

Minutes: RCCY Monthly Provider Meeting Tuesday March 16, 9-9:45AM

<http://www.hss.state.ak.us/ocs/ResidentialCare/>

Attendees: Eric Boyer, Lorie Morris, Naomi Tigner, Ryan Haug, Amanda Foster, Lance Johnson, Ty Tigner, Gus Marx, Carmen Harris, Rick Driscoll, Jamie Kassner, Ryan Wheeler, Diana Martinez, Karen Uhl-Saurs, Reshia Dunbar, Sarah Bergman, Tammy Bidwell, Donna Jones and Deborah Craig

Agenda

1. RCCY Provider Updates – please report changes in your organization
JSY reported that **Matt Armstrong is the new Program Coordinator for Cornerstone**. Congratulations to Matt! Deb commented that she'd already worked with him on a case and really appreciated his help!

2. RCCY Training Grant Update – Eric Boyer

Discussion of upcoming **RCCY SURVEYMONKEY** – RCCY will be surveying providers regarding training and RCCY services. Providers were asked if it was appropriate for all staff to receive and it was agreed that we would allow all staff to participate and include a 10 day turnaround. We'll be looking for anonymous input and will include an element to identify if the person surveyed is in management, clinical services or front line to ensure we target the appropriate recipient in our response. Several providers indicated that they had used SurveyMonkey and found it easy to use. The survey should come out by the end of the month.

Upcoming Training

- FASD Waiver Conference is going on this week, March 15-17th here in Anchorage.
- March 19th, Anchorage, Dan Dubovsky, FASD Trainer, 8:30-5pm.
- March 19th, Anchorage, Arctic FASD RTC, Foundations class, 1-5 at UAA.
- March 24th and 31st, Psycho-Education group training at ABFS in Anchorage.
- April 15th and 16th, Full Lives Conference here in Anchorage.
- April 29/30, Barrow, Arctic FASD CDC Train the Trainer course.
- Long Range Planning: May- Kenai Out of Home Care Conference, May 6th all day, Collaborative Conversations at UAA-May 24/25, BTKH Conference at the Sheraton-May 26/27
- **Second Annual RCCY Summit in Anchorage, December 9th and 10th at the Mental Health Trust**
Please contact the OCS Training Department, Eric, Addy or Matt, for more information.

3. RCCY Program Updates – Deb Craig

- a. **Policy Clarification: Consent for Routine Medical Care** – See Attached Form
*OCS policy also does not require that a facility receive permission each and every time they wish to dispense medications. Emergency and routine medical care is covered under the OCS Consent for Emergency and Routine Medical Care form (attached). Providers are encouraged (although not required) to list on this form all of the brands of nonprescription, over-the-counter medication that they typically administer to ensure parent/guardian awareness at admission. Please note that **non-emergency** major medical care is not covered by this consent. For non emergency medical care, a separate authorization is required to be signed by the parent or guardian if parental rights have been terminated. Examples of this include non-emergency surgery and administration of psychotropic medication or any drug prescribed for mental illness or behavioral problems. Even if approvals are appropriately in place, should you have questions or concerns regarding the administration of a psychotropic drug, you are encouraged to contact the OCS Psychiatric Nurse in your region, Wanda Wood. Public Health Licensing regulations require written permission for routine medical care and nonprescription, over-the-counter medications from the parent or guardian, however a one-time blanket consent (see attached form) is sufficient – a new consent does not need to be signed each time.*
- b. **Information at Placement in Level II Discussion** – Update from OCS Field Services
Requested information has been forwarded to Christy Lawton, Chief of Field Services and is under discussion today. As a result, a policy will be issued statewide to ensure consistency – Deb will distribute the policy as soon as released and we will discuss at next month's meeting.
- c. **Website** – Please report out if issues and update on inclusion of all providers on web
We have had some issues with the **bed count being accurate** – please check the website and ensure your bed counts are being reflected on the web
- d. **RCCY Site Review Schedule** – Site Review Bethel March 22
- e. **FY11 Continuation Grant Issues**

Deb announced that there will be some **slight changes in FY11** to accommodate pilot programs in rural Level II sites to operate as **Level II-III flex sites**.

Donna Jones joined the meeting and commented that **FY11 Continuation Grants will be facilitated in EGRANTS** and it is critical that providers ensure that they have good contact information for the facility so that email notification will go to the Project Director with courtesy emails to the head of the agency and finance. All agency staff that have been invited into eGrants by their Power Users may assist in completing the continuation application, but only Power Users are able to submit the final application. Continuation application documents can be printed from eGrants and agencies will also have the ability to attach electronic documents to their application. It is recommended that you contact your Power Users to determine who will be responsible for completing the application in eGrants.

If you have questions regarding this process, please contact Donna at 465-2836.

RCCY will release their continuation grants by the end of March and proposals will be due within 30 days.

Issues that will be highlighted in the FY11 Continuation Grants – all of these elements are currently included in the RBRS Handbook but for FY11, OCS is asking for clarification of the specific tools and policies that are in use for each provider. More expansive language will be included in the FY11 Continuation Grant documentation:

- Incident Report
- Suicide Prevention Program
- Up Front Risk Screen
- Brief Plan of Care/Initial Assessment
- Quarterly Reporting Requirements
- Satisfaction Surveys

4. AAHC Update – Brad Ohs

- a. **Incident Report Follow up** – Lorie Morris followed up for Brad – the AAHC Executive Committee has met and is **planning the fall meeting**. Lorie also reported that the AAHC met with the state regarding the DHSS Incident Report and the state was responsive to the needs of the providers.

Deb noted that the state reps are meeting again to discuss the provider input regarding the incident report and this will be followed by another joint meeting to discuss potential changes.

5. Partner Updates

- a. DBH – Bradley Grigg – Not Available
- b. DJJ - Courtney King – Not Available

6. Other business – please submit items to Deborah

Parking Lot Issues

1. Serving TAY and 18 year old youth
2. Informed Consent