Reporting and Clinical Decision Support Tools

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VacTrAK Support

Objectives

- Changes to the Reconciliation Page
  - New features/changes
  - Best Practices for Monthly Inventory
- Lot Number Section
  - Adding New Lots to the system
  - Useful Lot Information
  - Lot Number Reports
- Patient Searches
  - Some tips on searching for Patients
  - How to report Duplicate Patients in the system
  - Merged Twins/Multiple Births issue and importance of Birth Order

Lot Number Section

Reconciliation Page

Reconciliation Tips

Reconciliation Tips continued

To reduce your number of doses in inventory:

Reconcile Inventory										
Vaccine	Lot Number	Exp Date	Quantity on Hand	Physical Inventory	Adjustment (+/-)	Category	Reason	Public	Inactive	Add Row
DTaP (Infanrix)	2525AA	12/31/2015	58	25	-33.0	--select--	--select--	Y	☐	+

Select a Category and then select a Reason

Category	**Reasons Available**
Recall	➡ Vaccine Recall
Correction	➡ Correction of invalid entry
Spoiled	➡ Cold Chain not maintained during shipment
	➡ Failure to store properly upon receipt
	➡ Natural Disaster/Power Outage
	➡ Not properly stored
	➡ Refrigerator/Freezer Mechanical Failure
	➡ Refrigerator/Freezer Too Cold
	➡ Refrigerator/Freezer Too Warm
	➡ Vaccine Spoiled in Transit
Expired	➡ Expired
	➡ Expired, Multi Dose Vial (Use for open Multi Dose Vials only)
Administered	➡ Administered but not linked to a vaccine*
	➡ Administered to client who chose not to be in registry*
	➡ System non-user aggregate reporting only*
Wasted	➡ Broken/Dropped/Spilled
	➡ Drawn up, not used
	➡ Lost and Unaccounted
	➡ Vaccine Damaged in Transit
Transfer	➡ Restock Private Inventory from Public
	➡ Restock Public Inventory from Private
	➡ Returned to vendor, non VFC supplied
	➡ Transferred to another provider*

Some Best Practices for Monthly Inventory

- Printing out your Reconciliation page as a worksheet

- Make sure to count and remove returns out of inventory before taking inventory

- Use correct reason for Open Multi-Dose Vials

- Special instructions for returning private vaccines

Lot Number Search/Add

Lot Number Search

Lot Number Maintenance

Lot Number Maintenance Edit

Lot Number Lot Log

Logged in: TEST USER   **Date:** October 7, 2013

Organization (IRMS)/Facility: VACTRAK TRAINING IRMS (1444) / VACTRAK TRAINING FACILITY

Lot Number Inventory Log

Vaccine: Hib--PRP-OMP	
Manufacturer: MERCK	
Lot Number: 0221AE	
Facility: VACTRAK TRAINING FACILITY	
Publicly Supplied: Y	

Date	Dose Change	Other Party's VFC PIN	Description	Insert Stamp
08/08/2013	10	900017	Received from VFC program (Order #: 28297)	08/08/2013 02:49:37 PM
07/20/2013	-4		Returned to vendor, non-VFC supplied	08/14/2013 11:31:03 AM
07/20/2013	-2		Returned to vendor, non-VFC supplied	08/14/2013 11:33:44 AM
07/28/2013	-1		Returned to vendor, non-VFC supplied	08/14/2013 11:51:30 AM
08/02/2013	-1		System non-user aggregate reporting only	08/14/2013 11:51:50 AM
08/14/2013	5	900017	Received from another provider	08/14/2013 12:04:09 PM

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Lot Number Summary

Lot Number Summary Results

Lot Number Summary

Report Criteria:

Organization (IRMS):	1444 - VACTRAK TRAINING IRMS
Facility:	VACTRAK TRAINING FACILITY
VFC PIN:	TEST09
Lot Number:	All
District/Region:	All
Vaccines:	All
Inactive Status:	Active
Manufacturer:	All
Expiration Date Range:	All
Report Date Range:	All
Report Completed By:	TEST USER (VACTRAK_TEST)

Expiration Status:	Non-Expired
Include Order/Transfer Quantities:	No
Sort Order:	Vaccine Name
Publicly Supplied Vaccine:	All

Lot Number	Vaccine Name	MFR	Expires	Publicly Supplied	Doses Used	Doses In Transit	Doses Wasted Returned	Doses Wasted Expired	Doses Wasted Disposed	Ending Doses	Doses Total	Inactive
XX4TESTAA	DTaP	SKB	12/31/2015	Y	6	30	10	0	5	8	29	
Total For DTaP					6	30	10	0	5	8	29	
3213471	DTaP/Hep B/IPV	SKB	05/15/2015	N	9	0	0	0	0	11	20	
AC133431	DTaP/Hep B/IPV	SKB	05/05/2015	N	0	0	0	0	0	20	20	
AC21B329BA	DTaP/Hep B/IPV	SKB	12/07/2013	Y	22	20	0	0	0	95	117	
Total For DTaP/Hep B/IPV					31	20	0	0	0	126	157	
1321634321AB	DTaP/IPV	SKB	09/09/2015	N	0	0	0	0	0	20	20	
134657431AB	DTaP/IPV	PMC	09/09/2015	N	0	0	0	0	0	20	20	
Total For DTaP/IPV					0	0	0	0	0	40	40	
111250	HPV, quadrivalent	MED	06/15/2015	Y	7	20	0	0	1	12	20	
2313434	HPV, quadrivalent	CSL	09/15/2015	N	0	0	0	0	0	40	40	
Total For HPV, quadrivalent					7	20	0	0	1	52	60	
AAAAHEP	Hep A 2 dose - Adult	SKB	12/31/2014	Y	0	10	0	0	0	10	10	
Total For Hep A 2 dose - Adult					0	10	0	0	0	10	10	
123456	Hep A 2 dose - Ped/Adol	ALP	12/31/2015	N	0	20	0	0	0	25	25	
Total For Hep A 2 dose - Ped/Adol					0	20	0	0	0	25	25	
TESTING1	Hep A/Hep B - Adult	SKB	12/31/2014	Y	0	10	0	0	0	10	10	
Total For Hep A/Hep B - Adult					0	10	0	0	0	10	10	
0020AE	Hep B Ped/Adol - Preserv Free	MSD	06/10/2014	Y	2	10	0	0	0	9	11	

Patient Search

Search Tips

- Using the Wild Card characters
  - % and _
- Using Initials
- Using Date of Birth

Reporting Duplicates

Reporting Duplicates Continued

Reporting Duplicates Continued

Reporting Duplicates Continued

Reporting Duplicates Continued

Merged Twins/Multiple Birth Issues

- The Merged Twins/Multiple Birth Issue

- Currently Working toward resolution with our vendor

- Contact the Help Desk and we will Unmerge the problem patients

- Using the Birth Order function on the demographics page

Multiple Birth Indicator

Conclusion

VacTrAK Contact Information

Website: https://vactrak.alaska.gov/iweb/

VacTrAK Support Help Desk
866-702-8725 (866-702-TRAK)
In Anchorage – (907) 269-0312
E-mail: vactrak@alaska.gov
Fax: (907) 562-7802

Epidemiology Vaccine Depot
9210 Vanguard Drive, Suite 102A
Anchorage, AK 99507
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Telephone: (907) 341-2202
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