VAC TRAK

Free-Text Lot Number Entry

VacTrAK now allows the free-text entry of lot numbers into patient vaccination records. This facilitates quicker entry of **private** vaccines into VacTrAK without requiring private inventory to be maintained.

NOTE: THE FOLLOWING DOES NOT CONSTITUTE ACCEPTABLE ENTRY OF PUBLIC ADMINSTERED VACCINES INTO VACTRAK. DOSES WILL NOT DECREMENT FROM YOUR INVENTORY.

Step 1: Search for and Select the Patient Record

First, using the Patient Search/Add Page, search for and select a patient record by clicking on the name of the desired patient in the Patient Search Results:
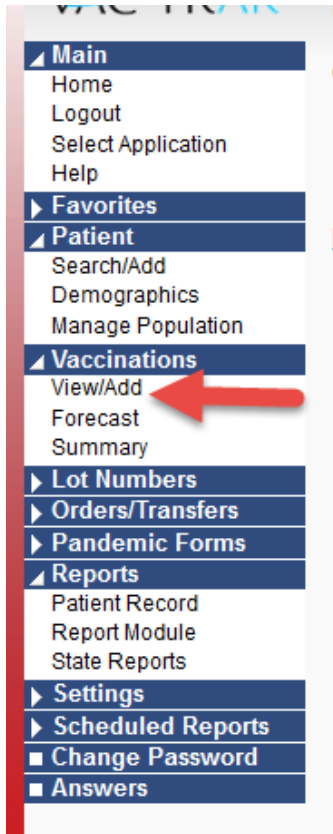
Step 2: Go to Vaccination View/Add Page

Click on the View/Add section under the Vaccinations Tab on the left-hand sidebar

Step 3: Add Administered Vaccine

Add the Date of Vaccination to the View/Add page in the row for the Vaccine you want to document Administration, and click on the Add Administered Button:

Step 4: Vaccination Detail Add Page

Select the appropriate Patient VFC Eligibility, click on continue. Finally, add the Lot Number and Manufacturer, as well and any other pertinent information to the Vaccination Detail Add Page, and click on the Save button to save the record in the Patient Profile.

Vaccination Detail Add	
Vaccine 1:	DTaP-Hep B-IPV (Pediarix®)
Date Administered:	06/05/2020
Historical:	○ YES ● NO
Provider Noted on Record:	
Lot Noted on Record:	12345
Manufacturer Noted on Record:	GSK
Manufacturer:	Click to select
Lot Number:	
Lot Facility:	
Funding Source:	
Facility:	VACTRAK TRAINING FACILITY
Vaccinator:	Sele... ▼
Anatomical Site:	Select... ▼
Anatomical Route:	Select... ▼
Dose Size:	Full ▼
Volume (CC):	
VFC Status:	Patient is not VFC Eligible.
Region:	4 - Anchorage - Mat-Su
VIS Publications Dates:	1. 08/09/2017 2. 3. 4.
Date VIS Form Given:	06/05/2020
Ordering Provider:	Sele... ▼
Comments:	

Cancel   Save

Support:

If you have any questions or concerns, please contact VacTrAK Support: