

## Alaska Divorce Certificate Request Form Instructions

### Who may obtain a divorce certificate?

- Either party listed on the divorce certificate.
- All others: please call (907) 465-3391 for assistance.

### Accepted forms of ID (must be unexpired):

- Driver's license
- State-issued ID card
- Passport
- Military ID
- Tribal/BIA card

### How to submit a request:

- Complete this form with payment and a copy of your ID. Non-expedited requests may be mailed to:  
Alaska Vital Records Office  
P.O. Box 110675  
Juneau, AK 99811-0675
- **Emailed to [hss.vr.apps@alaska.gov](mailto:hss.vr.apps@alaska.gov)**
- Faxed to the Juneau Vital Records Office at (907) 465-3618. Please call 10 minutes after sending your fax to confirm receipt.
- Expedited requests must be emailed or faxed.
- Walk-in to the Juneau or Anchorage Vital Records Office between 8:00 AM and 5:00 PM:
  - Juneau: 5441 Commercial Blvd
  - Anchorage: 3601 C Street, Suite 128

### Fees:

Services	Cost	Add'l Copies*
Certified Copy (Birth, marriage, divorce, death) <sup>†</sup>	\$30	\$25
Marriage License	\$60	N/A
Marriage License Re-Issue Fee	\$15	N/A
Adoptions, Paternity, or Amendment/Correction (includes new certificate)	\$60	N/A
Medical Marijuana Card	\$25	\$20 (renewal)
Heirloom Birth Certificate	\$55	\$50
Heirloom Marriage Certificate	\$65	\$60
Apostille (in addition to Certified Copy Fee)	\$12	\$2
Expedite Fee (process request within 48 business hours)	\$11	N/A

\*Additional copies are defined as the same record ordered at the same time. Fees are set in accordance with AS 18.50.330. The fees and postage rates reflected on this form are accurate as of June 2018. Please refer to [www.vitalrecords.alaska.gov](http://www.vitalrecords.alaska.gov) for the most current fees and postage rates.

<sup>†</sup>*NOTE: If the requested record cannot be found, you will be issued a "Record not Found" on certified paper for the same price as the certificate itself.*

### Processing times from receipt of request:

Please visit our website and select "Frequently Asked Questions": [www.vitalrecords.alaska.gov](http://www.vitalrecords.alaska.gov)

