



COVID-19 Vaccination Program Enrollment General Information for Healthcare Organizations and Other Vaccination Providers

COVID-19 vaccine may become available in limited amounts as early as November 2020, and larger numbers of doses may be expected in early 2021. The success of the COVID-19 vaccination program in Alaska will depend on the strong partnership between Centers for Disease Control and Prevention (CDC), the Alaska Department of Health and Social Services Immunization Program, and the healthcare organizations and other vaccination providers in our community.

The CDC has provided a *COVID-19 Vaccination Program Provider Agreement* and a *COVID-19 Vaccination Program Provider Profile Form* to assist with developing these partnerships. The following overview highlights pertinent documents for enrollment. As an enrolled provider, your facility will be eligible to order COVID-19 vaccine through the Alaska Immunization Program and receive shipments of COVID-19 vaccine from the distributor.

- The ***CDC COVID-19 Vaccination Program Provider Agreement*** (section A) specifies the conditions of participation for vaccination provider organizations and their constituent facilities in the U.S. COVID-19 vaccination program. COVID-19 vaccine products will be available only to organizations that sign and agree to the conditions of this agreement. The agreement is between CDC and the organization and must be used to enroll COVID-19 vaccination provider organizations in the program. A signed *CDC COVID-19 Vaccination Program Provider Agreement* is required for any organization to receive delivery of COVID-19 vaccine from CDC's distributor or a COVID-19 vaccine manufacturer. The *CDC COVID-19 Vaccination Program Provider Agreement* is also applicable for government-affiliated providers at any level (local, state, territorial, and federal) to receive COVID-19 vaccine.

The medical (or equivalent role) and chief executive officer (or chief fiduciary) signing this agreement must be the individuals who will be held accountable for and responsible for compliance with the conditions outlined in the agreement.

Failure of any enrolled COVID-19 vaccination provider organization, or vaccination location under its authority, to meet the conditions of the agreement may impact whether COVID-19 vaccine product orders are fulfilled and may result in legal action by the federal government.

- The ***CDC COVID-19 Vaccination Program Provider Profile Form*** (section B) outlines key minimum data elements required by CDC to be collected from every vaccination provider location receiving COVID-19 vaccine and constituent products, such as receiving site address information, practice type, and patient population size and volume. These data elements must be collected, compiled, and reported to CDC for every location where patients will be vaccinated, whether the location receives directly shipped or redistributed COVID-19 vaccine. The vaccine coordinator listed on this form is the individual who will be responsible for receiving vaccine shipments, monitoring storage unit temperatures, managing inventory, etc. This form must be fully completed, and the medical/pharmacy director or vaccine coordinator must

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provide signature attesting to the ability of any listed COVID-19 vaccine storage units to maintain required temperature ranges.

- The ***CDC Supplemental COVID-19 Vaccine Redistribution Agreement*** outlines conditions for any potential redistribution (a.k.a. secondary distribution) of COVID-19 vaccine beyond the organization locations identified as primary CDC ship-to locations. This will only be made available to providers that meet the description of redistribution.

Some organizations may have the option to enroll to receive COVID-19 vaccine directly with the CDC, instead of through the Alaska Department of Health and Social Services Immunization Program. The provider types include DoD, IHS, VHA, BOP, DOS and some pharmacies. Contact covid19vaccine@alaska.gov if you have questions about enrolling directly with the CDC.

Thank you for your partnership in the COVID-19 vaccination program response. For more information about enrolling in the CDC COVID-19 Vaccination Program, please contact covid19vaccine@alaska.gov.