

Accountability Submission in VacTrAK

The Alaska Immunization Program requirements for receiving state supplied vaccine can be found in the [Alaska Vaccine Distribution Handbook](#) and are monitored using the accountability submission in VacTrAK. Provider staff should review accountability due dates listed at the bottom of the create order page to prevent orders from being flagged and denied due to accountability not being met/corrected by the due date.

Inventory Last Submitted: 06/19/2017		
Last Order Submitted: 06/20/2017 08:29:11 AM		
Order Set:	--select--	
Accountability:	Last Date Submitted:	Past Due?
Dose Accountability	02/28/2018	No
Shipment LogTag	04/26/2017	Yes
VFC Site Visit Follow-up	02/28/2018	No
Vaccine Coordinator Annual Training	03/17/2018	No
Back-up Vaccine Coordinator Annual Training	03/17/2018	No
AFIX Participation	02/28/2018	No
Certifying Provider Training	02/28/2018	No
VFC - Other	02/28/2018	No

The table below lists accountability to reference in order to meet/correct accountability non-compliance.

Accountability Submission	Used When:
Certifying Provider Training	Newly enrolled in VFC or when office changes their Certifying Provider
Vaccine Coordinator Training	Annual training is due or when office changes their Vaccine Coordinator
Back-up Vaccine Coordinator Training	Annual training is due or when office changes their Back-up Vaccine Coordinator
VFC Site Visit Follow Up	Any compliance and/or storage & handling visits require follow-up
VFC - Other	Contact with provider is needed for any accountability not listed
AFIX Participation	Non-compliance with AFIX (i.e., not responding to scheduling or AFIX follow-up)
Dose Accountability	Adults 19 and older are selected as VFC eligible in VacTrAK and must be corrected
Shipment LogTag	Transport LogTags included in shipped and picked up orders are not returned

Alaska Immunization Helpline:

Anchorage: 907-269-8088 | Toll Free: 888-430-4321 | Email: immune@alaska.gov

