

# Home and Community-Based Waiver Services

## **Provider Certification**

Home and community-based waiver services are offered as an alternative to institutional care. The supports and services provided through this program are designed to promote independence so that recipients may live and age in their chosen communities.

These services are available for individuals enrolled in one of four waivers: Adults with Physical and Developmental Disabilities (APDD), Alaskans Living Independently (ALI), Children with Complex Medical Conditions (CCMC), and Individuals with Intellectual or Developmental Disabilities (IDD). Providers may offer thirteen different types of services; however, as shown on the [Table of Services](#) (page 6), some may not be offered in all of the four waivers types.

As a reference, Senior and Disabilities Services (SDS) has provided information in response to the following frequently asked questions:

- [What does provider certification and enrollment mean?](#)
- [How long does certification last?](#)
- [What services may be offered by providers?](#)
- [What standards are providers required to meet?](#)
- [What are the SDS \*Conditions of Participation\*?](#)
- [How do I apply for provider certification?](#)
- [How do I apply for provider certification renewal or “recertification”?](#)
- [How do I apply to be certified to offer additional types of services?](#)
- [How do I apply to be certified to offer services in another location?](#)
- [What changes are providers required to report to SDS?](#)
- [If my agency offers multiple services at multiple locations, what forms am I required to submit to SDS?](#)
- [What forms do I need to submit if I want to apply to become certified as a Care Coordination Agency?](#)
- [What forms do I need to submit if I want to apply to become a certified Care Coordinator?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Residential Supported-Living services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Nursing Oversight and Care Management Services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Chore services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Adult Day services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Day Habilitation services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Residential Habilitation services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Supported Employment services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Intensive Active Treatment services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Respite Care services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Transportation services?](#)

- [What forms do I need to submit if I want to apply to become certified to provide Meal services?](#)
- [What forms do I need to submit if I want to apply to become certified to provide Environmental Modification services?](#)
- [I want to start a Care Coordination Agency or become a Care Coordinator, what do I need to do?](#)

### **What does provider certification and enrollment mean?**

Certification is the process of verifying that a provider meets standards for the delivery of services to waiver recipients. Providers must demonstrate readiness to provide services and comprehension of Medicaid regulations, home and community-based waiver services regulations, and pertinent service [Conditions of Participations](#) to be certified.

After SDS approves certification, the provider must enroll with the Medicaid fiscal agent, [Xerox Business Services](#) for claims processing.

### **How long does certification last?**

SDS certifies providers for the following periods:

- one year for providers not previously certified to offer services
- two years for providers that renew certification

### **What services may be offered by providers?**

Providers may offer thirteen different types of services; however, as shown on the Table of Services (page 6), some may not be offered in certain of the four waivers available for eligible individuals.

### **What standards are providers required to meet?**

SDS has established standards to ensure that services are delivered by individuals with the requisite skills and competencies to meet the needs of the waiver population and to ensure that services are performed in a safe and effective manner. The SDS standards are specified in the [Home and Community-based Waiver Services regulations](#) and in the [Provider Conditions of Participation](#) and the service [Conditions of Participation](#). In addition, providers must comply with other regulations including:

- Medicaid regulations
- HIPAA (Health Insurance Portability and Accountability Act of 1996)
- HIPAA Title II Administrative Simplification and Compliance Act
- Civil Rights Act of 1964
- Section 504 of the Rehabilitation Act of 1973
- Age Discrimination Act of 1975
- Americans with Disabilities Act of 1990
- Occupational Safety and Health Act of 1970

### **What are the [Conditions of Participation](#)?**

SDS has established standards for providers in the [Provider Conditions of Participation](#) and in the [Conditions of Participation](#) for specific services. Because the [Conditions of Participation](#) are incorporated by reference in SDS regulations, they have the same authority as the regulations.

## How do I apply for provider certification?

1. Review the Home and community-based waiver services [Table of Services](#) (page 6) and the description of those services.
2. Determine which services you will offer to recipients, and review the [Conditions of Participation](#) and the [Service Declaration](#) for those services.
3. Review the list of required attachments for an explanation of attachments specified on the [Service Declarations](#).
4. Complete and submit the [Provider Certification Application](#), the [Service Declaration](#) for each service you plan to offer, and all required attachments to:

### Senior and Disabilities Services

#### Provider Certification and Compliance Unit

1835 Bragaw Street, Suite 350

Anchorage, AK 99508

5. If your application is incomplete, SDS will notify you of the needed documentation in order for SDS to approve or deny the application.
6. If SDS issues a certification, the next step is to contact [Xerox](#) to get a billing number.

## How do I apply for provider certification renewal or “recertification”?

**\*\* Note: As a result of the HCBW regulations in effect July 1, 2013, all existing providers are required to submit an initial Certification Application at the time of your current certification end date, using the new application forms.**

1. Review the [Provider Certification Application](#), and the [Service Declaration](#) for each service that will be offered to recipients.
2. Review the list of required attachments for an explanation of attachments specified on the [Service Declarations](#).
3. No later than 60 days before the expiration date of the current certification period, complete and submit the [Provider Certification Application](#), the [Service Declaration](#) for each service you will continue to offer, and all required attachments to:

### Senior and Disabilities Services

#### Provider Certification and Compliance Unit

1835 Bragaw Street, Suite 350

Anchorage, AK 99508

If these complete and accurate forms are not submitted at least 60 days prior to your certification end date, your agency or business will be considered noncompliant and SDS will begin noncompliance processes. Please help SDS avoid this by submitting required and complete documents on time.

### **How do I apply to be certified to offer additional types of services?**

A provider may offer additional services if SDS determines that the provider is qualified to do so and if the services are allowable per regulation. The end date of the provider approval for an additional service will be the end date of the provider's current certification period. To apply, the provider must submit the [Provider Certification Application for Additional Service](#) form and all required attachments to:

#### **Senior and Disabilities Services**

##### **Provider Certification and Compliance Unit**

**1835 Bragaw Street, Suite 350**

**Anchorage, AK 99508**

**As a result of the new HCBW regulations and Certification Application forms, if an existing provider is adding another location and has not yet submitted an entirely new Certification application, it is required at the time of the request to add a location, even if the provider's end date has not yet arrived.**

Once a provider is certified with SDS using the new Certification Application forms, a provider may offer services at an additional location if SDS determines that the provider is qualified to do so and if the additional services are allowable by regulation. The end date of the provider approval for an additional location will be the end date of the provider's current certification period.

To apply, the provider must submit the [Provider Certification Application for Additional Location](#) form and all required attachments to:

#### **Senior and Disabilities Services**

##### **Provider Certification and Compliance Unit**

**1835 Bragaw Street, Suite 350**

**Anchorage, AK 99508**

### **What changes are providers required to report to SDS?**

Specified changes must be reported to SDS on the appropriate form and to the Medicaid fiscal agent on the form provided by Xerox Business Services at <http://medicaidalaska.com>. Send SDS forms to:

[DSDSCertification@alaska.gov](mailto:DSDSCertification@alaska.gov) or to:

#### **Senior and Disabilities Services**

## **Provider Certification and Compliance Unit**

**1835 Bragaw Street, Suite 350**

**Anchorage, AK 99508**

Forms can also be faxed to 907-269-3690, ATTN: Provider Certification & Compliance Unit but original signature pages must be mailed to the address listed above.

The following changes must be reported on the [Change of Status: Provider agency](#) form:

- a new mailing address or new contact information
- a new facility license
- a new agency name or physical location
- a new form of business organization
- an agency sale or change of ownership
- an agency closure

The following changes must be reported on the [Change of Status: Care Coordinator or Program Administrator](#) form:

- a care coordinator's name change
- a care coordinator's end or change of agency affiliation
- the name of a new or interim program administrator
- a program administrator's end or change of agency affiliation

### **If my agency offers multiple services at multiple locations, what forms am I required to submit to SDS?**

If you are certifying or recertifying for multiple service locations, please submit a separate application for each location. You only need to submit one copy of any documents that apply to all locations (i.e. policies, business license, insurance, etc.). Any documents that are specific to a location must be submitted with the applicable service location application. For example, if your emergency policy includes emergency phone numbers for recipients in Anchorage, do not submit this same document for the Juneau location.

### **What forms do I need to submit if I want to apply to become certified as a Care Coordination Agency?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 06 - Service Declaration: Care Coordination](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)
- [Cert 03 - Worker Assurances \(for sole proprietorships\)](#)
- [Cert 02 - Care Coordinator Certification Application](#)
- [Cert 20 - Disclosure of Business and Familial Relationships](#)

### **What forms do I need to submit if I want to apply to become a certified Care Coordinator?**

- [Cert 02 - Care Coordinator Certification Application](#)
- [Cert 20 - Disclosure of Business and Familial Relationships](#)

### **What forms do I need to submit if I want to apply to become certified to provide Residential Supported-Living services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 09 – Service Declaration: Residential Supported-Living Services](#)

**What forms do I need to submit if I want to apply to become certified to provide Nursing Oversight and Care Management Services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 05 – Service Declaration: Nursing Oversight and Care Management Services](#)

**What forms do I need to submit if I want to apply to become certified to provide Chore services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 07 – Service Declaration: Chore Services](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)

**What forms do I need to submit if I want to apply to become certified to provide Adult Day services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 08 – Service Declaration: Adult Day Services](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)

**What forms do I need to submit if I want to apply to become certified to provide Day Habilitation services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 10 – Service Declaration: Day Habilitation Services](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)

**What forms do I need to submit if I want to apply to become certified to provide Residential Habilitation services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 11 – Service Declaration: Residential Habilitation Services](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)
- [Cert 12 – Group-Home Habilitation Site Information](#)
- [Cert 13 – Family Home Habilitation Site Information](#)

**What forms do I need to submit if I want to apply to become certified to provide Supported Employment services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 14 – Service Declaration: Supported Employment Services](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)

**What forms do I need to submit if I want to apply to become certified to provide Intensive Active Treatment services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 15 – Service Declaration: Intensive Active Treatment Services](#)

**What forms do I need to submit if I want to apply to become certified to provide Respite Care services?**

- [Cert 01 - Provider Certification Application](#)

- [Cert 16 – Service Declaration: Respite Care Services](#)
- [Cert 04 - Notice of Appointment: Program Administrator](#)

**What forms do I need to submit if I want to apply to become certified to provide Transportation services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 17 – Service Declaration: Transportation Services](#)

**What forms do I need to submit if I want to apply to become certified to provide Meal services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 18 – Service Declaration: Meal Services](#)

**What forms do I need to submit if I want to apply to become certified to provide Environmental Modification services?**

- [Cert 01 - Provider Certification Application](#)
- [Cert 19 – Service Declaration: Environmental Modifications Services](#)

## Home and Community-based Waiver Services

### Care Coordinator Certification

Home and community-based waiver services are offered as an alternative to institutional care. The supports and services provided through this program are designed to promote independence so that recipients may live and age in their chosen communities.

These services are available for individuals enrolled in one of four waivers: Adults with Physical and Developmental Disabilities (APDD), Alaskans Living Independently (ALI), Children with Complex Medical Conditions (CCMC), and Individuals with Intellectual or Developmental Disabilities (IDD). Providers may offer thirteen different types of services; however, as shown on the [Table of Services](#) (page 6), some may not be offered in all of the four waiver types.

As a ready reference, SDS has provided information in response to the following frequently asked questions.

- [What is meant by care coordinator certification and enrollment?](#)
- [How long does care coordinator certification last?](#)
- [Are care coordinators certified to provide services for the populations served by the four different waivers?](#)
- [What standards are care coordinators required to meet?](#)
- [What are the \*Care Coordination Services Conditions of Participation\*?](#)
- [How do I apply for care coordinator certification?](#)
- [How do I apply for care coordinator certification renewal or “recertification”?](#)

#### **What is meant by care coordinator certification and enrollment?**

Certification is the process of verifying that a care coordinator meets standards for the delivery of services to waiver participants. Individuals who seek certification must enroll in the [SDS Care Coordination Basic Training course](#), and demonstrate comprehension of course content through examination. Care coordinators must be employed by a care coordination provider agency; consequently, a sole proprietor must be certified both individually and as a care coordination provider agency.

For certification renewal, care coordinators must submit proof of successful completion of at least one SDS care coordination course during his/her one or two year period of certification.

After SDS approves certification, the care coordinator must enroll with the Medicaid fiscal agent, [Xerox Business Services](#) for claims processing.

#### **How long does care coordinator certification last?**



SDS certifies care coordinators for the following periods:

- one year for individuals not previously certified to offer services
- two years for care coordinators that renew certification

### **Are care coordinators certified to provide services for the populations served by the four different waivers?**

SDS care coordination certification authorizes care coordinators to provide services for any recipient population. Individual care coordinators may choose to provide services for recipients in all four home and community-based waivers or to specialize in specific populations, e.g., Children with Complex Medical Conditions (CCMC), Adults with both Physical and Developmental Disabilities (APDD), Individuals with Intellectual and Developmental Disabilities (IDD), and older adults, or adults with physical disabilities (ALI).

### **What standards are care coordinators required to meet?**

SDS has established standards to ensure that services are delivered by individuals with the requisite skills and competencies to meet the needs of the waiver population and to ensure that services are performed in a safe and effective manner. The SDS standards for care coordinators are specified in the [Home and Community-based Waiver Services regulations](#) and in the [Care Coordination Services Conditions of Participation](#). In addition, care coordinators must comply with other regulations including:

- Medicaid regulations
- HIPAA (Health Insurance Portability and Accountability Act of 1996)
- HIPAA Title II Administrative Simplification and Compliance Act
- Civil Rights Act of 1964
- Section 504 of the Rehabilitation Act of 1973
- Age Discrimination Act of 1975
- Americans with Disabilities Act of 1990
- Occupational Safety and Health Act of 1970

### **What are the [Care Coordination Conditions of Participation](#)?**

SDS has established standards for care coordinators in the [Care Coordination Services Conditions of Participation](#). Because the [Conditions of Participation](#) are incorporated by reference in SDS regulations, they have the same authority as the regulations.

### **How do I apply for care coordinator certification?**

1. Review the [Care Coordination Services Conditions of Participation](#) for education and experience requirements.
2. Enroll in the [SDS Care Coordination Basic Training](#) course.

3. Review the [Care Coordinator Certification Application](#).
4. Review the [Disclosure of Business and Familial Relationships](#).
4. Review the list of required attachments for an explanation of attachments specified on the application.
5. Complete and submit the [Care Coordinator Certification Application](#), the [Disclosure of Business and Familial Relationships](#) form, and all required attachments to:

**Senior and Disabilities Services**

**Provider Certification and Compliance Unit**

**1835 Bragaw Street, Suite 350**

**Anchorage, AK 99508**

**As a result of the HCBW regulations in effect July 1, 2013, all existing providers are required to submit an initial Certification Application at the time of your current certification end date, using the new application forms.**

1. Review the [Care Coordinator Certification Application](#).
2. Review the list of required attachments for an explanation of attachments specified on the application.
3. No later than 60 days before the expiration date of the current certification period, complete and submit the [Care Coordinator Application](#), the [Disclosure of Business and Familial Relationships](#) form, and all required attachments to:

**Senior and Disabilities Services**

**Provider Certification and Compliance Unit**

**1835 Bragaw Street, Suite 350**

**Anchorage, AK 99508**

If these complete and accurate forms are not submitted at least 60 days prior to your certification end date, your agency or business will be considered noncompliant and SDS will begin noncompliance processes. Please help SDS avoid this by submitting required and complete documents on time.

## Home and Community-based Waiver Services

### Table of Services and Description of Services

Providers may offer thirteen different types of services; however, as shown on the following *Table of Services*, some may not be offered in all of the four waiver types.

Table of Services				
Waiver Service	APDD	ALI	CCMC	IDD
<a href="#">Nursing Oversight and Care Management</a>	NA	NA		
<a href="#">Care Coordination</a>				
<a href="#">Chore</a>				
<a href="#">Adult Day</a>			NA	NA
<a href="#">Residential Supported Living</a>			NA	NA
<a href="#">Day Habilitation</a>		NA		
<a href="#">Residential Habilitation</a>	////	////	////	////
Family Home Habilitation		NA		
Supported-Living Habilitation		NA		
Group-Home Habilitation		NA		
In-Home Support Habilitation		NA		
<a href="#">Supported-Employment</a>		NA		
<a href="#">Intensive Active Treatment</a>		NA		
<a href="#">Respite Care</a>				
Family-Directed Respite Care	NA	NA		
<a href="#">Transportation</a>				
<a href="#">Meal</a>	////	////	////	////
Congregate Meals				
Home-Delivered Meals				
<a href="#">Environmental Modification</a>				

### Nursing Oversight and Care Management Services

Nursing oversight and care management services may be provided for recipients who perform self-care or who receive care of a medical nature that requires nursing direction, observation, and skill. These services are provided by a registered nurse who may delegate nursing duties to others in accordance with Alaska nursing statutes and regulations.

The registered nurse evaluates the recipient's need for medical care, including the ability to provide self-care; develops a nursing plan; and trains, supervises, and evaluates the recipient who provides self care and the individuals who perform delegated nursing duties for the participant. In addition, the registered nurse monitors medical care to ensure services are reasonable and

necessary for the recipient's medical condition and the complexity of care required to treat that condition, and to verify services are delivered according to the nursing plan and in a manner that protects the health, safety, and welfare of the recipient.

The provider who chooses to offer care nursing oversight and care management services must be certified as a provider of nursing oversight and care management services under 7 AAC 130.220 (b)(1)(A), and meet the requirements of 7 AAC 130.235. ([Conditions of participation](#) have not been established for this service.)

### Care Coordination Services

Care coordination services are provided for every recipient. Care coordinators assist individuals to gain access to waiver and other state plan services, as well as medical, social, educational, and other services with funding sources other than Medicaid. Once individuals are enrolled in the Home and Community-based Waiver Services program, care coordinators manage the process of planning for services, developing a service plan, on-going monitoring of services, and renewing the service plan annually. Throughout the year, care coordinators remain in contact with recipients in a manner and with a frequency appropriate to the needs of the recipients.

The provider who chooses to offer care coordination services must be certified as a provider of care coordination services under 7 AAC 130.220 (b)(2), meet with the requirements of 7 AAC 130.240, and operate in compliance with the [Care Coordination Services Conditions of Participation](#).

### Chore Services

Chores Services may be provided only when the recipient, or anyone else in the household, is not capable of performing or financially providing for the tasks required to maintain a clean, sanitary, and safe home environment. These tasks include routine household chores as well as work necessary to maintain safe access and egress for the recipient's residence. Chore services may not be authorized when a relative, caregiver, landlord, community/volunteer agency, or third-party payer is capable of or responsible for the tasks.

The provider who chooses to offer chore services must be certified as a provider of chore services under 7 AAC 130.220 (b)(1)(B), meet the requirements of 7 AAC 130.245, and operate in compliance with the [Chore Services Conditions of Participation](#).

### Adult Day Services

Adult day services may be provided for recipients who are able to benefit from an organized program of services and activities during the day in a facility-based setting. These services and

activities must be therapeutic and supportive for recipients, and may include both individual and group activities. The program must provide supervision and a secure environment for recipients working to achieve goals identified in individualized service plans.

The provider who chooses to offer adult day care services must be certified as a provider of adult day services under 7 AAC 130.220 (b)(1)(C), meet the requirements of 7 AAC 130.250, and operate in compliance with the [Adult Day Services Conditions of Participation](#).

### Residential Supported-Living Services

Residential supported-living services may be provided for recipients who need assistance with the activities of daily living, but do not need the degree of care provided in a nursing facility. These services are provided in residential settings staffed 24 hours a day by on-site personnel who must be available to meet both scheduled and unpredictable recipient needs. The residential settings must provide a home-like environment where supervision, safety, and security are available for recipients, and social and recreational activities are provided in addition to the services necessary to prevent institutionalization.

The provider who chooses to offer residential supported- living services must be certified as a provider of residential supported-living services under 7 AAC 130.220 (b)(3), meet the requirements of

7 AAC 130.255, and operate in compliance with the [Residential Supported Living Services Conditions of Participation](#).

### Day Habilitation Services

Day habilitation services may be provided to assist recipients to acquire, retain, and improve the self-help, socialization, and adaptive skills necessary to live successfully in home and community-based settings. These services must provide supervision and a secure environment for recipients, may be planned to reinforce skills or lessons taught in other settings, and may include both individual and group activities

While day habilitation services may be offered in a variety of settings in the community and are not limited to fixed-site facilities, the environment in which they are provided must be appropriate for delivery of the services in a manner that will contribute to accomplishing goals specified in the recipient's service plan. These services must be provided in non-residential settings separate from the recipient's private residence or another residential living arrangement unless the provider is granted a waiver regarding the setting.

The provider who chooses to offer day habilitation services must be certified as a provider of day habilitation services under 7 AAC 130.220 (b)(1)(D), meet the requirements of 7 AAC 130.260, and operate in compliance with [\*Day Habilitation Services Conditions of Participation\*](#).

### Residential Habilitation Services

Residential habilitation services may be provided to assist recipients to acquire, retain, and improve the self-help, socialization, and adaptive skills necessary to live in the most integrated setting appropriate to each recipient's needs. These services must be individually tailored, and may include personal care and protective oversight and supervision in addition to skills development.

Residential habilitation services are provided, for the most part, in the recipient's residence, the home of a relative, a semi-independent or supported apartment or living arrangement, or a group home. Because certain skills development may be enhanced by activities in community settings, these services may be rendered in other environments provided the environments are appropriate for delivery of the services in a manner that will contribute to accomplishing goals specified in the recipient's service plan.

Based on the age and residence of the recipient, residential habilitation services are delivered as family home habilitation services, supported-living habilitation services, group-home habilitation services, or in-home support habilitation services. Family home habilitation services are provided in a licensed assisted living home or licensed foster home by a paid, primary caregiver who is not a member of the recipient's immediate family. Supported-living habilitation services are provided on a one-to-one basis for recipients who are 18 years of age or older and who live in private residences. Group home habilitation services are provided for recipients who are 18 years of age or older and who live in a residence licensed as an assisted living home, housing two or more recipients. In-home support habilitation services are provided on a one-to-one basis for recipients who are younger than 18 years of age and who live in private residences where their unpaid primary caregivers reside.

The provider who chooses to offer residential habilitation services must be certified as a provider of residential habilitation services under 7 AAC 130.220 (b)(1)(E), meet the requirements of 7 AAC 130.265, and operate in compliance with the [\*Residential Habilitation Services Conditions of Participation\*](#).

### Supported Employment Services

Supported employment services may be provided to assist recipients to acquire and maintain the work-related skills necessary for employment or to become self-employed. These services focus on activities that will lead to an appropriate job match for the recipient and the employer, and

may include vocational or job-related discovery or assessment, person-centered employment planning, job placement, job development, negotiation with prospective employers, job analysis, job carving, training and systematic instruction, career advancement activities, and transportation. Following job placement, the provider may offer intensive, ongoing supports, including supervision, job coaching, and additional training, to enable the recipient to perform in the workplace.

Supported employment services may be offered in a variety of settings, but, because independence and community integration are significant goals for these services, they may not be provided in sheltered workshops or other similar specialized vocational facilities

The provider who choose to offer supported employment services must be certified as a provider of supported employment under 7 AAC 130.220 (b)(1)(F), meet the requirements of 7 AAC 130.270, and operate in compliance with the [Supported Employment Services Conditions of Participation](#).

### Intensive Active Treatment Services

Intensive active treatment services may be provided for a recipient, who needs immediate intervention for a problem or disorder that, if left untreated, would place him or her at risk for institutionalization. These services are provided by, or under the direction of, licensed professionals with the expertise required to treat specific problems or disorders. The treatment must take the form of a time-limited intervention that addresses the recipient's personal, social, behavioral or mental problem; the recipient's substance use disorder; or a family problem related to the recipient's problem or disorder.

The provider who choose to offer intensive active treatment services must be certified as a provider of intensive active treatment services under 7 AAC 130.220 (b)(1)(G), and meet the requirements of 7 AAC 130.275. (Conditions of participation have not been established for this service.)

### Respite Care Services

Respite care services may be provided for recipients whose caregivers are in need of relief or will be unable to provide care for a limited period of time. The recipients may receive these services in their private residences or in certain licensed facilities.

Respite care services may be family directed for recipients in specified waiver categories and grant programs. With the assistance of a certified respite care services provider, the families of recipients may train and supervise the individuals they prefer to provide respite care.

The provider who chooses to offer respite care services must be certified as a provider of respite care services under 7 AAC 130.220 (b)(1)(H), meet the requirements of 7 AAC 130.280, and operate in compliance with the [\*Respite Care Services Conditions of Participation\*](#).

### Transportation Services

Transportation services may be provided for recipients when natural supports are not available to provide transportation, and the services are necessary to enable recipients to travel to locations where waiver or grant services are provided, or to other community services and resources.

The provider who chooses to offer transportation services must be certified as a provider of transportation services under 7 AAC 130.220 (b)(1)(I), meet the requirements of 7 AAC 130.290, and operate in compliance with the [\*Transportation Services Conditions of Participation\*](#).

### Meal Services

Meal Services may be provided for recipients in a congregate setting, or may be delivered to the homes of recipients. The purpose of this service is to promote health and well-being through good nutrition and to promote independence by providing meals to for those who need such assistance to remain in their own homes. Congregate settings must provide opportunities for socialization among recipients and others in the community.

The provider who chooses to offer meal services must be certified as a provider of meal services under 7 AAC 130.220(b)(1)(J), meet the requirements of 7 AAC 130.295, and operate in compliance with the [\*Meal Services Conditions of Participation\*](#).

### Environmental Modification Services

Environmental modification services may be provided for a recipient who needs physical adaptations to a residence to ensure the recipient's health, safety, and welfare; to meet accessibility needs; or to enable the recipient to function with greater independence in the home. Adaptations may be made to a residence that the recipient owns; to rental property where the recipient resides, if the property owner consents; and to the residence of each parent or a guardian if the recipient lives in each residence for a period of time. Because adaptations must be for the direct benefit of a recipient, adaptations or improvements to a residence that are of general utility are not covered as environmental modification services.

The provider who chooses to offer environmental modification services must be certified as a provider of environmental modification services under 7 AAC 130.220(b)(1)(K), and meet the



requirements of 7 AAC 130.300. (Conditions of participation have not been established for this service.