

**SHARP Council
Meeting – Oct 16th, 2013
Summary**

Event: Scheduled Business Meeting of SHARP Council
Schedule: Oct 16th, 2013, 8:30-12:15 videoconference & teleconference
Locations: Videoconference nodes: Anchorage (AMHTA office), & Juneau (SOA EED)
Purpose: To review & potentially select SHARP clinician applicants, & related matters
Notification: DHSS Public Notice
Presiding: Chair Randi Sweet
Attendance: Listed below
Document: Meeting Summary
Version: Draft (11/5/13)

Call to Order: 8:30 am
Roll Call

Agenda items addressed

Review of Strategic Plan

Discussion: Resolutions re: (a) “Participants as FTE,” & (b) Multi-Year Operational Fund

- Reviewed status of Letter of Conveyance to Commissioner Streur
- Department Staff are working on materials to prepare a response from Commissioner. Chair will request that a response be provided to Council by November 1, 2013. Department staff indicated that the requested date is achievable.

Presentation: Overview of Solicitation-2 process & panel of Applicants (Robert Sewell)

Results of Solicitation-2 were:

- 177 = total clinician applications
- 59 = closed administratively (due to not completed, etc.)
- 7 = formally withdrew

- 111 = remaining potentially eligible
- 87 = eligible, after inspection; this panel was presented to Council
 - 58 = regular-fill positions
 - 29 = VHTF positions w/clinician applicant

Review & prioritization of Solicitation-2 candidates

- **Motion** by John Riley to select candidates in all three categories, Behavioral Health, Dental and Medical with Composite Scores of 20 or greater. Seconded by Jackie Pflaum. Motion carried unanimously.

**SHARP Council
Meeting – Oct 16th, 2013
Summary**

- **Motion** to add Clinician #323 (p.7), #230 (p. 11) and #266 (p.11). Motion made by Pat Senner and seconded by Jackie Pflaum. Motion carried unanimously.
- **Motion** made to determine if council met due diligence to meet minimum Very Hard to Fill requirements. Thomas Chard and Doug Miller.
- **Motion** to add Clinician #229 made by Thomas Chard, seconded by Pat Senner. Motion carried. Clinician 229 was subsequently moved to Alternates list

Discussion & actions to identify maximum possible set of Finalists: Based on prior selection of Solicitation-1 participants, which consisted of 44 individuals (or 40.5 Full Time Equivalents) (FTE), the maximum number of candidates for Solicitation-2 is the remaining 49.5 FTE. With the 10/16/13 result of Council-selected & prioritized Solicitation-2 candidates, prioritized selection, there was a resulting 58 people (or 53 FTEs). Council then took the following additional action to bring the prioritized selection down to 49.5 FTEs (with 4.5 FTE alternates):

- Motion to put Clinician #300 on alternate or non-selected list (by Thomas Chard, seconded by Nancy Merriman). 1 vote for the motion, remainder opposed. Motion did not carry.
- Motion to direct DHSS staff to request YKHC to identify its lowest priority RN Nurse & Pharmacist for inclusion on the “alternates list.” Motion carried unanimously.
- Motion to remove 1.5 ANTHC Emergency Room Physicians from priority list, and onto Alternates List. Motion made by Pat Senner and seconded by Nancy Davis. Council Member Doug Miller recused from voting. All others voted in favor. Motion carried.

Discussion of VHTEF: Council discussed obligation to meet statutory minimum requirement for resourcing “Very Hard-to-Fill” (VHTEF) slots. Solicitation-2 indeed yielded more VHTEF candidates and some of those were candidates needed to fill some of the minimum VHTEF requirement. However, the result was still a need to meet the minimum of 3 VHTEF in at least the following categories: 2 Nurse Practitioners, 1 Physician Assistant, 1 Dental Hygienist, 1 Physical Therapist, 1 Psychologist and 1 Social Worker.

Council Members discussed potential hurdles for organizations that would drive organizations to choose Regular status vs. VHTEF, e.g. justification (time), & financial constraints (matching requirement 25%). Suggestion to staff was to talk with organizations that applied and had candidates who are potentially VHTEF and encourage resubmission if appropriate, and confirm organizations are aware of opportunity to request a waiver to 10% matching. Discussion also included a future potential regulatory change to include a full waiver.

**SHARP Council
Meeting – Oct 16th, 2013
Summary**

Results of deliberation (49.5 FTE) (54 clinicians)

See attached table for detail re: occupation, site cost & clinician code

- 9 = VHTF-priority candidates
- 16 = VHTF-general candidates
- 29 = Regular-fill candidates
- 5 = [Alternate candidates also]

Discussion of timing/scheduling of candidate start-dates (if any): This process compared (a) the selection of the maximum number of candidates, versus (b) the “staggering-in” of the slot start-dates across ensuing budget periods. Council discussed pros and cons. Council determined that more work was needed along with information from Commissioner on its presented conveyance issues. Possible recommendations need to be developed in sub-committee; then brought to Council.

Budget Committee established: Council requested a work group form to bring option proposals to the next council meeting on November 13, 2013. An example of relevant topics included: What to do about those VHTF occupation-category slots (aka “gap”), for which there is not yet enough of the candidates available? ... Persons assigned to the workgroup included: (a) Members: Delisa Culpepper, Randi Sweet (Chair), Jackie Pflaum, and (to be confirmed) Diane Barrans; (b) Ex-officio: Pat Carr, and (c) Staff: Robert Sewell.

Linkage of SHARP-I and SHARP-II: Council discussed potential linkage between SHARP-II Funds and required SHARP-I (non-federal) match-funding. The Budget Committee was tasked to consider this in its interim discussions and recommendations.

Public Comment: Bill Altland thanked council for the consideration and discussion regarding Pharmacist or Prince of Wales community

Motion to inform all Solicitation-2 candidates: Motion made to request program staff to communicate with Solicitation-2 candidates, and to inform non-selected candidates that they were not selected, and to inform candidates selected as priority candidates that they are still under “Active Consideration.” Motion carried unanimously.

Agenda items identified thus far for next Council Meeting (11/13/13):

1. Discuss response by Commissioner to issues on Letter of Conveyance from Council motions passed on 10/1/13 meeting. Identify any drivers that impact full selection vs. staggering. Response is expected on or before 11/1/13. Information will be provided to working group to incorporate into proposed options.
2. Receive briefing from staff on discussions about potential reclassification of any Solicitation-2 candidates from regular to VHTF. If more VHTF candidates are garnered, identify a way forward via motion, discuss and vote. If motion carries apply to Solicitation-2 priority candidates.

**SHARP Council
Meeting – Oct 16th, 2013
Summary**

3. Discuss proposed options for full selection vs. staggered selection of candidates. Identify proposed way forward via motion, discussion and vote. If motion carries apply to Solicitation-2 priority candidates.
4. Potential recommendation of regulatory change to eliminate 90 person (FTE) cap.
5. Discuss need for SHARP to have a Management Information System

Other Business:

Adjournment: Meeting adjourned at 12:15 pm

Meeting Attendance on 10/16/13:

United Way of Anchorage	Randi Sweet (Chair)	Present
AK Academy of Physician Assist	John Riley (Vice Ch)	Present
Nat'l Assoc. of Social Workers AK	Eileen Heaston	Present
AK Department of Labor	Dan Robinson	Absent
AK Mental Health Trust Authority	Delisa Culpepper	Present
AK State Hospital & Nursing Hm As	Jeannie Monk	Present
AK Comm on Post-Secondary Ed	Diane Barrans	Absent
AK Native Tribal Health Consortium	Doug Miller	Present
AK Dental Society	David Nielson	Present
AK State Medical Association	Mike Haugen	Absent
AK Pharmacists Association	Nancy Davis	Present
AK Primary Care Association	Nancy Merriman	Present
AK Nurses Association	Jackie Pflaum (Alt)	Present
AK Behavioral Health Association	Thomas Chard	Present
University of AK, College of Health	William Hogan	Present
EX-Officio Members	Member	
AK Division of Public Health	Pat Carr	Present
AK Native Health Board	Lincoln Bean	Absent
Others	Person	
SHARP Program - DHSS	Robert Sewell	Present
HPSD – DPH – DHSS	Mary McEwen	Present
HPSD – DPH – DHSS	Susan Mason	Present
Public – Whale Tail Pharmacy	Bill Altland	Present