

GOVERNOR'S COUNCIL ON DISABILITIES AND SPECIAL
EDUCATION

Early Intervention Committee Meeting

LOCATION

Governor's Council Conference Room
3601 C Street
Anchorage, Alaska
Teleconference

Meeting Date

August 9, 2011
10:00 a.m.

Attendees:

Amy Simpson, Chair
Heidi Haas
Diana Marsh
Debbie Kitelinger
Lizette Stiehr
Linda Borghols

Community Members/Guests:

Beth Kaplan
Geri Benshoof

Staff:

Jennifer Jones

Prepared by:

Paula DiPaolo, Peninsula Reporting

Call to Order – 10:00 a.m.
Roll Call

WELCOME AND CELEBRATIONS

Review of the Council Mission Statement

The mission statement was recited.

Announcements

Diana Marsh announced that her dog as having surgery today. She also announced that she is working on the State SPED conference. She stated that the art work for the cover will be done by her daughter. Diana also announced that they have a new coordinator out of Fairbanks who will be working on the North Slope. Her name is Carrie, and she is working out really well.

Lizette Stiehr announced that she has a book coming out in September.

Upcoming Trainings

- Face-to-face committee meeting
- Fall ILP Coordinator's Conference, October 19 - 21
- September 12 – 13, Statewide Board of Education and Early Development meeting
- Council meeting, Anchorage, October 5 – 7.

Date of Next Meeting

The schedule of meetings will be the second Tuesday of each month from 10:00 a.m. to 11:30 a.m. Jennifer Jones will e-mail all committee members a list of the upcoming meetings as well as an updated roster.

Amy Simpson suggested that the EIC could meet face to face during the full Council meetings. Jennifer Jones will talk to Millie Ryan about a good time for them to hold their meeting that will not conflict with other Council activities. Jennifer Jones also suggested maybe overlapping the face-to-face meeting with the Coordinator's Conference.

The next scheduled teleconference is September 13, 2011, at 10:00 a.m.

COMMITTEE BUSINESS

Approval of the Agenda

Amy Simpson asked to amend the agenda to change the discussion of the work plan development into a discussion on the roster, voting members, and the bylaws.

Lizette Stiehr asked to move her report to after the approval of the minutes because she has another meeting she needs to attend.

Heidi Haas **MOVED** to approve the agenda as amended. The motion **PASSED**.

Approval of the Previous Meeting Minutes

Diana Marsh **MOVED** to approve the minutes from the May 24, 2011 meeting. The motion **PASSED**.

Correspondence

OSEP Mega Conference Report

Amy Simpson stated that Sunday of the Office of Special Education Programs conference was a meeting devoted to state Interagency Coordinating Councils (ICC). She stated that in Alaska, the EIC serves as the ICC for Part C and it is written into federal regulations. She stated that she and Jennifer Jones learned a lot about what the compositions of ICCs need to be as stated in regulation. They checked the Council bylaws and made a matrix of who is on the Council and whether or not it fits with what the law says should comprise an ICC. As a result, they found some missing slots.

Jennifer Jones informed the committee that they will be providing a written report on the OSEP Conference.

Update of Committee Roster and Review Voting Members

Jennifer added that other things they noted from the OSEP Conference that they need to be doing are giving public notice of their ICC meetings, and they need to meet officially at least quarterly. Amy Simpson stated that they need to open their meetings up to the public.

Amy Simpson stated that in terms of the makeup of the committee, they need to have the following representation:

- The state Medicaid program
- Homeless children and youth, which in Anchorage is the Child in Transition program
- Child welfare
- Foster care
- Children, infant, and toddler mental health
- Legislature
- Personnel prep
- Agency for Early Intervention Services
- Preschool services
- Head Start
- Child care
- Health insurance
- Other members.

Debbie Kitelinger stated that this issue has come up before. The answer they were given was because the true voting body of the ICC is the full Council, if any of those people are present for any of the official ICC voting things they need to do, then they are fine. Amy Simpson noted that most of the missing representation does not currently sit on the Council.

Jennifer Jones stated that the Council bylaws state that the EIC will have no more than 11 members, but they have about 13 roles that need to be filled per federal regulations for the ICC.

Heidi Haas suggested revising the bylaws to change the membership numbers. She also suggested composing a list of the required representation and sending it out to the committee and the Council and

asking for suggestions of potential representatives.

Amy Simpson stated that she can send out the matrix she created to committee members so that they can mark what roles they could serve as. Jennifer Jones will also ask Teresa Holt if there are other members of the full Council that could potentially fill any of these roles.

Jennifer Jones stated that this might also be a time to review current committee membership and see which members are not able to serve on the committee on a regular basis.

Update of Council Bylaws

The Executive Committee of the Council has asked all committees to review their bylaws and suggest changes that may be necessary.

PARTNER REPORTS

OCS/ILP

Linda Borghols stated that staff met yesterday to go over the new draft regulations and filled in some of the blanks. Once they are edited, they will go to the Department of Law.

Linda stated that the federal regulations have been put off again for a few more months.

Linda stated that she and Jane Atuk went to Chattanooga, Tennessee to the RBI training. They are very excited about finished their work to become certified trainers. Soon they will be sharing some of the RBI information with staff at PIC.

She stated that the Coordinator's Conference is coming up in October. She believes they have several new coordinators coming on board.

Linda Borghols stated that she thinks the service delivery guidelines will be available within the next couple of months. There has also been a lot of work done on the Part C credential modules. These should be available soon.

Amy Simpson asked Linda Borghols for a summary of the local determinations. Linda will have Lisa do a summary and have it available for the next EIC teleconference.

AILPA

Lizette Stiehr stated that at their last monthly teleconference, they worked on coordinating the social/emotional tools that work well in the state.

Lizette stated that both Bev Ingram and Lori Thomas have been welcomed on the TACSEI leadership team as AILPA representatives. She stated that this ties in to other projects they are working on, such as Project Inn, which is a child care assistance program for children with special needs. Early Intervention is working on a collaborative effort with the Child Care Assistance office and thread. TACSEI is a core piece of the positive training that Early Intervention might be able to help child care workers with or help them access through thread.

Lizette stated that she is also working on a survey. They will also have a newsletter available to AILPA people through the Ketchikan Community Connections website.

DEED

A representative from DEED was not available to give a report.

WORK PLAN DEVELOPMENT

Jennifer Jones stated that they need to have their work plan finished for review before the full Council meeting in October. She suggested arranging multiple teleconferences this month and next month to accomplish one goal per teleconference. Jennifer stated that she will e-mail out the work plan to everyone.

Amy Simpson suggested having the additional teleconferences on Tuesdays at 10:00. People discussed their ability to meet on the next couple of Tuesdays, and Jennifer stated that she will send out a Doodle to all committee members to see who is available to attend additional teleconferences. Those that can't attend can send their suggestions via

e-mail.

They will present what they have developed on the work plan so far at the September 13 teleconference.

ADJOURN

Heidi Haas **MOVED** to adjourn the meeting. The motion **PASSED**. The meeting was adjourned at 11:15 a.m.