clay \(HSS\)](#); [Rybicki, Danielle \(HSS Sponsored\)](#)
Subject: Friday Update, October 9
Date: Friday, October 09, 2015 3:32:26 PM
Attachments: [2015 FMNP SFMNP Coupon Disposition form.pdf](#)
[WIC Quarterly Report SFY 2016.xlsx](#)

Hello All,

It's a short Friday Update this week but it certainly doesn't reflect all the activity going on here at the State Office!

Everyone have a well-earned, restorative weekend.

Dana

farmers market

The deadline to issue FMNP coupons was September 30, 2015. Any FMNP coupons remaining in WIC clinics as of October 1, 2015 should be disposed of and documented using the attached 2015 FMNP Coupon Disposition Form. If you have not already done so, please dispose of your unissued FMNP coupons, complete the form and return it to Erin Khmelev via email to erin.khmelev@alaska.gov or fax to (907) 465-3416. Please note that the disposition form requires two staff signatures. If you have questions please feel free to contact Erin Khmelev at (907) 465-8630.

Updated Quarterly Report Form

Attached is an updated QR form. The update is not substantive and only changes the Goal 1 section of the report by specifying the name of the reports and where to find them in SPIRIT for the required data fields. Send comments to Dana on the QR form; whether you prefer an Excel verses Word format. Which format would work better for you?? Contact Dana Kent at dana.kent@alaska.gov or 465-5322.

REMINDER

If you need to print Prosobee FI for September, remind all staff to review the FI before they are given or mailed to the client. We have seen some Prosobee FIs printed for October as well as for September. Consider putting a client on a temporary monthly issuance before printing the September FI and returning them to tri-monthly after the package is changed to Gerber Good Start Soy. Questions? Contact Dana Kent at dana.kent@alaska.gov or 465-5322.