

GOVERNOR'S COUNCIL ON DISABILITIES AND SPECIAL
EDUCATION

Executive Committee Meeting
MINUTES

LOCATION

3601 C Street, Suite 740
Anchorage, Alaska
Teleconference

Meeting Date

August 11, 2015
12:00 p.m.

Attendees:

Amy Simpson - Chair
Mallory Hamilton
Angie Fraize
Lucy Odden
Jeanne Gerhardt-Cyrus
Margaret Kossler

Staff:

Patrick Reinhart
Brittney Howell

Prepared by: Sheila Garrant,
Peninsula Reporting

Call to Order – 12:00 p.m.

Roll Call

WELCOME FROM THE CHAIR

Amy Simson welcomed the committee chairs to the Executive Committee meeting.

Announcements and Good News

Lucy Odden announced the good news that she was awarded the Personal Achievement Award at the APSE Conference.

Patrick Reinhart announced that the Council received permission to make a provisional hire for the Project Coordinator I position, and that has been offered to Ric Nelson, who is going to be starting with the Council August 31st.

APPROVAL OF AGENDA AND APPROVAL OF PAST MINUTES

Lucy Odden **MOVED** to approve the agenda. The motion was **SECONDED** by Angie Fraize. Hearing no objections, the motion **PASSED**.

Lucy Odden **MOVED** to approve the meeting minutes from June 26, 2015 as written. The motion was **SECONDED** by Mallory Hamilton. Hearing no objections, the motion **PASSED**.

CORRESPONDENCE

Patrick Reinhart reported that the Council wrote a letter of support for CHD's application for the National Institute of Health grant to work with Special Olympics on a nutrition and physical activity program for people with intellectual and developmental disabilities, as well as a joint letter of support with AADD to request that the Governor proclaim the second week in September Direct Service Professional (DSP) week.

Patrick Reinhart stated that the Council wrote a request to the Governor's office for an FASD proclamation. The Council also finalized their position paper on the reauthorization of the Elementary and Secondary Education Act.

REPORTS

CHAIR'S REPORT

Amy Simpson welcomed the committee chairs to the Executive Committee, and made assurances that she will work hard to honor the members' time and keep the committee on track.

Amy Simpson noted that she and Britteny Howell attended the National Association of Councils of Developmental Disabilities where she learned a great deal about the areas of developmental disabilities she was less familiar with. She also learned that Alaska is very much on the leading edge of what's important in the national developmental disabilities arena in the areas of employment and advocacy, and she felt proud of Alaska for the work that's being done in those areas.

EXECUTIVE DIRECTOR'S REPORT

Patrick Reinhart shared the sad news of a Council staff member's recent passing. Marilee Rivas worked as the Administrative Assistant, and she will be greatly missed both personally and professionally. Patrick noted that Duane Mayes from SDS and Al Wall from DBH have been very supportive of the Council as they work through the effects of the loss of their coworker and friend.

Patrick Reinhart reported that the Council activities include the following:

- Participated in the ADA Celebration at the Senior Center in July.
- Preparing for the Council's presentation to the Trust.
- Preparing for the Council's presentation at the Big Picture Retreat.
- Preparing for the Council's awards ceremony at SHRM Conference.
- Planning for the upcoming Council meeting in October.
- Continued work on the State Plan development.

COMMITTEE REPORTS

The committee reports were included in the board packet, and Patrick Reinhart highlighted that in the DD Committee report, an announcement was made by SDS that they will be reducing the wait list draws this fiscal year from 200 to 50. He noted that this will be a topic of conversation in the future, and the Council will be discussing ways to deal with the effects of

that reduction. Patrick also highlighted that the Project SEARCH Anchorage team was awarded Stone Soup Group's Partnership Award.

Lucy Odden highlighted that the APSE Chapter met and are making plans for the Employment First Celebration, which will be held in May of 2016.

OLD BUSINESS

POLICY & PROCEDURES MANUAL DRAFT FOR REVIEW

Amy Simpson reported that she has been working with staff on the policy and procedures manual and expects to have a draft ready for dissemination in early September. She requested the committee review it and submit feedback. The final draft will be brought to the full Council in October for approval.

FIVE-YEAR STATE PLAN UPDATE

Amy Simpson reported that she and Britteny Howell attended the National Conference where they received technical clarification on the State Plan format. She noted that one of the significant changes relates to the amount of goals. In the past, the Council has submitted eight goals, and the new recommendation is to limit the plan to less than five goals. There is an interim full Council meeting scheduled for September 1st, 2015 at 12:00 p.m. to discuss and craft the language of the goals of the State Plan and how the Council plans to conduct their community forums and gather public input.

Britteny Howell explained that essentially the State Plan has three levels: the goals, which are the top level; underneath the goals are objectives; and underneath the objectives are work activities. On September 1st the Council members will be working on the language of the goals, and in the October meeting, they will be working on the specific objectives and the activities.

PCA REGULATION CHANGE

Patrick Reinhart reported that the PCA regulation changes were a direct result of policy changes in terms of the requirements to demonstrate the need for support. The policy change brought about a review of hours, which resulted in changes to some consumer allotments. Britteny Howell

stated that the change is not open for public comment. Amy Simpson recommended bringing this up at the October Council meeting and gauge whether it is an actionable item of concern.

ED EVALUATION PROCESS/ED JOB DESCRIPTION

Amy Simpson reported that she has been working with Patrick Reinhart on a process for the ED evaluation. She has received a draft job description that was on file at the Council, which they will review and make adjustments if necessary. Amy noted that she will be talking with other professionals about how to develop an efficient and thorough process that includes the partners, Council members, and staff. She expects the evaluation to be completed by November.

NEW BUSINESS

MEDICAID REFORM ADVISORY BOARD APPOINTMENTS

Patrick Reinhart reported that the State will be requesting nominations from the memberships of groups that are impacted by Medicaid reform to serve on an advisory board. Patrick noted that further details will be forthcoming in the next two months.

REVIEW 1ST DRAFT OF OCTOBER COUNCIL MEETING AGENDA

Patrick Reinhart stated that the staff will send out the draft meeting agenda within the week, and he asked the committee members to review the draft and relate any questions or comments back to him.

OTHER NEW BUSINESS

Britteny Howell directed the committee members' attention to the documents in the board packet titled DD Determination Policy released by SDS, and stated that there has been a workgroup formed to review the policy and develop Council comments on the policy. The workgroup will have two meetings, August 17th, 10:00 a.m., and August 24th, 10:00 a.m. The final Council comment is due August 28th. Britteny encouraged anyone interested in helping with the review of the policy to contact her.

Britteny Howell directed the committee members' attention to the document in the board packet titled SDS Performance Measures, and stated that the

Medicaid Ad Hoc Committee will be reviewing the document at their August 20th, 2015 meeting, and encouraged members with interest in the subject matter to contact her.

UPCOMING COMMITTEE MEETINGS

- August 11, 3 p.m., Telepractice Committee
- August 12, 10 a.m., Early Intervention Committee
- August 12, 3 p.m., FASD Partnership
- August 13, 8 a.m.-12 p.m., SafeTalk Suicide prevention training (office closed)
- August 13, 1 p.m., AIEI Management Team.
- August 18, 8 a.m.-1 p.m., Medicaid Redesign Workshop, Trust (Patrick only)
- August 18, 1 p.m., Employment and Transportation Committee
- August 19, 2 p.m., DD Programs and National Trends Training at Hope
- August 20, 1:30 p.m., Education Committee
- August 21, all day, Commissioners Accountability Summit (Patrick Only)
- August 25, all day, Alaska Brain Injury Board meeting
- August 26-27, all day, Trust Meeting in Anchorage
- September 1, Noon-1:30, Interim Full Council Meeting to decide on State Plan Goal Areas
- September 2-3, Aging and Disability Summit, Special Olympics
- September 8, 3 p.m., Council FASD Workgroup
- September 9, 2-7 p.m., FASD Awareness Day Activities, ASD
- September 10, 11 a.m., AADD Meeting
- September 11, all day, Key Coalition Board meeting
- September 21-25, National Project Search Director TA visit with keynote address to SHRM conference, Sept. 25
- October 7-8, Council Meeting, Special Olympics

DATE OF THE NEXT MEETING

The next Executive Committee meeting is scheduled for September 8, 2015 from 12:00 to 1:30 p.m.

ADJOURNMENT

Lucy Odden **MOVED** to adjourn the meeting. The motion was **SECONDED** by Jeanne Gerhardt-Cyrus. Hearing no objections, the motion **PASSED** and the meeting adjourned at 1:22 p.m.