

INSTRUCTIONS FOR AUTHORS

RESPONSE: EMS-Alaska invites submissions on matters relevant to statewide emergency medical services in Alaska. Some examples include: descriptions of novel approaches to solving problems; practical how-to articles; unique or unexpected complications of treatment or transport; comments or opinions on legislative issues or controversial matters in emergency medical services; and personal essays or anecdotes reflecting the experience of EMS providers. Disaster planning, telemedicine, bioterrorism, EMS for children, emergency medical dispatch, EMS provider safety, the Comfort One program, and injury prevention are just some of the issues that are covered in RESPONSE.

GENERAL SUBMISSION REQUIREMENTS

Articles should be submitted printed on plain white paper, 8 ½ by 11 inches, double-spaced, with 1-inch margins on all sides, times new roman typestyle, 12-point size. Handwritten manuscripts are not acceptable. Submit the article on a 3 ½ inch disk, preferably in Word 95 or later format, along with 2 copies of the printed article. Electronic submissions via email are also acceptable as long as the attachment can be opened by MS Office 97 or above. Email correspondence should be sent to doreen.risley@alaska.gov.

A title page or letter is required and must include the article title, full name and affiliations of author (s) as you would like them to appear in publication, address, phone and fax numbers, and email address. A sample letter is available on this web page. Manuscripts and/or photos accompanied by a self-addressed, stamped envelope will be returned if not accepted for publication. Articles should be from 250-750 words in length, but content is the most important element, not length. RESPONSE reserves the right to edit all papers for clarity and length, as well as punctuation, spelling, grammar, syntax, and other word usage.

The following statement signed by the author (s) must accompany each manuscript submitted for possible publication: "With the submission, the undersigned author (s) grant (s) to RESPONSE: EMS-Alaska the exclusive right and license to publish the work in newsletter publication and electronic publishing, together with the right to grant republication rights."

Photos are always welcome for submission. RESPONSE needs dramatic shots of incidents and unusual incidents. Graphic wound pictures are not acceptable. Photos picturing incorrect procedures are acceptable only if clearly labeled as such. All photos must be accompanied by date and description of the incident or situation pictured. Photos must be labeled with the name of the person to be credited. Photographs should preferably be glossy black-and-white prints or color transparencies; color prints are acceptable if the quality is good. Digital images of high quality will be considered for publication.

Individuals desiring to contribute papers to RESPONSE should not hesitate to make inquiries even if they are unfamiliar with the procedures for writing and submitting manuscripts. The RESPONSE editorial staff will be pleased to assist in any way. Our goal is to provide relevant, high-quality information and to serve as effectively as possible the needs of the individuals involved in emergency medical services in Alaska. If you have information, articles, or manuscripts that would help us to achieve these goals, we would like to hear from you.