

# January 2016 Price Survey



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**Deadline:** All Price Surveys must be submitted electronically to wic@alaska.gov by **February 16, 2016.**

**Deadline:** If needed, Electronic Exemption forms must be received by **January 25, 2016.**

## **Price Survey Instructions and Submission**

The January 2016 Price Survey must be submitted electronically, in Microsoft Excel format. You will receive the Price Survey via email, or you may download the current Price Survey from our website at:

<http://dhss.alaska.gov/dpa/Pages/nutri/wic/vendors/default.aspx>

### Instructions:

1. Open the "January 2016 Price Survey" Microsoft Excel file.
2. Type in your **highest price** in the "Price" column for the item in the description
  - o Provide a price for every WIC item listed that you carry, even if you are currently out of stock.
  - o Provide a price for any item for that you carry, even if you have an exemption.

As an example, you will provide your **highest price** for one of the below sizes of Infant Cereal, if you stock both sizes please provide both prices.

**The prices you provide affect your reimbursements, so please provide prices for all items that you stock!**

9	Category	Price	Description
10	Infant Formula		CONTAINER(S)-12.4 OZ-SIMILAC ADVANCE POWDER
11			CONTAINER(S)-12 OZ-SIMILAC SENSITIVE, POWDER
12			CONTAINER(S)- 12 OZ - SIMILAC FOR SPIT UP, POWDER
13			CONTAINER(S)- 12 OZ - SIMILAC TOTAL COMFORT, POWDER
14			CONTAINER(S)-12.9 OZ-GERBER GOOD START SOY, POWDER

Type in your **highest price** for all items you stock, even if you are currently out of stock.

- ✘ You can skip items that your store doesn't carry.
- ✔ Be sure to provide your **highest prices** for each item on the list that you do stock so your WIC check reimbursements will be as accurate as possible.

3. Save your Price Sheet often and save an electronic copy for your records
4. Email the completed Price Sheet to wic@alaska.gov (must be in Excel format)

Questions? Call us at 907/465-3100 or email wic@alaska.gov, we're happy to help!