

## **RCCY Monthly Provider Meeting Tuesday Oct 19, 9-10 AM**

Attendees: Eric Boyer, Jaimie Kassman, Ryan Wheeler, Ty Tigner, Naomi Tigner, Ryan Haug, Hollis Masters, Gus Marx, Rick Driscoll, Kelly Eggleston, Tom Nottle, Mark Malone, Gabe Duckworth,

State Staff: Leanne Barske, Wendy McCaleb, Joe Watts, John Luchansky and Diana Grieser (OCS Psych Nurses), Lisa Good (DBH), Courtney King (DJJ)

Facilitator: Deborah Craig

Minutes

### **A. RCCY Provider Updates**

Salvation Army – Kelly Eggleston (Clinical Director SA) introduced the new Executive Director Tom Nottle. Mr. Nottle has extensive experience with SA and is the former Director of the LA Area Social Services for SA overseeing 10 programs and 300 employees. He is excited to help SA return to the days in which Booth Memorial won awards for outstanding programming! Welcome Aboard, Tom!!!

**B. RCCY Training Grant Update – Eric Boyer provided an update on the RCCY Summit and the upcoming Training Schedule for October/November, 2010:**

- PCH, Kotzebue, October, 20-22, Mandt and RCYCP
- KPCCC, October/November, Supervisory Training, TBA
- JYS, Juneau, November **2-5**, RCYCP Training (note **difference** from Agenda)
- CYS, Barrow, November/December, FASD 101/201, TBA
- Second Annual RCCY Summit!!! Trust building, Anchorage, December 9-10 ( Please reserve space with Addy or Eric)

**C. RCCY Program Updates – Deb Craig provided an overview of the process for the new Site Review. Ty Tigner of PHH noted that the process is improving and that in their last site review, received good feedback from the site review team.**

#### **1. [Site Review Tool \(Please see attached\) -](#)**

- Deb reiterated the importance of establishing a mutually agreeable date for the site review so that staff are available and there is adequate space for the review.
- Deb also discussed the items need two weeks prior to the on site visit, so that these items could be reviewed by the team prior to being on site. Items include: Policy and Procedure Manual (electronic copy), Client and Staff Handbook (electronic copy), Initial Assessment Tool (electronic copy), Board of Directors list (names and phone numbers), Organizational Chart , Staff List including position and training completed to date, Training to date for Fiscal Year, Schedule for staffing facility, Listing of all children/youth currently in the facility, Building map of the facility and the Site Review Tool with pages numbers completed as requested
- Deb reviewed the Site Review Process which may include staff from Office of Children’s Services, Divisions of Behavioral Health, Juvenile Justice and Public Health Licensing Unit and consist of:
  - A site tour

- Interviews of administrative, clinical and program staff
- Interviews of youth currently in care
- Client File Review

Lastly, a Draft Site Review will be forwarded within 30 days of the site visit and each facility has 30 days to review and respond to the Draft Site Review to the RCCY Program Manager. Negotiations may occur that occur beyond the 30-day period but the facility must have a response to the RCCY Program Manager within the 30-day period.

The Final Site Review will be issued to the facility Administrative Officer and a copy will also be filed with the DHSS Grants and Contracts Unit, DJJ, DBH and DPH Licensing. As needed, the provider will develop and submit a corrective plan of action within 30 days of the issuance of the Final Site Review.

## 2. Deb Schedule of upcoming Site Reviews: November: ABFS and FCSA

D. AAHC Update – Brad Ohs was not available and Eric Boyer indicated that a draft of the AAHC Directory was sent out. Both DJJ and OCS have forwarded that information to all staff and received very positive feedback.

### E. Partner Updates

- DBH – Bradley Grigg (Not Available)
- DBH – Lisa Good (AK Aims) Commented that there is a new section related to GAF Scores on AK Aims. The program will now record the LOWEST GAF score earned during the length of stay. If you have questions about this component, please call Lisa. Also the new **AST and CSR forms** have been updated and need to be used with the new online AST and CRS. NOTE: Mark Haines Simeon will be providing a quick update on the new AST and CSR at the upcoming RCCY Summit.
- DJJ - Courtney King – Received good feedback from DJJ staff on the AAHC Directory. Courtney gave Deb a hard time for using the term “robust” excessively and pointed out that even providers have noticed this habit... 😊
- C&L – Michelle Parker (Not Available)

F. Other business – Deborah reminded providers to use YouSendIt for the Monthly Billing statements sent to Dave Nugent (OCS) as these contain HIPAA protected information.

Parking Lot Issues: Serving 18 year old youth