

## **Alaska Specific Instructor Orientation Objectives**

### **Overview of the Alaska EMS System-(1 hour)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Describe the ETT, ETT to EMT Bridge, EMT-I, EMT-II, EMT-III courses.
2. Discuss the history of EMS in Alaska.
3. Examine the organizational structure of EMS within the state.
4. Examine the role of the regional offices in the Alaska EMS system.
5. Locate the regional offices throughout Alaska.
6. Discuss the role of the Alaska Council on Emergency Medical Services (ACEMS) and the ACEMS Training Committee.

### **Understanding and Using Alaska Regulations-(2 hours)**

*At the end of this presentation, using the Alaska regulations and guidelines, the EMT Instructor Candidate will be able to:*

1. Differentiate among:
  - Statutes (AS)
  - Regulations (AAC, CFR)
  - Policies
  - Guidelines
  - Standards
  - Standing orders
2. List the requirements for EMT-I and EMT Instructor continuing medical education and recertification.
3. List the qualifications for entry into ETT and EMT classes.
4. List the qualifications for registration as an ETT.
5. List the qualifications for certification as an EMT.
6. Describe the process of applying for comity in Alaska.
7. List the regulations for EMT testing and re-testing.
8. Demonstrate the ability to cite regulations.
9. List the EMT-I scope of certified activities.
10. Describe the steps necessary to add additional skills to the EMT scope of practice.
11. List the minimum time requirements for ETT and EMT courses.
12. Locate the regulations for medical direction.
11. List the requirements for EMT-I and EMT Instructor continuing medical education and recertification.

### **Alaska Specific Medical Legal-(4 hours)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. List the reporting requirements for EMS responders (AS 08.64.369, AS 47.17.010, AS 47.24.010).
2. Describe the requirements for domestic violence (AS 08.66.310), Hazardous Materials (CFR 1910.120), Bloodborne Pathogens (29 CFR 1910.1030), and Respiratory Protection Standard (29 CFR 1910.134) training.
3. Describe the Comfort One (7 AAC 26.940) and DNR program (7 AAC 16.010-090).
4. Describe the statute for EMTs pronouncing death in the field (AS 18.08.089, AS 09.68 .120).
5. Discuss the EMT Instructor's duty to provide a safe learning environment.
6. Define what Alaska specific objectives must be taught in EMT class.
7. Examine what resources are available for teaching Alaska specific objectives.
8. Discuss immunities from liabilities (AS 18.08.086) and Good Samaritan Law (AS 09.65.090).
9. Define duty to act and when it applies.
10. Be able to identify core EMT-I medical legal concepts.
11. Discuss Authority of EMT (AS 18.08.075).
12. Discuss confidentiality.
13. Discuss student confidentiality (Buckley Amendment—Family Education Rights Act of 1974).
14. Discuss Grounds to Suspend, Revoke, or Deny Certification or Recertification (7 AAC 26.950).
15. Discuss Justifications: Use of Force, Special Relationships (AS 11.81.430).
16. Discuss AED training regulations (7 AAC 26.585).
17. Discuss state approved CPR credentials (7 AAC 26.985, CHEMS website).

### **Alaska Specific Teaching Resources-(1 hour)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Discuss what valuable information can be found in the ***Alaska Prehospital Trauma Guidelines***, and in the ***Cold Injuries Guidelines***.
2. Identify the ***Delayed/Prolonged Transport, Trauma Triage, Transport and Transfer Guidelines***, ***Alaska Medevac Manual***, and ***Model Guidelines***.
3. Describe the value of ***A Guide for EMT's in Alaska***.
4. Identify the ***Guide for EMS Instructors and Certifying Officers in Alaska***.
5. Discuss what teaching resources are available on the web.

## **Course Documentation and Record Keeping-(1 hour)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Using regulations, list the timeline for course applications, approval, and completion.
2. Identify the state forms used by instructors and students.
3. List the agencies to which course approval and testing forms must be sent.
4. Describe the paperwork that should be maintained in the instructor's course files.
5. Identify essential components of a course syllabus.
6. State the value of good record keeping.
7. Describe the process for applying for college credit approval.
8. Describe when an incident report should be completed and maintained.

## **Administration of Certification Examinations-(2 hours)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Discuss the roles and responsibilities of instructors before, during, and after testing.
2. Determine the equipment, facility, and time requirements for written and practical testing.
3. Describe the process for setting up a practical examination.
4. Using the ***Guide for EMS Instructors and Certifying Officers in Alaska***, list the practical stations used in an EMT exam.
5. List the equipment requirements for the practical exam stations.
6. Discuss proctor and victim qualifications and recruitment.
7. List three ways to prepare your students for the practical and written examinations.
8. Discuss three ways of reducing student testing anxiety.
9. Examine the advantages and challenges of having duplicate practical stations.
10. Recognize the instructor's role in ensuring that student applications for National Registry and the State of Alaska are filled out and filed correctly.
11. Discuss ways to improve station flow during the practical examination.
12. Using the ***Guide for EMS Instructors and Certifying Officers in Alaska***, list the roles and responsibilities of the Certifying Officer.
13. Describe the process of arranging for Certifying Officers for testing.
14. List the steps for administering the written exam.
15. List the steps for administering the practical exam.
16. Discuss what must be covered in the proctor/victim briefing.
17. Discuss the importance of confidentiality for exam results.
18. Discuss the requirements and process for becoming an authorized Certifying Officer.
19. List the needs of Certifying Officers when traveling to administer exams.
20. State the number of attempts an individual has to complete the written and practical examinations for certification (7 AAC 26.090).

### **Putting Together a Class-(1 hour)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Discuss logistics of course planning including: travel, equipment, cost, facilities, materials, testing, and paperwork.
2. Discuss sample course matrix.
3. Explore problems and resolutions of course planning.

### **Cultural Awareness-(1 hour)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Define and describe cultural awareness.
2. List components of culture including gender, ethnicity, religion, language, and age.
3. Understand various cultural values and traditions that may affect a student's behavior.
4. Understand various cultural values and traditions that may affect medical expectations.
5. Explain the behaviors an EMS instructor can model to show they have an awareness of cultural issues in their classroom.
6. Describe aspects of cultural awareness that are important to pass on to students in the classroom.
7. Defend the need to consider cultural awareness issues when designing and developing course instructions.
8. Display behaviors that indicate your consideration of cultural awareness issues when dealing with your own students.
9. Share your knowledge of cultural awareness by modeling cultural sensitive behaviors to your students in the classroom.

### **Moulage Lab-(3 hours)**

*At the end of this presentation, the EMT Instructor Candidate will be able to:*

1. Create their own moulage using recipes and methods provided.
2. Discuss the value of using realistic moulage and scenarios during skills labs and testing.
3. Using moulage, simulate injuries including: contusions, abrasions, punctures/penetrations, burns, shock, lacerations, fractures, cold injuries, and impaled objects.
4. Select equipment appropriate for moulaging simulated patients.
5. Discuss moulage's importance in enhancing the role play experience.