

Compliance Accountability Submission in VacTrAK

The Alaska Immunization Program requirements for receiving state supplied vaccine can be found in the Vaccines for Children Requirements Manual. Compliance with requirements are monitored using an “accountability submission” feature in VacTrAK. Provider staff should review accountability due dates listed at the bottom of the *Create Order* page to prevent orders from being flagged and denied due to accountability not being met/corrected by the due date.

Inventory Last Submitted:

Last Order Submitted:		
Order Set:	--select-- ▾	
Accountability:	Last Date Submitted:	Past Due?
Annual Training- Back-up Vaccine Coordinator		Yes
VFC Site Visit Follow-up		Yes
Dose Accountability		Yes
Annual Training- Certifying Provider		Yes
VFC - Other		Yes
Shipment LogTag		Yes
AFIX Participation		Yes
Annual Training- Vaccine Coordinator		Yes

The table below lists accountability to reference in order to meet/correct accountability non-compliance.

Accountability Submission	Used When:
Certifying Provider Training	Newly enrolled in VFC or when office changes their Certifying Provider
Vaccine Coordinator Training	Training is due or when office changes their Vaccine Coordinator
Back-up Vaccine Coordinator Training	Training is due or when office changes their Back-up Vaccine Coordinator
VFC Site Visit Follow Up	Any compliance and/or storage & handling visits require follow-up
VFC - Other	Contact with provider is needed for any accountability not listed
IQIP Participation	Non-compliance with IQIP (i.e., not responding to scheduling or IQIP follow-up)
Dose Accountability	Adults 19 and older are selected as VFC eligible in VacTrAK and must be corrected
Shipment LogTag	Transport LogTags included in shipped and picked up orders are not returned

Alaska Immunization Program:

