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Minutes - RCC Provider Monthly Meeting Tuesday February 24, 9AM

Provider Attendees: Steve Sundby, Kimberly Stephens, Karen Uhl-Sours, Tammy Bidwell, Conner Barry, Alicia Barry, Terrya Elder, David Wright, Drenda Tigner, Ty Tigner, Naomi Tigner, Jordan Nigro, Bernice Beddowe, Lorie Morris, Nafesa Abdellaziz, Eric Boyer, Ryan Haug, Michelle Dakai, Kelly Eggleston, Nathan Madson, Rodreshia Dunbar

State Staff: Deborah Craig (OCS), Kathleen McCormick (OCS), Courtney King (DJJ)

AGENDA

**1. Follow-up from Association re BRS Handbook**

The Commissioner of Health and Social Services is in receipt of a letter from the AAHC regarding the new BRS Handbook requirements related to Incident Reports and the definition of Mental Health Professionals. The Association has requested a coordinated Incident Report mechanism for the department and reconsideration of the requirements related to Mental Health Professionals in the BRS residential setting.

**2. Informed Consent for Children Prescribed Psychotropic Medication**

- a. Providers requested to provide policy statement
- b. Providers requested to provide Informed Consent form
- c. Providers requested to provide 2-3 copies of signed consent forms

Discussion focused on the need for providers to honor the email request for the above items and that the Department will issue guidance to providers regarding any changes necessary in their P&P's. This information will be sent to all providers via email.

(NOTE: this information will also be posted on the RCC website)

**3. Quarterly Report Revision Provider Group Formation and Scheduling**

Discussion of the timing for the development of the new Quarterly Reports for BRS Providers using a process similar to the BRS Handbook revision in which Providers will participate with State Representatives to develop a Quarterly Report mechanism that focuses on observable, measurable outcomes presented in a format that provides for cumulative data that represents the performance of the organization in a qualitative and quantitative manner. Deborah Craig will invite providers to participate in the process starting in late March. Michelle Dakai and Steve Sundby immediately requested to be on the group. Other Providers who have already expressed interest include Jordan Nigro, Lorie Morris and Naomi Tigner. Eric Boyer will be a standing member of all Provider Workgroups.

**4. Additions to the BRS Website: Training Information and Website links for providers**

- Additions to the new website include a training page by Eric Boyer who will work with Laef Eggan to have the page up by the new fiscal year.
- Deborah Craig agreed to email all providers for links to their home websites to add to the BRS website.
- NOTE: The OCS Pipeline for February 2009 was released and highlighted the new BRS Website.

**5. Other business**

- Next AAHC Meeting: Mid September - Fairbanks - Put it on your calendar!
- Provider Conference: November - Anchorage - Training Grant to Facilitate  
This conference is intended to focus on Best Practices of providers around the state, provide training regarding issues identified as high priority in the Training Grant end of year assessment and focus on leadership related issues.

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