

STATE OF ALASKA DEPARTMENT OF HEALTH & SOCIAL SERVICES SENIOR AND DISABILITIES SERVICES POLICY & PROCEDURE MANUAL	SECTION: PCA Program	Number: 10-5	Page: 1
	SUBJECT: PCA Consumer Managed Care		
	APPROVED: /s/ Rod Moline		DATE: 3/1/07
	<i>RENUMBERED POLICY 2007-5</i>		

POLICY:

DSDS shall evaluate the ability of a consumer to manage their own personal care services under the consumer directed PCA program.

PROCEDURE:

In order for a consumer to be considered capable of managing their care, they must respond affirmatively to all "Ability to Self-direct Indicators" Questions within the CATIPCAT. If any response results in a negative and the person does not have a Legal Representative managing their care, they have three options to consider:

- 1) Switch to Agency Based PCA;
- 2) Obtain a Legal Representative or,
- 3) Obtain documentation from their medical provider stating that they are able to meet the requirements as listed in the regulations.

When a consumer fails to meet the criteria of Capacity for Consumer-Directed Model and they do not have a Legal Representative; a letter (attached as a part of this policy) will be issued outlining the following options available for consideration:

- 1) Switch to Agency Based PCA;
- 2) Obtain a Legal Representative or,
- 3) Obtain documentation from their medical provider stating that they are able to meet the above listed requirements as listed in the regulations.

The letter will attach a form outlining the regulatory requirement for their medical provider to verify their capability by signature. The letter will stipulate that the consumer has 30 days to submit the relevant documentation related to the option they select. If the consumer does not opt for any of the above listed options, or fails to provide a response to DSDS by the expiration of 30 days, the consumer will be denied personal care services and notified accordingly by issuance of a termination letter (attached as a part of this policy).

LEGAL AUTHORITY

7 AAC 43.768 (a)

This policy will be effective as of date signed.