

ICS 213 RR – Resource Request			<i>Alaska State Emergency Operations Center - For requesting tactical and non-tactical</i>													
Incident Name:			Requested Date/Time:			Resource Request Number:										
ORDER (Use additional forms when requesting different resources of supply)																
Requestor	Qty	Kind	Type	*Priority Immediate High Medium Low	Detailed item/need/capability description (vital characteristics, brand, specs, experience, size, etc.) and if applicable, purpose/use, diagrams, and other info. that allows understanding of the capability/need requested	Requested Reporting		Order # (LSC)	ETA (LSC)	Cost						
						Location & POC info.	Date / Time									
Approval	Suggested source(s) of supply - Supplier and transportation contact information and suitable substitutes:					Requestor, ICS Position, and Signature:			Date/Time:							
						Operations Section Approver and Signature:			Date/Time:							
						Incident Command Approver and Signature:			Date/Time:							
Resources	Check box if: <input type="checkbox"/> Requisition contains tactical or personnel resources					RESL Review/Signature:			Date/Time:							
	Check box if: <input type="checkbox"/> Resources available <input type="checkbox"/> Resources not available															
Notes:																
Logistics	Requisition/Purchase Order #:			Supplier Name/Phone/Fax/Email:			Logistics Section Signature:			Date/Time:						
	Notes:															
	Order Placed by (check box): <input type="checkbox"/> SPUL <input type="checkbox"/> PROC <input type="checkbox"/> OTHER _____															
Finance	Reply/Comments from Finance:					Finance Section Signature:			Date/Time:							

*** Priority Evaluation:**
Immediate - Life safety within next 24 hours
High - Life safety beyond 24 hours, life sustaining within 24 hours
Medium - Life sustaining beyond 24 hours
Low - Non-life sustaining

SEOC (907) 428-7100

Entity Demographics for IMATS

1	Facility Name (POD):						
2	Any Special Notes:						
3a	Ship to Address 1:						
3b	Ship to Address 2:						
5	Zip Code:						
6	Receiving Capabilities: (If known / optional)	Loading Dock	Fork Lift Available	Accommodate 53-foot Trailer	Number of Loading Docks:	Lift Gate Available	Maximum Truck Size:
		Name	Telephone(s)	Cell Phone	Fax	Email	Comments
7	Primary Contact Info:						
8	Secondary Contact Info:						
Additional Information							
						RSS Delivery Notes/Tracking	
1	Expected Delivery Date/Time:						
2	Any Special Delivery Instructions:						
3							
EOC and RSS Use							
	Requested By (Date/Time):			Approved by (Date/Time):			
	Notes:			RSS Inputed by (Date/Time):			