Process for Alaska State Management Evaluation (ME) of Local Agency (LA) WIC Clinics

By January 1st each year, LAs receive notice of ME review

→ 30 days

Prior to ME

LA submit pre-review documents.

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On-Site Review

final day of review

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Pre-exit conference for LA and Reviewer to discuss findings. Non-systemic findings can be resolved prior to exit conference. Pre-exit can occur on-site or by phone within 30 days of on-site review.

← When limited state funding, no on-site review will occur. Review will be completed through desk audit.

↓ 30 days

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Exit Conference discusses final findings.

30 days

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State issues ME Report with Corrective Action Requirements

← 30 days →

LA submits initial response.

30days← →

State closes review

↓ Within 6 months of closure letter

State completes unscheduled follow-up review on any finding(s)

→30 days

State issues follow-up ME Report and either closes review and documents non-compliance with Corrective Action Plan Requirements

→ 30 days

State includes non-compliance issues to next scheduled ME review

2/2/2015