

Dear Friend:

Please assist us by participating in our survey. We at the [*insert name of senior center*] value your opinion of the facility and programs that you take part in. Your honest evaluation, support and suggestions go a long way to help us improve our services to the community.

This year we will work very hard to make our programs satisfy the needs of our customers –YOU! Your response to this survey will help us measure how we are doing and plan programs and activities that provide you with effective and valuable benefits.

We report service delivery and funds spent on our programs to the State. That information is used to support our eligibility for grants. These funds, in addition to your donations, make the programs you enjoy possible. Future applications for funds will also require us to include information on results and benefits to you that improve the quality of your life. We hope to gather some of that information with this survey tool.

In summary, your active participation in completing this survey will help us know how we can better serve you and is a critical part of our applications for funds in the future.

Thanks for your participation and support!

Best regards,

Senior Center Program Director