

Intake and Assessment (CIA) Unit

Submit all Plans of Care (POC's), amendments, change of status forms, appointments of care coordination, medical records, legal documents (guardianship and/or POA paperwork) to fax number 907-269-5913. For faster response times you may send DSM's or faxes directly as outlined below:

Send all Waiver Applications/POC's to:

- **NFLOC Initial Applications – DSDS.NFLOC-initial-application@direct.dhss.akhie.com or fax to 907-269-6246**
- **NFLOC Renewal Applications – DSDS.NFLOC-reapplication@direct.dhss.akhie.com or fax to 907-269-3688**
- **NFLOC general inquiries, ACC, agency transfers, amendments, change of status, initial and renewal plans of care. DSDS.NFLOCwaiver@direct.dhss.akhie.com or fax to 907-269-5913.**

PCA – All items regarding Personal Care Services including initial applications, reapplications, amendments, Change of Service forms, etcetera – PCAMailbox@direct.dhss.akhie.com or fax to 907-269-8164.

***If you need to speak to SDS staff regarding a specific issue, please contact the appropriate personnel below based on assigned duties.**

CIA Unit Manager:

Moli Atanoa, RN

Health Program Manager III

Phone: 907-269-4133

Moli.Atanoa@alaska.gov

Duties: Management of the ALI, APDD and CCMC Waiver programs.

CIA Unit Supervisors:

Scott Chow, RN

RN III Supervisor

Phone: 907-269-3652

Scott.Chow@alaska.gov

Duties: Fair Hearings, Meditations, QC reviews and Assessor training.

Marianne Sullivan, RN

RN III Supervisor

Phone: 907-269-3604

Marianne.Sullivan@alaska.gov

Duties: Material improvement reporting, CCMC waivers, Telehealth, assessor scheduling and QC reviews.

Cathy Smith, RN

RN III Supervisor

Phone: 907-269-6227

Cathy.Smith@alaska.gov

Duties: Long Term Care Nursing Facility Authorization management and QC reviews.

Nursing Facility Authorizations:

David Chadwick

HPM II Assessor

Phone: 907-375-8264

David.Chadwick@alaska.gov

Duties: Long Term Care Authorizations and PASSR.

Marina Vinnikova

HPM I

Phone: 907-269-3683

Marina.Vinnikova@alaska.gov

Duties: Long Term Care Authorizations and PASSR.

Administrative Support Staff:

Jessica Pitchford

SST

Phone: 907-269-3612

Jessica.Pitchfor@alaska.gov

Duties: NFLOC Material Improvement processing and primary 3rd party reviews contact person.

Cindy Leong

HPA

Phone: 907-269-3079

Cindy.Leong@alaska.gov

Duties: NFLOC Waiver Notice prep and processing.

Waiver Screening and Level of Care Notifications:

Angela Wilson

SST

Phone: 907-269-4145

Angela.Wilson@alaska.gov

Duties: Initial NFLOC Waiver applications and processing.

Clarke Brown

SST

Phone: 907-269-3634

Clarke.Brown@alaska.gov

Duties: NFLOC Waiver re-applications and processing.

Brenda Martin

SST

Phone: 907-269-3483

Brenda.Martin@alaska.gov

Duties: NFLOC Waiver re-applications and processing.