

How to Report an Outbreak (SNFs-Skilled Nursing Facilities)

Reporting an outbreak (including single cases) for Skilled Nursing Facilities:

If your facility has a **single COVID-19 case**, the AK Department of Health and Social Services (Section of Epidemiology-SOE) and AK Health Care Facilities Licensing & Certification will need to be notified of the new case and will ask for an **updated report on a weekly basis until at least 2 incubation periods** (14 days) with no new positive cases in staff or residents.

Send email ltccovidreporting@alaska.gov for a secure link to report.

Report a new case and weekly until no new cases for 14 days (2 weeks) after your last positive.

If you need help, contact a nurse from SOE at:

- During regular business hours call 907-269-8000 (Epidemiology)
- After hours Epi call service is 1-800-478-0084
- Email ltccovidreporting@alaska.gov



Complete this table on a weekly basis until outbreak is over (at least 2 weeks after your last positive case).

RESIDENT DEMOGRAPHIC INFORMATION	STAFF DEMOGRAPHIC INFORMATION
Total # Residents (at start of outbreak)	Total # of Staff
Total # of Active COVID cases	Total # of Active COVID cases
Total # as it relates to COVID Cases:	Level of staffing?
Deaths	Conventional, Contingency or Crisis
Hospitalized	
Date of 1st Positive	Date of 1st Positive
Last positive case date	Last positive case date
Next testing date	Next testing date
Percentage of Residents that meet Up-to-date on Vaccination (all eligible vaccines)	Percentage of Staff that meet Up-to-date on Vaccination
Facility Name	
Reporting Person/Phone Number	
Date of Report	
Have you had a separate outbreak > 2 months ago?	
Questions that we can help answer?	