

GOVERNOR'S COUNCIL ON DISABILITIES AND SPECIAL
EDUCATION

Executive Committee Meeting

LOCATION

Governor's Council Conference Room
3601 C Street
Anchorage, Alaska

Teleconference

Meeting Date

December 4, 2014
1:30 p.m.

Attendees:

Ric Nelson – Chair
Art Delaune
Dean Gates
Taylor Gregg
Amy Simpson

Staff:

Patrick Reinhart, Executive Director
Brittney Howell

Minutes prepared by: Paula DiPaolo, Peninsula Reporting

Call to Order –1:30 p.m.
Roll Call

WELCOME FROM THE CHAIR
INTRODUCTIONS, ANNOUNCEMENTS, AND GOOD NEWS

Patrick Reinhart announced that Taylor Gregg was attending from Hawaii. Ric Nelson stated that he will be leaving for Hawaii next Friday.

APPROVAL OF THE AGENDA

Art Delaune **MOVED** to approve the agenda. The motion **PASSED**.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING

Art Delaune **MOVED** to approve the minutes from the October 29, 2014 meeting. The motion **PASSED**.

CORRESPONDENCE

Patrick Reinhart reported that the Council received a request for input on Senate Bill 1101 from Senator Murkowski's office. SB 1101 is the reauthorization of the federal education bill. Christie Reinhardt composed a very detailed response, which was reviewed by Patrick Reinhart and Ric Nelson, and it was delivered to Senator Murkowski's office.

REPORTS

Chair's Report

Ric Nelson reported that he and Patrick Reinhart presented to the Trust on the new CMS rules. He stated that he has also been working with Patrick on the agenda for the Juneau Council meeting in January.

EXECUTIVE DIRECTOR'S REPORT

Patrick Reinhart highlighted that they have hired their new intern, Johanna Richter, who will start next Wednesday.

Patrick reported that they have been going through the process for recruitment for the planner position, and interviews will be taking place soon.

Patrick Reinhart explained that every exempt employee with the State of Alaska is sent a letter asking for resignation when a new Governor takes office, and it's up to the new Governor as to whether or not to accept the resignations. He stated that he has submitted his letter of resignation indicating that he would like to continue his position.

Executive Committee members discussed the Council being unique in that they choose their executive director. There is currently no action that the Council needs to take as they await the Governor's decision on whether or not to retain Patrick Reinhart in the executive director position.

Patrick stated that December is a busy month for staff as they put together the Program Performance Report (PPR). Normally this is the job of the planner, but all staff have been chipping in and working on the PPR because the planner position has not yet been filled.

Patrick stated that at the executive director's retreat in Jackson Hole, WY, he asked the federal administrator of AIDD, Aaron Bishop, if there could be one kind of standard report that includes all of the entities required to report to the Administration for Community Living. Aaron Bishop encouraged councils that have similar goals and objectives to work together on their plans. Patrick stated that he has been in conversations with the Commission on Aging and the Statewide Independent Living Council to see if they can develop joint goals together.

Patrick reported that he will be attending an all-day Aging and Disability Resource Center advisory board meeting tomorrow and concluded his report.

COMMITTEE REPORTS

Written committee summary reports were provided to Executive Committee members.

OLD BUSINESS

Employment First Policy for Governor's Council

Patrick Reinhart stated that this draft policy reflects the changes made at the last meeting.

Art Delaune **MOVED** that the Executive Committee approve the draft policy and recommend it to the full Council for their vote to approve or disapprove. The motion **PASSED**.

Bylaws Review

Brittney Howell encouraged Executive Committee members to review the section of the bylaws related to the Executive Committee and let her know if they have any suggestions for changes.

Art Delaune asked if further clarification on how to supervise the executive director should be in the bylaws or be a policy. Committee members discussed the Council's use of the transition plan for the two recent executive director hires. Dean Gates suggested that the transition plan should be somehow adopted as a formal policy of the Council or somehow be recognized in the bylaws. Brittney Howell stated that she could incorporate the transition policy that had been previously approved by the Executive Committee into the new policy and procedures manual she is developing.

Dean Gates also suggested that the bylaws committee look at adding some language to the bylaws regarding the role of the Council and the Executive Committee in hiring the executive director. Patrick Reinhart suggested also adding further clarification on the supervision and annual evaluation of the executive director.

Art Delaune stated that he agrees with adding specifics to policies and procedures and keeping the bylaws more vague, because amendments to the bylaws are more time consuming than amending policies or procedures.

NEW BUSINESS

January Council Meeting Agenda

Ric Nelson reviewed the January Council meeting agenda noting that the morning of the first day will be covering old business, the afternoon will be the legislative orientation, and the evening will be public testimony. The second day of the meeting will be partner reports in the morning, and then the afternoon and the third day will be spent in legislative visits.

Executive Committee members discussed different suggestions and amendments to the draft agenda. They also discussed various ways to attract legislators to attending public testimony such as posting flyers and sending formal invitations where legislators will be recognized at the public gathering.

Amy Simpson **MOVED** to approve the draft agenda as presented. The motion **PASSED**.

Introductory Letter to Governor Walker

Patrick Reinhart stated that the introductory letter to Governor Walker ended up to be longer than expected, because staff all felt it would be best to include all the important issues of the Council in the letter. He stated that Britteny Howell and Kristin Vandagriff pulled together information from the letter sent to the Medicaid Reform Advisory Group and included Employment First information in it as well.

Dean Gates suggested adding bolded headings for ease of reference in the document.

Dean Gates **MOVED** to approve the draft letter as amended to send to Governor Walker's office. The motion **PASSED**.

UPCOMING MEETINGS/CONFERENCES

- Dec 5, 9:00 – 3:00 – ADRC steering committee
- Dec 9, 3:00 – 4:30 – FASD Work Group

- Dec 10, 10:00 – 11:30 EIC
- Dec 11, 11:00 - AADD teleconference
- Dec 11, 1:00 - AIEI Management Team meeting
- Dec 16, 1:00 – 2:30 – E&T Committee meeting
- Early January, SDS Medicaid transition plan to review
- Jan 6, 12:00 – 1:30 – Legislative Committee meeting
- Jan 7, 1:00 – 3:00 – DD Committee
- Jan 20 – 22 – Council Meeting, Juneau
- Jan 27 – 29 – Trust Meeting, Juneau
- Feb 18 – 20 – Key Campaign, Juneau.

TIME AND DATE OF THE NEXT MEETING

The next meeting of the Executive Committee is scheduled for January 14, 2015 from 12:00 p.m. to 1:30 p.m.

ADJOURNMENT

Amy Simpson **MOVED** for adjournment. The motion **PASSED** and the meeting adjourned at 2:46 p.m.