



How to receive a shipment from McKesson



1) Once McKesson has shipped your order, the order status will change to “Shipped” and tracking numbers will appear within the order in VacTrAK.

VAC TRAK Logged in: _____ Date: October 4, 2017

Organization (IRMS)/Facility: _____

Receive Order

Organization (IRMS): _____ First Name: _____
 Facility: _____ Middle Name: _____
 Phone Number: _____ Last Name: _____
 Phone Extension: _____ Address: _____
 Email: _____

Order Number: _____ VTrckS Shipping Instructions:
 VFC PIN: _____ Order Status: **Shipped** (indicated by a red arrow)
 Order Date: _____ Approver: _____
 Submitter: _____
 Receiver: _____
 Original Order#: _____
 Message to Depot: _____

Inventory Transaction Report | Lot Number Summary

Order Set / Order Type: MCKESSON FLU 2017-2018 / Distributor

Order Details

Shipped Quantity	Receipt Quantity	Rejected Quantity	Vaccine	Funding Source	Manufacturer	Lot Number	Expiration Date	Reason for rejecting
60	<input type="checkbox"/>	<input type="checkbox"/>	Influenza, injectable, quadrivalent, preservative free, pediatric	PUB	SANOPI PASTEUR	UT5897NA	06/30/2018	--select--
			Comments: _____ Tracking # 787922428070;787922405460 (indicated by a red arrow)					
240	<input type="checkbox"/>	<input type="checkbox"/>	Influenza, injectable, quadrivalent, preservative free, pediatric	PUB	SANOPI PASTEUR	UT5897NA	06/30/2018	--select--
			Comments: _____ Tracking # 787922428070;787922405460					
400	<input type="checkbox"/>	<input type="checkbox"/>	influenza, injectable, quadrivalent, preservative free	PUB	GLAXOSMITHKLIJ	34RE5	06/30/2018	--select--
			Comments: _____ Tracking # 787922405460					

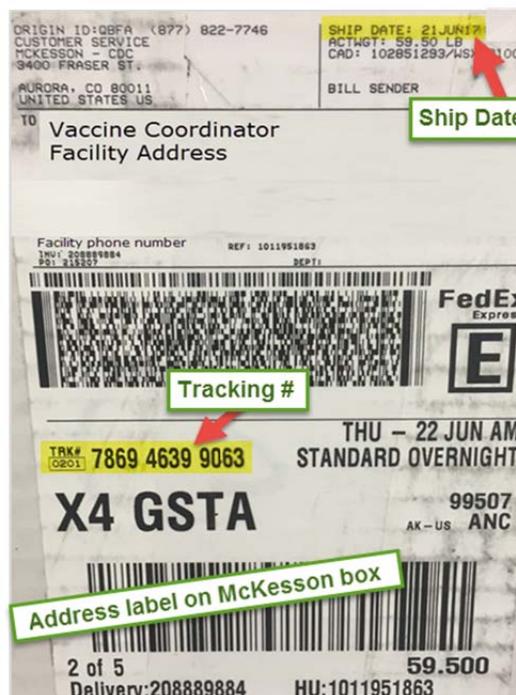
Cancel | Receive

2) Vaccine shipments will arrive at your facility via FedEx or maybe UPS. The staff at your facility must be able to recognize a shipment and immediately put away the vaccines or contact the appropriate staff to put away the vaccines. Shipments are time and temperature sensitive.



3) The shipment can be in transit until midnight on Day 4. The ship date and tracking number are printed on the address label on the shipment box. It is your responsibility to determine the number of days in transit.

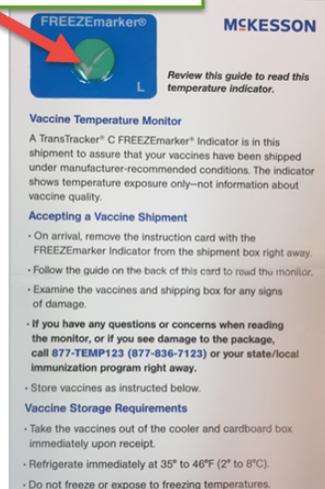
If the shipment arrived to your facility after Day 4, follow the instructions through Step 6 and then click [HERE] for instructions on how to determine viability. Label vaccines “Do Not Use.”



Ship date → Mon (Day 0)
 Tues (Day 1)
 Wed (Day 2)
 Thur (Day 3)
 Has until → Fri (Day 4) midnight on Day 4 to arrive

- 4) Open the shipment and find the warm **and** freeze temperature indicators located inside the box. Ensure that the indicators are not activated.

Clear = temperatures in range



If the temperature indicators are activated, follow the instructions through Step 6 and then click [HERE](#) for instructions on how to determine viability. **Label vaccines "Do Not Use."**

No color = temperatures in range



- 5) Carefully count the vaccine doses and review the lot numbers in the box to ensure that they match the "Ship Qty" column on the packing slip inside each box.

McKesson Specialty Care Dist.
3400 Fraser St.
Aurora, CO 80011

Packing Slip

This is not an invoice

Page 1 of 2

Provider PIN: PIN
Delivery Number: 208889884
Quality Check Date: 06/20/2017
Customer Contact: Vaccine Coordinator

Internal use only
Barcode: 208889884

Ship-to: Facility name, Facility address, Facility phone number
Awardee: ALASKA DEPT HLTH & HUMAN SRVS IMMUNIZATION PROGRAM, 9210 VANGUARD DR STE 102, P.O. BOX 240249, ANCHORAGE, AK 99503, 907-341-2202

NDC	Customer P.O.	Material Description Manufacturer	MFR Lot#	Exp. Date	VFC Doses	317 Doses	State Doses	CHIP Doses	Order Qty	Ship Qty	Unit Price	Extended Price
58160-0812-11 5002381	215207	DTAP-IPV; SDV; 10-pack GLAXO SMITHKLINE	AF543	11/10/2018	0	0	500	0	140	140	\$39.57	\$5,539.80
00006-4981-00 5002475	215207	HEP B (PED); SDV; 10-pack MERCK HUMAN HEALTH DIVISION	N002914	11/04/2019	0	0	500	0	500	500	\$12.30	\$6,150.00
00006-4897-00 5002472	215207	HIB; SC-1; 10-pack MERCK HUMAN HEALTH DIVISION	N003700	11/01/2019	1000	0	0	0	1,000	1,000	\$12.79	\$12,790.00
00006-4047-41 5002467	215207	ROTA; ORAL DOSE; 10-pack MERCK HUMAN HEALTH DIVISION	M045546	06/12/2018	0	0	1200	0	240	240	\$69.12	\$16,588.80
Total									1880	1880		\$41,068.80

This vaccine was purchased with public (state, local, and/or federal) funds and may be administered only to patients eligible to receive publically-funded vaccine.
If you have any questions about your order please contact your Immunization Program for assistance.

If the vaccine information does not match, follow the instructions through Step 6 and then click [HERE](#)

(The VFC, 317 and State columns on the packing slip do not indicate how you should label or separate the stock in your storage unit. Label all vaccine as "public" or "state-supplied" as usual.)

- 6) Store vaccine appropriately in your storage unit.



- 7) Electronically receive your order in VacTrAK. Ensure that what you received in the shipment matches what is populated in your VacTrAK order. Do **NOT** receive or reject an order that is too long in transit or has activated temperature indicators.

If the vaccine information does not match, click [HERE](#)

VAC-TRAK Logged in: ALICIA SPILLMAN Date: June 29, 2017

Organization (IRMS) Facility: [Redacted]

Organization (IRMS): [Redacted] First Name: [Redacted]
Facility: [Redacted] Middle Name: [Redacted]
Phone Number: [Redacted] Last Name: [Redacted]
Phone Extension: [Redacted] Address: [Redacted]
Email: [Redacted]

Order Number: [Redacted] VTrckS Shipping Instructions: MT 0900-1700
VFC PIN: [Redacted] Order Status: Shipped
Order Date: [Redacted] Approver: BRANDY DAWN POPELY (BDROBERTS)
Submitter: [Redacted]
Receiver: [Redacted]
Original Order#: [Redacted]
Message to Depot: [Redacted]

Inventory Transaction Report | Lot Number Summary

Order Set / Order Type: PEDIADU VACCINE ORDER SET / Depot

Shipped Quantity	Receipt Quantity	Rejected Quantity	Vaccine	Funding Source	Manufacturer	Lot Number	Expiration Date	Reason for rejecting
20	20		HPV9	PUB	MERCK-MSD	M0401403	12/26/2017	--select--

Comments: [Redacted] Tracking #: 1ZE8618501117083

Cancel Receive